MEETING NOTES

County Commissioners – William Doherty, Mary Pat Flynn, Sheila Lyons

The Commissioners observed a Moment of Silence followed by the Pledge of Allegiance.

I. Reorganization

The following appointments are effective from January 4, 2012 through the first County Commissioners meeting in January 2013.

Bill Doherty nominated Mary Pat Flynn as Chair of the County Commissioners.

Motion made by Bill Doherty to elect Mary Pat Flynn as Chair of the County Commissioners, 2nd by Sheila Lyons, approved 3-0.

Mary Pat Flynn nominated Sheila Lyons as Vice-Chair of the County Commissioners.

Motion made by Bill Doherty to elect Sheila Lyons as Vice-Chair of the County Commissioners, 2nd by Mary Pat Flynn, approved 2-0-1 with Bill Doherty abstaining.

Motion made by Sheila Lyons to re-appoint Bill Doherty as the County Commissioners representative to the Cape Light Compact, 2nd by Mary Pat Flynn, approved 3-0-0.

Motion made by Bill Doherty to appoint Sheila Lyons as the County Commissioners representative to the AmeriCorps Cape Cod Advisory Council and to appoint Bill Doherty as the alternate, 2nd by Mary Pat Flynn, approved 3-0-0.

Motion made by Mary Pat Flynn to re-appoint Bill Doherty as the County Commissioners representative to the Cape Cod Metropolitan Planning Organization, 2nd by Sheila Lyons, approved 3-0-0.

Motion made by Bill Doherty to re-appoint Sheila Lyons as the County Commissioners representative to the Human Services Advisory Council, 2nd by Mary Pat Flynn, approved 3-0-0.

Motion made by Mary Pat Flynn to re-appoint Sheila Lyons as the County Commissioners representative to the Cape & Islands Workforce Investment Board, 2nd by Bill Doherty, approved 3-0-0.
Motion made by Bill Doherty to re-appoint **Sheila Lyons** as the County Commissioners representative to the **National Seashore Advisory Council**, and to re-appoint **William Clark**, Director of the Cape Cod Cooperative Extension, as the alternate, 2nd by Mary Pat Flynn, approved 3-0-0.

Motion made by Bill Doherty to re-appoint **Sheila Lyons** as the County Commissioners representative to the **Cape Cod Cooperative Extension Advisory Council**, and to re-appoint **William Clark**, Director of the Cape Cod Cooperative Extension, as the alternate, 2nd by Mary Pat Flynn, approved 3-0-0.

Motion made by Bill Doherty to re-appoint **Mary Pat Flynn** as the County Commissioners representative to the **Cape Cod Economic Development Council**, 2nd by Sheila Lyons, approved 3-0-0.

Motion made by Sheila Lyons to re-appoint **Mary Pat Flynn** as the County Commissioners representative to the **Cape Cod Commission**, 2nd by Bill Doherty, approved 3-0-0.

Motion made by Bill Doherty to re-appoint **Mary Pat Flynn** as the County Commissioners representative to the **Children’s Cove Advisory Board**, 2nd by Sheila Lyons, approved 3-0-0.

Motion made by Bill Doherty to re-appoint **Margaret T. Downey**, Assistant County Administrator, as Barnstable County’s representative, and to reappoint **E. Mark Zielinski**, County Administrator as alternate to the **Cape Cod Municipal Health Group**, 2nd by Mary Pat Flynn, approved 3-0-0.

Motion made by Mary Pat Flynn to appoint **Sheila Lyons** as the County Commissioners representative to the **Cape Cod Arts Foundation**, 2nd by Bill Doherty, approved 3-0-0.

Motion made by Mary Pat Flynn to re-appoint **Sheila Lyons** as the County Commissioners representative to the **Cape Cod Water Protection Collaborative**, 2nd by Bill Doherty, approved 3-0-0.

**II. Agenda**
The County Commissioners began their FY13 budget review process with Departments. The following Departments presented their budgets:

9:30 A.M.  Health and Environment Department  
11:00 A.M. Facilities Department  
12:30 P.M. Finance Department/ Shared Costs/Debt Service  

County Commissioners Meeting Notes – January 4, 2012
1:30 P.M.  County Dredge Service

**ACTIONS TAKEN BY THE BOARD OF COUNTY COMMISSIONERS – NOVEMBER 2, 2011**

The Commissioners examined and approved the following warrants and payroll: $366,693.82

*Motion made by Bill Doherty to approve the following items, except the Minutes of December 21, 2011, 2nd by Sheila Lyons, approved 3-0-0.*

1) Minutes of December 21, 2011.
2) Out-of-state travel requests of Joshua Reitsma, Marine Program Specialist, and Diane Murphy, Fisheries & Aquaculture Specialist, to attend the annual NRAC Extension Meeting in Warwick, RI from January 9-10, 2012.
3) Authorize the County Treasurer to prepay the American Society of Landscape Engineers (ASLA) in the amount of $325 for the Cape Cod Commission’s 2012 ASLA Professional Awards Application.
4) Authorize the County Treasurer to prepay the Boston Society of Civil Engineers Section in the amount of $35 for Glenn Cannon’s, Technical Services Director, registration to attend the Massachusetts Transportation Program–A Legislative Update: The Priorities” on February 15, 2012.
5) Authorize the County Treasurer to prepay Independent Testing Laboratory Association (ITLA) in the amount of $200 for the Department of Health & Environment’s annual laboratory membership from January 1, 2012 through December 31, 2012.
6) Authorize the County Treasurer to prepay AASHTO Publications in the amount of $252 for Cape Cod Commission to purchase the book ‘A policy on Geometric Design of Highways and Street, 6th Edition’.
7) Authorize the County Treasurer to prepay Crosstown Center/ Hampton Inn for Julie Ferguson, Katherine Garofoli and Rebecca Wolfson’s, Resource Development Officers, hotel accommodations to attend a grant workshop from January 30-31, 2012.
8) Authorize the County Treasurer to establish a new fund for the Capacity Building Award.
9) Award the bid for Household Hazardous Waste Collections to PSC Environmental Services for calendar year 2012, with the option to renew for two additional one year periods.
10) On behalf of the Cape Cod Commission, executed a letter in support of the Digital Regionalization grant proposal.
12) Executed a Discharge of Mortgage for Shelly A. Stevens.
13) Executed a Contract between Cape Light Compact and John A. Morris to provide support to the Energy Efficiency Educational efforts in the amount of $5,000 for the period of January 1, 2012 through December 31, 2012.
14) Executed a Contract between Cape Light Compact and Rise Engineering for Small Commercial & Industrial Direct Install services in the amount of $2,500,000 for the period of January 1, 2012 through December 31, 2012.
15) Executed First Amendment to Contract between Cape Light Compact and Rise Engineering to include an updated Exhibit B to include the 2012 budget.
16) Executed a Contract between Cape Light Compact and National Resource Management for Small Commercial & Industrial Direct Install services in the amount of $450,000 for the period of January 1, 2012 through December 31, 2012.
17) Executed a Cooperative Agreement between Barnstable County and the Town of Dennis to dredge Bass River up to a maximum contract amount of $135,000.
18) Executed an Interagency Agreement between the Department of Health & Environment and the Town of Eastham for the testing of monitoring wells around Eastham’s solid waste landfill in the amount of $8,000 for Fiscal Year 2012.
19) Executed an Amendment between the Department of Health & Environment and the Department of Public Health to amend the amount of the original contract to $41,250.
20) Executed an IT Services Contract between the IT Department and Ian Roberts to provide technical assistance in the amount of $23,437.50 for the period of January 9, 2012 through June 30, 2012.
21) Executed an Agreement between Department of Health & Environment and National Association of County and City Health Officials (NACCHO) for the Capacity Building Award in the amount of $5,000 for the period of December 22, 2011 through July 12, 2012.