

MEETING NOTES

County Commissioners -William Doherty, Mary Pat Flynn, Sheila Lyons

The Commissioners observed a Moment of Silence followed by the Pledge of Allegiance.

I. AGENDA

10:05 a.m. Update on Solid Waste Alternatives Analysis, Patty Daly, Cape Cod Commission and Bruce Haskell of CDM.

ACTIONS TAKEN BY THE BOARD OF COUNTY COMMISSIONERS - APRIL 7, 2010

The Commissioners examined and approved the following warrants and payroll:

- 1) Executed their Minutes of March 31, 2010.
- 2) VOTED: to approve their Meeting Notes of March 31, 2010.
- 3) VOTED: to ratify the actions of Margaret T. Downey for approving the payroll warrant of 04/02/2010 in the amount of \$422,410.21.
- 4) Executed a Subordination of Mortgage Jeanmarie O'Clair.
- 5) Executed a HHP Collection Assistance Contract between Barnstable County acting by and through Cape Cod Cooperative Extension and Clayton Beless in the amount of \$210 for the period of April 7, 2010 through June 30, 2010.
- 6) Executed a HHP Collection Assistance Contract between Barnstable County acting by and through Cape Cod Cooperative Extension and Nancy Beless in the amount of \$210 for the period of April 7, 2010 through June 30, 2010.
- 7) Executed a HHP Collection Assistance Contract between Barnstable County acting by and through Cape Cod Cooperative Extension and Alice Warmouth in the amount of \$75 for the period of April 7, 2010 through June 30, 2010.
- 8) VOTED: to authorize the County Treasurer to prepay the United States Postmaster in the amount of \$405 to renew the Cape Cod Cooperative Extension's bulk permit #21 and for 25 sheets of stamps.

9) VOTED: to authorize the County Treasurer to transfer funds in the amount of \$180.67 for the Department of Health & Environment.

10) Executed a Contract between Barnstable County acting by and through the Department of Health & Environment and the Commonwealth of Massachusetts through the Department of Environmental Protection to receive grant funds in the amount of \$39,175 for the investigation of Blackwater Separation as a Means of Nutrient Management in Watersheds of Nitrogen Sensitive Marine Embayments for the period of April 15, 2010 through June 30, 2013.

11) Executed a Contract between Barnstable County acting by and through the Department of Health & Environment and the Commonwealth of Massachusetts through the Department of Environmental Protection to receive grant funds in the amount of \$94,045 for the operation of the Massachusetts Alternative Septic System Test Center for the period of April 15, 2010 through June 30, 2013.

12) VOTED: to authorize the County Treasurer to prepay Hotel Northampton for Phil Moffitt's hotel accommodations while attending the ISO New England Forward Capacity market Training from May 11-13, 2010 in Holyoke, MA.

13) Executed a Seventh Amendment between Barnstable County acting by and through Cape Light Compact and National Resource Management, Inc. to increase the budget amount of the refrigeration controls for Commercial and Industrial customers contract to \$575,000 during the period of January 1, 2010 through December 31, 2010.

14) Executed a First Amendment between Barnstable County acting by and through Cape Light Compact and GroundedPower, Inc. to amend the amount and contract for the Smart Home Energy Monitoring Pilot Contract to \$7,322 for the period of April 1, 2010 through December 31, 2010.

15) Executed Change Order #2 for the Fire Alarm Replacement Bid at First District Court House between Barnstable County and Young Electrical to the amount of \$442.

16) VOTED: to award the bid for the Roadway Construction to Pavement Maintenance and Kee Enterprises as the most responsive, responsible bidders for the period of April 1, 2010 through March 30, 2011.

17) VOTED: to authorize the County Treasurer to issue payment using FY10 funds in the amount of \$770 to the United States Postmaster for the Department of Human Services permit #10 for Business Reply mail for the period of March 2010 through March 2011.

18) VOTED: to award the bid for a Qualified Contractor to assist the Department in Implementing the "Healthy Connected Cape Cod " Project in Barnstable County to UMass Donahue Institute in the amount of \$18,000 for the period of April 7, 2010 through December 31, 2010.

19) Executed a Contract Amendment between Barnstable County acting by and through Cape Cod Cooperative Extension and Amber Camelio to increase the number of work hours to 84.

20) VOTED: to approve the timesheets of Paul Niedzwiecki for the period of March 14, 2010 through March 27, 2010.

21) VOTED: to approve the out-of-state travel request of Darlene Johnson Morris, Lisa Buchs, Ashley Look, Amanda Howe, Rebecca Wolfson and Ashleigh McCord to attend the National Conference on Volunteering and Service from June 27-30, 2010 in New York.

22) VOTED: to authorize the County Treasurer to prepay Points of Light in the amount of \$2,250 for AmeriCorps staff to attend the National Conference on Volunteering and Service from June 27-30, 2010 in New York.

23) Executed a Proposed Ordinance to add Section 4.9 to the Barnstable County Administrative Code establishing the Cape Cod Centralized Medical Emergency Dispatch (CMED) Board of Trustees to provide for the oversight and fiscal administration of the CMED system in Barnstable County.

24) VOTED: to create the Barnstable County Information Technology Committee as follows:

Committee

Barnstable County hereby creates the Barnstable County Information Technology Committee, which shall consist of the following members: the County Administrator, who shall act as Chairman, the Director of Information Technology, the Director of the Department of Health & Environment or their designee, the Executive Director of the Cape Cod Commission or their designee, and the Administrator of the Cape Light Compact or their designee.

Mission

The mission of the Barnstable County Information Technology Committee is to advise the county Commissioners, the Information technology Department, and the operating Departments of Barnstable County on all aspects of information technology and in the development and implementation of an information technology strategy.

Definitions

For the purposes of this committee, information technology (IT) is defined as follows:

- 1) Wired and wireless infrastructure and services necessary to provide electronic voice, video, and data communications, and internet access by and between Barnstable County buildings, offices, employees and the public;
- 2) Hardware and software associated with computer systems and applications and the management and security of associated data of County Departments;
- 3) Websites associated with County Departments;
- 4) Related support and consulting services to County Departments and employees.

Goals and Objectives

The goals and objectives of the Committee are:

- 1) Assist and advise the IT Department on the planning and implementation of IT needs for Barnstable County;
- 2) Advise the Commissioners and County Departments on IT matters;
- 3) Work with the IT Department to ensure that Barnstable County has optimal IT services;
- 4) Develop a five (5) year IT Strategic Plan;
- 5) Develop an annual IT strategy and budget recommendation;
- 6) Periodically review the Goals, Objectives and Tasks to be undertaken by the Committee.

25) Executed a Filing Fees document for the MESA Project Review filing for the proposed Valley Farm Community Garden.

26) VOTED: to assent to the plan as submitted by the Boy Scouts on March 19, 2010.

27) VOTED: to authorize Mark Zielinski and/or Margaret Downey to approve contracts, warrants, payroll for the week of April 13-16, 2010.