

## **MEETING NOTES**

County Commissioners -William Doherty, Mary Pat Flynn, Sheila Lyons

The Commissioners observed a Moment of Silence followed by the Pledge of Allegiance.

### **I. Public Comment:**

Joan Ellis, Barnstable Village resident, complained about the condition of the flag out front of Superior Court House.

### **II. Discussion on open meeting law items.**

## **ACTIONS TAKEN BY THE BOARD OF COUNTY COMMISSIONERS - JUNE 1, 2011**

The Commissioners examined and approved the following warrants and payroll: \$948,666.25

- 1) VOTED: to approve their Minutes of May 25, 2011.
- 2) VOTED: to ratify the actions of Mark Zielinski, County Administrator, for approving the payroll warrant of 5/27/2011 in the amount of \$451,048.58.
- 3) VOTED: to authorize the County Treasurer to prepay the Cape Cod Chamber of Commerce in the amount of \$195 for the County Commissioners to attend the event installing new directors to the Cape Cod Chamber of Commerce Board of Directors on June 15, 2011.
- 4) VOTED: to authorize a 2% Cost of Living Adjustment (COLA) to all eligible Barnstable County employees for fiscal year 2012.
- 5) Executed a Discharge of Mortgage for Darin and Catherine Karras.
- 6) Executed an Amendment to Contract between Barnstable County acting by and through Cape Cod Cooperative Extension and the Town of Chatham to extend the Land Management Grant contract date to July 1, 2011.
- 7) Executed an Amendment to Contract between Barnstable County acting by and through Cape Cod Cooperative Extension and the Town of Falmouth to extend the contract date for the Old Silver Beach Handicapped Ramp to October 1, 2011.

- 8) Executed a First Amendment to Contract between Barnstable County acting by and through Cape Light Compact and Opinion Dynamics Corporation to extend the duration of the 2011 Special and Cross Sector Evaluation Services contract to December 31, 2011 and amend the amount to \$56,551.
- 9) Executed and Amendment to Contract between Barnstable County acting by and through Cape Light Compact and Sally Andreola to extend the duration of the contract to December 31, 2011.
- 10) VOTED: to authorize the County Treasurer to transfer funds in the amount of \$362.49.
- 11) VOTED: to approve the Continuation Certificate Bond for Mark Zielinski, Treasurer/Director of Finance for the period of June 24, 2011 through June 24, 2012.
- 12) VOTED: to approve the Continuation Certificate Bond for Joanne Nelson, Assistant Treasurer for the period of June 24, 2011 through June 24, 2012.
- 13) VOTED: to approve the out-of-state travel request of Christine Clements Stein, Research Analyst, to attend the Social Marketing In Public Health Conference in Clearwater, Florida from June 14-19, 2011.
- 14) VOTED: to authorize the County Treasurer to prepay Stop & Shop Supermarket in the amount of \$400 for the Department of Human Services to purchase four (4) \$100 supermarket cards.
- 15) VOTED: to authorize the County Treasurer to prepay Panera Bread in the amount of \$100 for the Department of Human Services to purchase a gift card.
- 16) VOTED: to authorize the County Treasurer to prepay the American Evaluation Association membership dues in the amount of \$80 for Christine Clements Stein for the period of June 2011 through June 2012.
- 17) VOTED: to authorize the County Treasurer to prepay the American Public Health Association in the amount of \$195 for Christine Clements Stein's membership dues for the period of June 2011 through June 2012.
- 18) VOTED: to authorize the County Treasurer to prepay the Association of Suicidology in the amount of \$350 for the

Department of Human Services membership dues for the period of June 2011 through June 2012.

19) VOTED: to authorize the County Treasurer to transfer funds in the amount of \$10,435.36 for the Information Technology Department.

20) VOTED: to authorize the County Treasurer to prepay Z-Tech Associates in the amount of \$3,360 for IT networking consulting services during the period of June 3, 2011 through June 30, 2011.

21) VOTED: to authorize the County Treasurer to transfer funds in the amount of \$400 for the Purchasing Department.

22) VOTED: to award the bid for Fuel Oil to MJT d/b/a Cape Cod Oil and Peterson Oil Services.

23) VOTED: to award the bid for gasoline and diesel fuel to MJT d/b/a Cape Cod Oil and Noonan Brothers Petroleum.

24) VOTED: to authorize the County Treasurer to prepay Pannier Graphics in the amount of \$1,164 for signage for the AmeriCorps Week Project.

25) VOTED: to authorize the County Treasurer to transfer funds in the amount of \$700 for the Resource Development Office.

26) VOTED: to approve Mark Zielinski's timesheet for the period of May 22, 2011 through June 4, 2011.

Commissioners received and approved notice from the Department of Information Technology the intent to fill vacancy for the position of Technical Support Specialist.

Commissioners received and approved notice from Cape Cod Cooperative Extension the intent to fill vacancy for the position of Administrative Assistant.

Commissioners received and approved notice from the Department of Health & Environment that Melissa Litchfield and Charlotte Peltier were appointed as Public Health Interns effective June 1, 2011.

Commissioners received and approved notice from Children's Cove that Brianna Seppala title has changed from Development Coordinator to Program Coordinator.

Commissioners received and approved notice from the Resource Development Office that Katherine Garafoli has been hired to fill the position of Resource Development Officer effective 6/20/11.