

MEETING NOTES

Board of the Barnstable County Commissioners:

William Doherty	Present
Mary Pat Flynn	Present
Sheila R. Lyons	Present

Staff Present:

Mark Zielinski	County Administrator
Kara Mahoney	Administrative Assistant

The Commissioners recited the Pledge of Allegiance followed by a Moment of Silence.

I. Public Comment

Cara Harding, Town of Barnstable resident, addressed the Commissioners on the complaint she filed with the County regarding Tim Friary clearing land that belongs to her and her neighbors that abuts the Cobb Farm in the Village of Barnstable. Ms. Harding spoke with County Counsel to request a copy of the County Easement which she has not received. She also gave verbal notice to County Counsel in November that Mr. Friary was trespassing. After her husband spoke with Mr. Friary they were informed that he had not been notified by the County that his right to use the land was in dispute.

Chairman Flynn advised her that the Commissioners do not respond to public comment but did let her know that this was the first that they knew of it. She asked Ms. Harding to leave contact information with staff and she would call her to meet and come to a resolution.

Jari Rapaport, League of Women Voters, read from a prepared statement asking the Commissioners to carry out their request for full transparency.

9:30 a.m. Fire Training Academy Budget Review - Lee Pareseau

Lee Pareseau reviewed last year's revenues and the Fiscal Year 2014 budget. He clarified that the salary increase request was for staff and not for himself or Mark Foley.

Mr. Pareseau provided an update on the positive relationship with the Massachusetts Maritime Academy.

Chairman Flynn asked how the relationship between the Academy and towns were going. Mr. Pareseau responded positively and

that they now had a repore with the Town of Falmouth and seeing attendance at classes that they offer.

Mr. Pareseau asked to buy a second Massfit machine for \$8,500. He explained the machine tests air samples in masks. By purchasing a second machine it would allow them to have a mask available the same day at both ends of the Cape and also provide as a backup in case the first machine breaks.

Commissioner Doherty asked if the Academy receives requests from people going through the Academy for training in wildfire and land management. Mr. Pareseau responded that they have not received any requests.

Sheila Lyons arrived at 10:11 a.m.

II. Commissioners Report

Commissioner Doherty reported to the other Commissioners that he received a note from Billy Bishop from the Homeless not Hopeless organization looking for funding. His opinion was that the request should come through the Barnstable County Health & Human Advisory Council. He asked if they should respond to Mr. Bishop now or wait until Sheila Lyons, who is the Commissioner representative on the Council, has something to recommend. Commissioner Lyons advised that she would speak to Beth Albert, Director of the Barnstable County Human Services Department, during their recess and will report back after they return to open session.

III. County Administrator Report

Mark Zielinski distributed information he received from Dan Matthews, County Administrator for Norfolk County, regarding the refilling of registry fees proposal. Commissioner Flynn suggested a meeting with the Cape Delegation to get support from them on it.

Commissioner Lyons said she would like to revisit the Fannie Mae and Freddie Mac lawsuit.

Commissioners recessed at 12:25 p.m.

Chairman Flynn called the meeting back to order at 2:30 p.m.

2:30 p.m. Cape Cod Commission Budget Review - Paul Niedzwiecki, Executive Director

Mr. Niedzwiecki reported that the Fiscal Year 2014 budget is a lot like past years. The Commission is looking at a Strategic Information Office.

Mr. Niedzwiecki reported that they were waiting on the vote from the Water Pollution Abatement Trust to approve \$3.53 million dollars to do a Comprehensive Wastewater Management Plan (CWMP). The vote would be taking place later today. If approved the Commission will enter in to a contract for that amount and draw down from the contract. He also said that the Commission may need to reorganize under the contract and are looking to hire two new staff members. One position would be for their GIS division. Mr. Niedzwiecki left the Commissioners with two job descriptions to review and asked for their immediate action on it.

10:30 a.m. Cape Cod Cooperative Extension Budget Review - Bill Clark

Bill Clark reviewed the different divisions in his department; Administration, Marine, Community, Agricultural/Horticultural. Two new programs the department is working on are pharmaceutical disposal and educational program for artists to dispose of their wastes.

Mr. Clark reported that the Marine program recently did a propagation bid. The Aquacultural Research Center (ARC) was the only bidder and he will be asking for the bid to be awarded to ARC next week.

He also reviewed the school festivals programs that teach water education training to students. The AmeriCorps members take care of this program. The program evolved out of the groundwater guardian programs.

Staff member, David Quinn, is working on the Solid Waste Program. His position is funded by the Department of Environmental Protection (DEP) on a grant for one year. The plan is to continue the grant for an additional year. The program works with each town on organizing alternatives for solid waste reduction.

Sandy McFarland, Retired Shellfish Constable, has been hired to help towns with propagation efforts and to recruit volunteers.

Commissioner Lyons asked if the County has a breakdown of what the towns contribute to shellfish and what they get out of it.

Mark Zielinski responded that the County puts up \$30,000 for seed. He asked Bill Clark how the Extension deviates that out by towns. Bill Clark responded that the towns submit what they want. The County sees if they can afford it then negotiate with the towns.

Commissioner Flynn asked in terms in relationship for shellfish to be used to reduce nitrogen, where does the Extension fit in to it. Bill Clark responded that the Extension did the original research from different sites.

Mark Zielinski asked Bill Clark to tell them about SEMAC and what happens with the money. Mr. Clark responded that the County Commissioners appoint members to the Board. The Board is mostly comprised of industry people and scientists. It's a good opportunity for people from the industry to tell SEMAC what they need. Two needs are disease testing and mini-grants. A recipient would put in a request for funding to explore an idea. At the end of the year the recipient would come back to the Board and report on the findings and the report would get published. The funding that is awarded in mini-grants comes from the Environmental Bond Bill.

11:30 a.m. Cape Cod Water Protection Collaborative - Andrew Gottlieb, Executive Director

Andrew Gottlieb reviewed the budget from Fiscal Year 2013. The total request for Fiscal Year 2014 is \$502,000, up from \$301,000 from Fiscal Year 2013.

The Fiscal Year 2014 budget proposal calls for level funding in the following categories:

- \$75,000 for Executive Director Salary
- \$2,000 for Executive Director Expenses
- \$25,000 General expenses

The Collaborative is asking for an increase in municipal services in the amount of \$400,000 to fund ongoing services for municipal planning, engineering and financial support. Mr. Gottlieb explained how the funding would include three new functions in municipal service:

1. Coordination and support of shellfish propagation as a nitrogen management measure. Stronger coordinating efforts with the State on Shellfish and nitrogen attenuation strategies. A matrix and process is needed to work on how to quantify those issues.

2. Development of a standardized web base that has a common user interface for towns to adopt to provide consistent public information on the status of water resources protection.
3. Development of new strategies to engage the public and outreach around individualized watersheds. Creative ways for the social media to get information and participate in a broader discussion. This funding proposal supports the policy direction of the County supporting localized decision making at the watershed level and the making available of new tools for decision making that will foster these localized discussions.

ACTIONS TAKEN BY THE BOARD OF COUNTY COMMISSIONERS--JANUARY 16, 2013

Motion made by Bill Doherty to approve the following items, 2nd by Sheila Lyons, approved 3-0-0.

- 1) Ratified the actions of E. Mark Zielinski, County Administrator, for approving the payroll warrant of 01/04/2013 in the amount of \$457,782.02.
- 2) Appointed William F. Grant as the Town of Bourne's representative to the Barnstable County HOME Consortium's Advisory Council for a term of January 16, 2013 through January 31, 2016.
- 3) Authorized Keri Peters, Administrative Assistant, to sign the Information Technology Department's payroll/corresponding timesheets and contractor invoices in the absence of the Department Manager.
- 4) Authorized Keri Peters, Administrative Assistant, to renew Barnstable County's monthly domain renewals on her credit card and be reimbursed from the Department of Finance for her expenses.
- 5) Executed a Contract between Cape Cod Commission and the Commonwealth of Massachusetts Department of Housing and Community Development for the District Local Technical Assistance Program in the amount of \$155,837 for the period of January 1, 2013 through December 31, 2013.
- 6) Authorized the County Treasurer to create a new special revenue fund for the Fiscal Year 2013 District Local Technical Assistance grant from the Department of Housing and Community Development.
- 7) Executed a First Amendment to the Commercial & Industrial Ancillary Services Contract between Cape Light Compact and Demand Management Institute, Inc. to amend the contract budget

to \$250,000 and extend the term of the contract through December 31, 2013.

8) Executed a First Amendment to the Small Commercial & Industrial Direct Install Program Services Contract between Cape Light Compact and National Resource Management, Inc. to amend the budget to \$200,000 and extend the term of contract through December 31, 2013.

9) Approved E. Mark Zielinski's, County Administrator, timesheet for the period of January 13-26, 2013.

Barnstable, ss. At 3:32 p.m. on this sixteenth day of January, A.D. 2013, Commissioner Lyons moved to adjourn, 2nd by Commissioner Doherty, approved 3-0-0.