

**MEETING NOTES**

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

At a regular meeting of the County Commissioners held at the Barnstable Superior Courthouse on the fifteenth day of January, A.D. 2014.

Chairman Flynn called the meeting to order at 9:05 a.m.

**Board of the Barnstable County Commissioners:**

Mary Pat Flynn	Present
Sheila Lyons	Present
William Doherty	Present

**Staff Present:**

Michael Brillhart	County Administrator
Mark Zielinski	Director of Finance/Treasurer
Justyna Marczak	Administrative Assistant

The Commissioners recited the Pledge of Allegiance followed by a Moment of Silence.

**I. No Public Comment.**

**II. Budget Review for Fire Training Academy.**

Lee Pareseau, Director and Mark Foley, Deputy Director for Fire Training Academy presented the Commissioners a draft of their department's budget for FY15.

### **III. Budget Review for Cape Cod Cooperative Extension.**

William Clark, Director of Cape Cod Cooperative Extension, presented the Commissioners a draft of the budget for his department for FY15.

The cost increases include:

- the position of Deputy Director,
- Home Based Business Program Coordinator Position,
- Barnstable County Community Rating System (CRS) Coordinator position to help the towns to take advantage of CRS credits for the participants in National Flood Insurance Program (NFIP)
- Aquacultural Research Corporation (ARC).

The Extension Department is also looking for financial help with World Oyster Day in October 2015.

The Commissioners recessed at 10:37 a.m. and reconvened at 10:45 a.m.

### **IV. Budget Review for Cape Cod Water Protection Collaborative.**

Andrew Gottlieb, Director of Water Protection Collaborative presented the Commissioners with the draft budget for FY15.

Commissioner Doherty stepped out at 10:59 a.m.

**V. Budget Review for Barnstable County Information Technology.**

William Traverse, Director for Information Technology Department and Christopher Burt, Solutions Manager presented the Commissioners with the draft budget for FY15.

Commissioner Doherty returned at 11:17 a.m.

The Commissioners recessed at 11:57 a.m. and reconvened at 1:09 p.m.

**VI. Budget Review for Cape Cod Commission.**

Paul Niedzwiecki, Director of Cape Cod Commission, Kristy Senatori, Deputy Chief Director, and Gail Coyne, Fiscal Manager presented the Commissioners with the draft budget for FY15.

The general discussion included the development of the Strategic Information Office (SIO), Waste Water, Joint Communications' e-Permitting, position of Geo Special Architect to work with SIO, sidewalks, underground wires, NSTAR spraying, and 208 Wastewater Plan.

**VII. Commissioners Actions.**

*Motion made by Commissioner Doherty to approve the Minutes of January 8, 2014, 2<sup>nd</sup> by Commissioner Lyons, approved 3-0-0.*

*Motion made by Commissioner Doherty to approve the Summary of Items, 2<sup>nd</sup> by Commissioner Lyons, approved 3-0-0.*

- 1) Executed the Contract Amendment between Cape Light Compact (CLC), in accordance with our responsibility as fiscal agent for CLC, and Kelliher Samets Volk in the amount of \$2,603.68 for a 2013 final total of \$154,936.68 for the state wide marketing, for the period of January 1, 2014 - December 31, 2014.
- 2) Executed the Contract Amendment between Cape Light Compact (CLC), in accordance with our responsibility as fiscal agent for CLC, and JACO Environmental Inc. in the amount of \$15,676.00.00 for a final budget of \$79,426.00 for the refrigerator and freezer recycling, for the period of January 1, 2014 - December 31, 2014.
- 3) Executed the Contract between Barnstable County Information technology Department and the Town of Truro in he amount of \$5,764.20 per month to provide temporary supplemental IT services to the Town of Truro IT Director, for the period of February 3, 2014 for the maximum of 12 months.
- 4) Executed the Contract between Barnstable County Information technology Department and the e-Plus Technology, Inc. in the amount of \$34,380.00 for the infrastructure platform, configuration and installation of the new Barnstable County phone system, for the period of February 2014 - February 2015.
- 5) Executed the Contract Amendment between Cape Light Compact (CLC), in accordance with our responsibility as fiscal agent for CLC, and Rise Engineering, a Division of Thielsch Engineering, Inc. in the amount of \$8,949,991.18 for the extension of the existing home energy services to cover calendar tars 2014 and 2015 to align with the plan and establishing the contract price for 2014, for the period of January 1, 2014 - December 31, 2014.

- 6) Executed the Contract Amendment between Cape Light Compact (CLC), in accordance with our responsibility as fiscal agent for CLC, and Rise Engineering, a Division of Thielsch Engineering, Inc. in the amount of \$10,971,000.00 for the Home Energy Services, for the period of January 1, 2014 - December 31, 2014.
- 7) Appointed Victoria Goldsmith as an at large representative to the Barnstable County HOME Consortium Advisory Council for the term through January 31, 2017.
- 8) Appointed Ron Holmes as a Representative and Jessica McHugh as the Alternate for the Cape & Islands Suicide Prevention Coalition, the Barnstable County Health and Human Services Advisory Council, effective January 1, 2014 - May 31, 2016.
- 9) Approved the prepayment request from IT Department in the amount of \$34,380.00 to e-Plus Technology, Inc. for the infrastructure platform, configuration and installation of the new Barnstable County phone system, for the period of February 2014 - February 2015.
- 10) Approved the transfer request from Cape Cod Commission in the amount of \$393,202.49 to the Cape Cod Environmental Protection Fund to record overhead reimbursements for FY13.
- 11) Renewed the contract with PSC Environmental to provide household hazardous waste collections for the period of January 1, 2014 - December 31, 2014.
- 12) Awarded a bid for hard clam seed, oyster remote set and oyster singles seed to Aquacultural Research Corporation as the sole bidder.
- 13) Approved the request from William Clark, Cape Cod Cooperative extension to establish a sick leave bank (Extension staff will donate their sick time to the sick bank) for Extension's

employee Larry Dapsis who was injured in the accident during work time last year.

**In her capacity as Chairman Commissioner Flynn:**

- 14) Executed Certificate for Dissolving Betterments for Ruth F. DeGrace.
- 15) Executed Certificate for Dissolving Betterments for David A. Delfino.
- 16) Executed Certificate for Dissolving Betterments for Edward Cestaro, Mary E. Rosa and Henry J. Santopietro.
- 17) Executed Certificate for Dissolving Betterments for Kyle E. Forcier and Catherine M. Forcier.
- 18) Executed Certificate for Dissolving Betterments for William L. Stirling and Michele G. Stirling.
- 19) Executed Certificate for Dissolving Betterments for John D. Williams.

Barnstable, ss. at 2:18 p.m. on this fifteenth day of January, A.D. 2014, Commissioner Flynn moved to adjourn, 2<sup>nd</sup> by Commissioner Lyons, approved 3-0-0.