

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

At a regular meeting of the County Commissioners held at the Superior Court House in Barnstable on the seventh day of December, A.D. 2011.

Chairman Doherty called the meeting to order at 2:00 p.m.

Board of the Barnstable County Commissioners:

William Doherty	Present
Mary Pat Flynn	Present
Sheila R. Lyons	Present

Staff Present:

Mark Zielinski	County Administrator
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The Commissioners observed a Moment of Silence followed by the Pledge of Allegiance.

I. Videotaping equipment (supplemental funding), Stacy Gallagher, Director, Children's Cove.

Voted to approve a supplemental budget request in the amount of \$8,000 for videotape equipment for children's Cove. Moved by Mary Pat Flynn, 2nd by Sheila Lyons, Approved 3-0-0.

II. Commissioners' actions:

The Commissioners examined and approved the following warrants and payroll: \$1,619,050.83, \$441,286.62

- 1) VOTED: to approve their Minutes of November 16, 2011.
- 2) VOTED: to ratify the actions of Mark Zielinski, County Administrator and Maggie Downey, Assistant County Administrator, for approving the following documents:
 - a. Contract between the Cape Cod Commission and the Department of Housing and Community Development for District Local Technical Assistance Grant funding in the amount of \$155,837 for the period of December 1, 2011 through December 31, 2012.
 - b. Establishment of a new fund for the Department of Housing & Community Development.
 - c. Discharge of Mortgage for Lauren J. White.
 - d. Discharge of Mortgage for Harriet A. Guyon.
 - e. Discharge of Mortgage for Frederick A. Silva.
 - f. Discharge of Mortgage for David Vieira Silva and Maria Doralice Vieira Farias.
 - g. Discharge of Mortgage for Thomas F. Sawyer, Deodata D. Sawyer and Margaret Sawyer.
 - h. Discharge of Mortgage for Robert and Brenda Wilcomb.

- i. Discharge of Mortgage for Eva Morgan.
 - j. Prepay Northeastern University in the amount of \$1,968.25 for tuition and fees for Margaret Song's Professional Development courses.
 - k. Dredge Agreement with the Town of Bourne to dredge Hens Cove.
 - l. Transfer request from the Department of Health & Environment for \$3,750.
 - m. Wire transfers to the Cape Cod Municipal Health Group for the month of December 2011.
 - n. Prepay Cape Cod Trailer Storage in the amount of \$500 for the annual rental fee of the onsite trailer storage provided to the Alternative Septic Testing Site from October 2011 through October 2012.
 - o. Prepay Panera Bread in the amount of \$300 for Human Services to purchase cards for meetings and trainings.
 - p. Out-of-state travel request for Elizabeth Albert, Director of Human Services, to attend the leadership Team Training in Atlanta, GA from December 12-16, 2011.
 - q. Awarded the bid for Fire Alarm Replacement at the Registry of Deeds to Young Electrical.
 - r. Closed the bid for Fire Alarm Replacement at the 2nd District Courthouse due to insufficient funding.
 - s. Awarded the bid for Paving at the former House of Correction to Lawrence Lynch Corp.
 - t. Establishment of a new fund for the grant award from the Massachusetts Service Alliance for the MLK Day of Service 2012 project.
 - u. Authorized the use of County grant match funds in the amount of \$2,250 to match the Massachusetts Service Alliance grant awarded to AmeriCorps Cape Cod for the MLK Day of Service 2012.
 - v. Established a new fund for the Paul and Phyllis Fireman Charitable Foundation Grant.
 - w. Personnel paper for Steven Tupper to fill the position of Technical Services Planner with the Cape Cod Commission and to authorize three days of leave without pay from January 23-25, 2012.
 - x. Personnel paper for David M. Davis to fill the position of Deckhand for the Dredging Division.
 - y. Accounts Payable Warrants for 11/23/2011 in the amount of \$566,882.18 and 11/29/2011 in the amount of \$162,625.35.
 - z. Payroll Warrant for 11/25/2011 in the amount of \$454,158.90.
- 3) Executed a Subordination of Mortgage for Lori A. MacDonald.
- 4) Executed Amendment #1 between Barnstable County acting by and through the Cape Cod Economic Development Council and Cape Cod Commission to grant funds up to \$290,000 per year for each of tow years for CEDS implementation.

- 5) Upon the recommendation of the Cape Cod Economic Development Council, VOTED: to recommend the following terms be extended to December 31, 2014 for Council members, Ken Cirillo, Brian Mannal, Senator Dan Wolf and Jay Zavala.
- 6) Executed a 4-H Service Contract between Cape Cod Cooperative Extension and Deena Dries in the amount of \$510 for the period of December 7, 2011 through June 30, 2012.
- 7) VOTED: to authorize the County Treasurer to transfer funds in the amount of \$1,200 for the Department of Health & Environment.
- 8) VOTED: to award the bid for Technical Assistance/Project Implementation to the Cape Cod Water Protection Collaborative to CH2M Hill.
- 9) VOTED: to award the bid for Financial Assistance to the Cape Cod Water Protection Collaborative to Robert Ciolek.
- 10) VOTED: to deem Anesse Electrical Services as a non-responsive bidder and award the bid for Electrical Work at the former House of Correction to Young Electrical Services.
- 11) VOTED: to award the bid for Entrance Foundation at the former House of Correction to Barbato Construction.
- 12) VOTED: to authorize the County Treasurer to prepay Lamb & Lion Inn in the amount of \$375 for the Resource Development Office's staff training on January 24, 2012 and \$375 for AmeriCorps staff training on January 27, 2012.
- 13) VOTED: to authorize the County Treasurer to prepay Chef Roland's Catering in the amount of \$2,210.75 to cater the Annual Holiday Party on December 21, 2011.
- 14) VOTED: to approve Mark Zielinski's timesheets for the period of November 20, 2011 through December 31, 2011.
- 15) VOTED: to ratify Maggie Downey's approval of up to 12 weeks medical leave under FMLA for Cynthia Weeks starting on September 30, 2011. Ms. Weeks shall use accrued sick time, or other accrued time, while on leave.
- 16) In his capacity as Chair, Commissioner Doherty executed Certificate for Dissolving Betterments for the following:
 - a. Christopher R. and Jeanette L. Neevan
 - b. William and Judy McMahan
 - c. Daniel J. and Karen L. Pulit
 - d. Shawn P. and Yvonne M. Sullivan
 - e. Judith A. Martin
 - f. Manuel Cabral and Jean M. Michienzi
 - g. Allen E. Ryone
 - h. Paul W. Joanne S. Hush
 - i. Albert S. Corinne J. Wickel
 - j. Charles J. and Marlina M. Marino
 - k. August Anthony and Cindy Lou Prete
 - l. Robert J. Gendron

Commissioners received and approved notice from the Facilities Department that Michael T. Roach is working in the Mass

Maritime Winter Co-operative Program for six weeks for the period of January 3, 2012.

Commissioners received and approved notice from the Registry of Deeds that Joanne Greenberg, Recorded Land Clerk, will retire effective 1/27/2012.

Motion made by Mary Pat Flynn for item #4, 2nd by Sheila Lyons, approved 3-0.

Motion made by Mary Pat Flynn for item #5, 2nd by Sheila Lyons, approved 3-0.

All items except #'s 4 & 5 were moved by Sheila Lyons, 2nd by Mary Pat Flynn, approved 3-0.

Barnstable,ss. At 3:05 p.m. on this seventh day of December, A.D. 2011, the Commissioners adjourned this meeting.

The foregoing records have been read and approved.

William Doherty
Chair

Mary Pat Flynn
Vice-Chair

Sheila R. Lyons
Commissioner