

MEETING NOTES

County Commissioners -William Doherty, Mary Pat Flynn, Sheila Lyons

The Commissioners observed a Moment of Silence followed by the Pledge of Allegiance.

ACTIONS TAKEN BY THE BOARD OF COUNTY COMMISSIONERS – JULY 7, 2010

The Commissioners examined and approved the following warrants and payroll: \$319,978.15

- 1) VOTED: to approve the Minutes and Meeting Notes of 6/23/10.
- 2) VOTED: to ratify the actions of E. Mark Zielinski, County Commissioners for approving the following documents during the week of 6/28/10 - 7/2/10:
 - Transfer for the Miscellaneous/Continent Fund in the amount of \$4,300.
 - Change in transfer request originally approved on 6/16/10 for Cape Cod Water Protection Collaborative in the amount of \$429.64.
 - Transfer for the Finance Department in the amount of \$1,300.
 - Transfer for the Facilities Department in the amount of \$9,950.
 - Transfer for the Dredge Department in the amount of \$2,637.38.
 - Transfer for the Miscellaneous/Continent Fund in the amount of \$10,000.
 - Transfer for the Miscellaneous/Contingent Fund in the amount of \$3,642.55.
 - Approval for Joanne P. Nelson, Assistant Treasurer, to pay the Barnstable County Retirement Association in the amount of \$2,055,406.75 on July 1, 2010 by wire transfer for the FY11 Appropriation.
 - Approval for Joanne P. Nelson, Assistant Treasurer, to transfer funds in the amount of \$98,832.25 to the Commonwealth of Massachusetts from wires received by the County after February 12, 2010 for Jail transactions.
 - Approval of the wire transfers to the Cape Cod Municipal Health Group for the month of July 2010 in the amount of \$328,163.17.
 - Approval of the Manual Payroll Run on 6/25/10 in the amount of \$88.73.

- Approval of the Regular Payroll Run on 6/25/10 in the amount of \$428,957.47.
 - Approval of the personnel paper for Michelle LaCasse to change from Group Insurance Administrator to Finance Assistant effective 7/1/10.
 - Approval of the Accounts Payable warrant on 6/30/10 in the amount of \$322,875.07.
 - Approval of Ordinance 10-18 for the supplemental appropriation for Dredge Program Salaries in the amount of \$21,450.
 - Transfer funds for the Assembly of Delegates in the amount of \$910.20.
 - Approval of the Accounts Payable warrant on 6/30/10 in the amount of \$1,995,176.83.
- 3) Executed Ordinance 10-17 to add Section 4.9 to the Barnstable County Administrative Code establishing the Cape Cod Centralized Medical Emergency Dispatch (CMED) Board of Trustees to provide for the oversight and fiscal administration of the CMED system in Barnstable County.
 - 4) Executed a Discharge of Mortgage for Paula A. Ferron.
 - 5) Executed a Contract between Barnstable County acting by and through Cape Cod Commission and Brown Lindquist Fenuccio & Raber Architects for the development of design drawings for the first floor office improvement and renovation in the amount of \$3,000 for the period of July 7, 2010 through December 31, 2010.
 - 6) Executed a Grant Agreement between Barnstable County acting by and through Cape Cod Commission and the U.S. Department of Commerce/Economic Development Administration for the Capacity Buildings Program in the amount of \$60,000 for the period of May 1, 2010 through April 30, 2011.
 - 7) VOTED: to authorize the County Treasurer to establish a new fund for the Capacity Buildings Program.
 - 8) Executed a Memorandum of Agreement between Barnstable County acting by and through the Cape Cod Commission and the Town of Mashpee to utilize transportation mitigation funds for the bike path construction in the amount of \$230,569 for the period of July 7, 2010 through June 30, 2011.
 - 9) Executed a Memorandum of Agreement between Barnstable County acting by and through Cape Cod Economic Development Council and EF Winslow, Inc. to formalize a six-month internship wage subsidy as part of the

Barnstable County Clean Energy Workforce Training Program in the amount of \$1,560 for the period of July 1, 2010 through January 7, 2011.

- 10) Executed a 4-H Service Contract between Barnstable County acting by and through Cape Cod Cooperative Extension and Amber Camelio to implement and conduct 4-H After School programs in the amount of \$510 for the period of June 30, 2010 through December 31, 2010.
- 11) Executed a Service Contract between Barnstable County acting by and through Cape Cod Cooperative Extension and Pamela Fantaroni to implement and conduct Family Nutrition Programs in the amount of \$900 for the period of July 1, 2010 through December 31, 2010.
- 12) Executed a Service Contract between Barnstable County acting by and through Cape Cod Cooperative Extension and Peter McCormick to assist with Deer Tick project in the amount of \$4,980 for the period of July 1, 2010 through December 31, 2010.
- 13) Executed a Service Contract between Barnstable County acting by and through Cape Cod Cooperative Extension and David Thompson to assist with the Deer Tick project in the amount of \$4,980 for the period of July 1, 2010 through December 31, 2010.
- 14) Executed a Service Contract between Barnstable County acting by and through Cape Cod Cooperative Extension and Kim Amaral to assist with the Deer Tick project in the amount of \$875 for the period of July 1, 2010 through December 31, 2010.
- 15) Executed a Contract Amendment between Barnstable County acting by and through Cape Cod Cooperative Extension and the Town of Dennis to extend the end of the Wildfire Mitigation Contract to September 1, 2010.
- 16) VOTED: to authorize the County Treasurer to transfer funds in the amount of \$3,425 for Cape Cod Cooperative Extension.
- 17) Executed a Memorandum of Agreement between Barnstable County acting by and through Cape Cod Cooperative Extension and the University of Massachusetts Extension for UMASS Extension to provide technical and professional assistance and financial support to County programs in the amount of \$57,276 for the period of July 1, 2010 through September 30, 2011.
- 18) Executed a Service Contract Extension between Barnstable County acting by and through Cape Cod Cooperative Extension and Joel Carlson, Northeast Forest & Fire Management for Wildfire Assessment

and Preparedness Program in the amount of \$4,950 for the period of July 1, 2010 through December 31, 2010.

- 19) Executed a 4-H Service Contract between Barnstable County acting by and through Cape Cod Cooperative Extension and Rosanne Devito to implement and conduct 4-H After School programs in the amount of \$510 for the period of June 30, 2010 through December 31, 2010.
- 20) Executed a 4-H Service Contract between Barnstable County acting by and through Cape Cod Cooperative Extension and Mary Nielson to implement and conduct 4-H After School programs in the amount of \$510 for the period of June 30, 2010 through December 31, 2010.
- 21) Executed a 4-H Service Contract between Barnstable County acting by and through Cape Cod Cooperative Extension and Nancy McDermott to implement and conduct 4-H After School programs in the amount of \$510 for the period of July 1, 2010 through December 31, 2010.
- 22) Executed a 4-H Service Contract between Barnstable County acting by and through Cape Cod Cooperative Extension and Heather Pezzone to implement and conduct 4-H After School programs in the amount of \$510 for the period of July 1, 2010 through December 31, 2010.
- 23) Executed a 4-H Service Contract between Barnstable County acting by and through Cape Cod Cooperative Extension and Lorraine Fraser to implement and conduct 4-H After School programs in the amount of \$510 for the period of July 1, 2010 through December 31, 2010.
- 24) Executed a 4-H Service Contract between Barnstable County acting by and through Cape Cod Cooperative Extension and Kerry Dyka to implement and conduct 4-H After School programs in the amount of \$510 for the period of July 1, 2010 through December 31, 2010.
- 25) Executed a 4-H Service Contract between Barnstable County acting by and through Cape Cod Cooperative Extension and Penelope Randolph to implement and conduct 4-H After School programs in the amount of \$510 for the period of June 30, 2010 through December 31, 2010.
- 26) Executed a 4-H Service Contract between Barnstable County acting by and through Cape Cod Cooperative Extension and Alison Bizer Knox to implement and conduct 4-H After School programs in the amount of \$1,305 for the period of July 1, 2010 through December 31, 2010.
- 27) VOTED: to approve the out-of-state travel authorization request for Kevin F. Galligan, Cape Light Compact, to attend the NEED Youth Awards in Washington, D.C. from June 27-28, 2010.

- 28) Executed a Contract between Barnstable County acting by and through Cape Light Compact and NMR Group, Inc. to conduct Residential Retail Products Evaluation Services for the Energy Efficiency Program in the amount of \$53,994 for the period of April 23, 2010 through December 31, 2010.
- 29) Executed a Contract between Barnstable County acting by and through Cape Light Compact and NMR Group, Inc. to conduct Residential New Construction Evaluation Services for the Energy Efficiency Program in the amount of \$13,217 for the period of May 10, 2010 through December 31, 2010.
- 30) VOTED: to approve the out-of-state travel request of Margaret Song, Residential Program Manager, to speak at a conference on Solid State Lighting on behalf of emerging residential programs in Philadelphia, PA from July 20-22, 2010.
- 31) VOTED: to approve the out-of-state travel request of Beth Biro, Training & Outreach Coordinator/Forensic Interviewer, to attend Forensic Interviewing Training in Savannah, GA from July 11-15, 2010.
- 32) VOTED: to authorize the County Treasurer to prepay Constant Contact using FY11 funds for the Department of Human Services newsletter design formatting and e-mail distribution in the amount of \$294 for the period of July 24, 2010 to July 24, 2011.
- 33) VOTED: to approve Paul Niedzwiecki timesheets for the periods of 5/23/10 - 6/5/10 and 6/6/10 - 6/19/10.
- 34) Executed an Agreement between Barnstable County acting by and through the Department of Health & Environment and Margaret A. Stanton to provide registered nursing services in the amount of \$31 per hour and 0.41 cents per mile for the period of July 1, 2010 through June 30, 2011.
- 35) Executed a Memorandum of Agreement between Barnstable County acting by and through Cape Cod Economic Development Council and EF Winslow, Inc. to formalize a six-month internship wage subsidy as part of the Barnstable County Clean Energy Workforce Training Program in the amount of \$1,560 for the period of July 1, 2010 through January 7, 2011.
- 36) Executed an Agreement between Barnstable County acting by and through the Department of Health & Environment and Seanna Gretchen to provide registered nursing services to the DCD/Infectious Disease Plan Program in the amount of \$35 per hour and 0.41 cents per mile reimbursement for the period of July 1, 2010 through June 30, 2011.

- 37) Executed an Agreement between Barnstable County acting by and through the Department of Health & Environment and Deborah Patellos to provide registered nursing services to the DCD/Infectious Disease Plan Program in the amount of \$35 per hour and 0.41 cents per mile reimbursement for the period of July 1, 2010 through June 30, 2011.
- 38) Executed an Agreement between Barnstable County acting by and through the Department of Health & Environment and Elisabeth Haskell, R.N. to provide registered nursing services to the DCD/Infectious Disease Plan Program in the amount of \$40 per hour and 0.41 cents per mile reimbursement for the period of July 1, 2010 through June 30, 2011.
- 39) Executed a Contract Agreement between Barnstable County and Kenneth Munn to provide stenography services at the regular meetings of the Assembly of Delegates in the amount of \$200 per appearance, \$4 per page, not to exceed \$10,260 for the period of July 1, 2010 through June 30, 2011.
- 40) Executed a Contract between Barnstable County and the Commonwealth of Massachusetts acting by and through the Department of Social Services for Legislative/Legal Exemption in the amount of \$43,200 for the period of July 1, 2010 through June 30, 2011.
- 41) Executed a Service Agreement between Barnstable County and One Communications to provide for internet service to the main Barnstable County campus in the amount of \$1,098 per month for the period of July 1, 2010 through June 30, 2013.
- 42) In her capacity as Chair, Commissioner Flynn executed a Certificate for Dissolving Betterments for Robert J. and Constance Kriesen.
- 43) In her capacity as Chair, Commissioner Flynn executed a Certificate for Dissolving Betterments for Laura M. LaBonte.
- 44) In her capacity as Chair, Commissioner Flynn executed a Certificate for Dissolving Betterments for Marie Brezinski.
- 45) In her capacity as Chair, Commissioner Flynn executed a Certificate for Dissolving Betterments for Ann G. Santagate.
- 46) In her capacity as Chair, Commissioner Flynn executed a Certificate for Dissolving Betterments for David A. and Linda J. Harrison.
- 47) In her capacity as Chair, Commissioner Flynn executed a Certificate for Dissolving Betterments for Peggy Schiffer.

- 48) In her capacity as Chair, Commissioner Flynn executed a Certificate for Dissolving Betterments for Jacqueline R. King.
- 49) In her capacity as Chair, Commissioner Flynn executed a Certificate for Dissolving Betterments for Aparecida Marie DeSouza Coutinho.
- 50) In her capacity as Chair, Commissioner Flynn executed a Certificate for Dissolving Betterments for Michael T. and Gloria A. Gregory.
- 51) Executed a Service Contract between Barnstable County and Cook & Company for Workers' Compensation claims for the period of July 1, 2010 through June 30, 2011.
- 52) VOTED: to approve the leave request for Joshua Brook sunder the FMLA for up to 12 weeks on an intermittent basis. All leave shall use accrued time.
- 53) VOTED: to approve the timesheets of Mark Zielinski for the periods of June 6-19, 2010 and June 20, 2010 through July 3, 2010.
- 54) VOTED: to approve the following listed County employees vacation carry over hours for FY10 to be used by the date indicated, no additional extensions will be granted:

Name	Department	Hours Carry Over	To be Used By
Jennie Morey	Assembly of Delegates	32.25	12/31/10
Diane Thompson	Assembly of Delegates	25.00	12/31/10

- 55) VOTED: to authorize the County Treasurer to prepay Northeastern University in the amount of \$966.25 for Margaret Song's professional development engineering class.
- 56) Executed a Contract between Barnstable County acting by and through Cape Light Compact and Honeywell International, Inc. to provide fiscal and administrative services for the period of January 1, 2010 through December 31, 2010. Executed a Contract between Barnstable County acting by and through Cape Light Compact and KEMA, Inc. for Evaluation Tasks for Massachusetts Energy Efficiency Programs in the amount of \$53,538.

Commissioners received and approved notice from Cape Light Compact that Lindsay Stranger's position has changed from Administrative Assistant to Customer Service Coordinator effective 7/1/10.

Commissioners received and approved notice from the Finance Department that Patricia D. Rogers position has changed from Finance Assistant to Administrative Supervisor effective 7/1/10.

Commissioners received and approved notice from the Finance Department that Robin Sexton Neisus's position has changed to Payroll/Group Insurance Coordinator effective 7/1/10.

I. REPORTS

Mark Zielinski, County Administrator, gave a presentation on the Pension Reform elements of the Commonwealth's 2011 Budget.