

MEETING NOTES

County Commissioners -William Doherty, Mary Pat Flynn, Sheila Lyons

The Commissioners observed a Moment of Silence followed by the Pledge of Allegiance.

1:05 p.m. Cape Cod Commission updates:

- Leslie Richardson provided the County Commissioners with an update on the Comprehensive Economic Development Strategy.
- Patty Daley provided the County Commissioners with an update on Local Technical Assistance.

ACTIONS TAKEN BY THE BOARD OF COUNTY COMMISSIONERS - AUGUST 4, 2010

The Commissioners examined and approved the following warrants and payroll: \$935,186.31

- 1) VOTED: to approve the Minutes and Meeting Notes of July 21, 2010.
- 2) VOTED: to approve the revised Minutes and Meeting Notes of January 13, 2010 and June 16, 2010.
- 3) VOTED: to ratify the actions of Joanne Nelson, Assistant Treasurer, for approving the accounts payable warrant in the amount of \$1,821,566.63.
- 4) VOTED: to ratify the actions of Margaret T. Downey, Assistant County Administrator, for the emergency hire of Virginia Vatelle for the position of Finance Assistant effective 8/3/10.
- 5) VOTED: to approve the out-of-state travel request of Sharon Rooney, Chief Planner of the Cape Cod Commission, to attend the American Society of Landscape Architects National Conference in Washington, D.C. from September 9-13, 2010.
- 6) VOTED: to authorize the County Treasurer to prepay Comcast approximately \$26 per month to provide services to Cape Cod Commission for the period of July 1, 2010 through June 30, 2011.
- 7) Executed an Agreement between Barnstable County acting by and through Cape Cod Commission and Isotrope, LLC for technical assistance with DRI reviews of wireless communications facilities in the amount up to \$24,500 for the period of August 4, 2010 through June 30, 2011.

- 8) Executed a HOME Investments Partnerships Program Loan Agreement between Barnstable County and Habitat for Humanity of Cape Cod for \$75,000 in HOME funding assistance for the construction of three affordable homes for low-income households.
- 9) Executed an Agreement between Barnstable County acting by and through Cape Cod Cooperative Extension and the Town of Mashpee to provide the town with funds to further implement their wildfire protection plan in the amount of \$5,000 for the period of August 4, 2010 through March 1, 2011.
- 10) VOTED: to authorize the County Treasurer to transfer funds in the amount of \$4,900 for Cape Light Compact.
- 11) Executed a Ninth Amendment between Barnstable County acting by and through Cape Light Compact and Housing Assistance Corporation to amend the amount of the low-income single family agreement to \$1,296,653.
- 12) VOTED: to approve the out-of-state travel request of Deborah Fitton, Education Coordinator for Cape Light Compact to attend the NAAEE Annual Conference and Research Symposium in Buffalo, NY for the period of September 28 through October 2, 2010.
- 13) VOTED: to authorize the County Treasurer to transfer funds in the amount of \$775 for the Facilities Department.
- 14) VOTED: to approve the fund balance transfer for the Power Supply Reserve Fund.
- 15) Executed the Annual Support & License Agreement between Barnstable County and Tyler Technologies for MUNIS Financial in the amount of \$18,144 for the period of September 8, 2010 through September 7, 2011.
- 16) VOTED: to approve the bond for Michelle LaCasse, Finance Assistant.
- 17) Executed an Articulation Agreement between Barnstable County acting by and through the Fire and Rescue Training Academy and Columbia Southern University to establish undergraduate credit transfer criteria.
- 18) In her capacity as Chair, Commissioner Flynn executed a Certificate for Dissolving Betterments for Eric and Julie M. Crane.
- 19) In her capacity as Chair, Commissioner Flynn executed a Certificate for Dissolving Betterments for Gregory Berman and Amy Wright.
- 20) In her capacity as Chair, Commissioner Flynn executed a Certificate for Dissolving Betterments for William S. and Lisa Marie Franks.
- 21) In her capacity as Chair, Commissioner Flynn executed a Certificate for Dissolving Betterments for Margaret M. Heelan.

- 22) In her capacity as Chair, Commissioner Flynn executed a Certificate for Dissolving Betterments for Marcia Carchia D'Agostino.
- 23) In her capacity as Chair, Commissioner Flynn executed a Certificate for Dissolving Betterments for Jonathan G. and Coleen Blount.
- 24) Executed a Maintenance Agreement between Barnstable County acting by and through the Department of Health & Environment and Superior Office Systems for the Panafax machine, model# UF-6200 (serial # KID6PE00124), in the amount of \$195 for the period of July 8, 2010 through July 7, 2011.
- 25) Executed a Maintenance Agreement between Barnstable County acting by and through the Department of Health & Environment and Superior Office Systems for the Kyocera copier machine, model # KM-4035 (serial # AJL3014621), in the amount of \$795 for the period of July 2, 2010 through July 1, 2011.
- 26) Executed a Maintenance Agreement between Barnstable County acting by and through the Department of Health & Environment and Superior Office Systems for the Panafax machine, model # UF-890 (serial # JCG2AV00587) in the amount of \$250 for the period of July 2, 2010 through July 1, 2011.
- 27) Executed a Maintenance Agreement between Barnstable County acting by and through the Department of Health & Environment and Superior Office Systems for the Panafax machine, model # UF-790 (serial # KDP2AV00246), in the amount of \$195 for the period of July 2, 2010 through July 1, 2011.
- 28) VOTED: to authorize the County Treasurer to prepay Comcast in the amount of \$114.90 per month for internet services for the period of July 1, 2010 through June 30, 2011.
- 29) VOTED: to authorize the County Treasurer to prepay One Communications in the amount of \$1,098 per month for internet services for the period of July 1, 2010 through June 30, 2011.
- 30) VOTED: to authorize the County Treasurer to prepay Cape.Com in the amount of \$30 per month for internet services for the period of July 1, 2010 through June 30, 2011.
- 31) VOTED: to award the bid to Housing Assistance Corporation as the bidder offering the most advantageous proposal in response to the Request for Proposals for a qualified agency or partnership among agencies to administer the Barnstable County HOME Consortium's down payment and closing cost program in the amount of \$12,000 plus \$1,000

per loan effective August 4, 2010 for one year, with the option to renew for two additional one year periods.

- 32) VOTED: approve the timesheets of Paul Niedzwiecki for the periods of 6/20/10 through 7/3/10 and 7/4/10 through 7/17/10.
- 33) Executed a Permit Application between Barnstable County acting by and through the Resource Development/AmeriCorps Office to build a 10x12 shed at the AmeriCorps Bourne House.
- 34) VOTED: to authorize the County Treasurer to prepay the Town of Bourne in the amount of \$37 for the Resource Development/AmeriCorps Office building permit application.
- 35) VOTED: to authorize the County Treasurer to prepay Franklin Regional Council of Governments in the amount of \$100 for Mark Zielinski, Maggie Downey, Mary Pat Flynn, William Doherty, and Sheila Lyon's registration fees to attend the second annual "Regionalization Tool Kit" conference in Worcester, Massachusetts on Thursday, September 2, 2010.

Commissioners received and approved notice that James Tenaglia Mass Maritime Summer Co-operative Program ends 8/5/2010.

Commissioners received and approved notices that the following summer season positions will end 8/27/10:

Marcus Costonis	Assistant Sanitarian
Juliet Moran	Assistant Sanitarian
Kathleen Tenaglia	Assistant Sanitarian
Benjamin J. Walker	Bathing Beach Sampler/Analyst
Meghan E. Tracey	Bathing Beach Sampler/Analyst
Samantha Ricci	Bathing Beach Sampler/Analyst
Noelle M. Bramer	Bathing Beach Sampler/Analyst
Hilary Chase	Environmental Lab Assistant

Commissioners received and approved notice that Amanda Howe, Program Coordinator-Recovery has been promoted to Program Specialist effective 8/1/2010.

Commissioners received and approved notice that Christine Clements Stein has been hired for the position of Research Analyst effective 9/13/10.

Commissioners tabled the request from the Cape Cod Commission to allocate \$100,000 from the Cape Cod Environmental Protection Fund and increase the Commission's restricted

reserve for legal expenses by \$100,000. Item has been placed on the 8/25/10 agenda for discussion.

Motion made by William Doherty to approve all votes, 2nd by Sheila R. Lyons, approved 3-0

II. Other Business

Motion made by Sheila R. Lyons to direct the Water Protection Collaborative to develop and convene a scientific review panel composed of qualified and experienced experts in the fields of marine science, modeling and nutrient management to review and assess the MEP modeling and sampling protocols in both theory and as applied to answer the following question: Is the MEP approach suitable for developing TMDLs in estuaries of Cape Cod and for assisting in CWMP development?" The Collaborative is authorized to expend funds from its municipal services budget for the purpose of organizing and conducting this review panel. 2nd by William Doherty, approved 3-0.

Entered into Executive Session at 2:30 p.m. to discuss personnel issues, to recess afterwards, and reconvene at the Assembly of Delegates at 4:00 p.m.