

MEETING NOTES

County Commissioners—William Doherty, Mary Pat Flynn, Sheila Lyons

The Commissioners observed a Moment of Silence followed by the Pledge of Allegiance.

I. Public Comment

Mary LeClair, former County Commissioner, and Deanna Bussiere from Housing Assistance Corporation asked the Commissioners to sign a letter to promote the 8th annual NOAH telethon.

Motion made by Mary Pat Flynn to execute the letter presented by Danna Bussiere from Housing Assistance Corporation promoting the December 14, 2011 NOAH telethon, 2nd by Sheila Lyons, approved 3-0-0.

II. Presentation by Chip Osbourne on Municipal Lawn/Turf Management to reduce fertilizer and pesticide use.

ACTIONS TAKEN BY THE BOARD OF COUNTY COMMISSIONERS – OCTOBER 19, 2011

The Commissioners examined and approved the following warrants and payroll: \$298,321.39

- 1) VOTED: to approve their Minutes of October 5, 2011 and August 25, 2011.
- 2) VOTED: to ratify the actions of Mark Zielinski, County Administrator, for approving the following documents:
 - a. Payroll warrant of 10/14/2011
 - b. Accounts payable warrant of 10/12/2011
 - c. Transfer request from the Finance Department
 - d. Prepay requests from the Department of Health & Environment to Carmody and Volgistics
 - e. Out-of-state travel requests for Jean Roma, Medical Reserve Volunteer Coordinator, and Sean O'Brien, Emergency Preparedness Coordinator
 - f. Contract amendment between the Department of Human Services and Caroline Conena.
 - g. Amendment to the statement of work between the Information Technology Department and ePlus Technology, Inc.

- h. Renewal of the contracts with Noonan Brothers/Advantage Petroleum and MJT dba Cape Cod Oil to extend Gasoline/Diesel Fuel bid.
 - i. Awarded and signed the contract with Nadeau Corp for structural work for the renovations at the former House of Correction.
 - j. Awarded contract to CAM HVAC & Construction for HVAC work for renovations at the former House of Correction.
 - k. Awarded contract to Robert W. Irvine & Sons for Plumbing for renovations at the former House of Correction.
 - l. Letter of Agreement between Resource Development Office and Cape Cod and Islands Council, Inc for use of dining hall on October 26, 2011 for the AmeriCorps Cape Cod Advisory Board/Member social.
 - m. Prepay requests from Resource Development Office to Cape Cod & Islands Council, Inc. and Lamb & Lion Inn
 - n. Personnel paper for the intent to fill vacancy for a Residential Program Coordinator for Cape Light Compact.
- 3) Executed a Contract between Cape Light Compact and Ecos IQ, Inc for the Commercial and Industrial Energy Efficiency Program Upstream Lighting Initiative for the period of August 1, 2011 through August 31, 2013.
 - 4) Executed a Contract Amendment between Cape Light Compact and JACO to amend the amount of the contract to \$205,250.
 - 5) Upon the recommendation of the Town of Bourne the County Commissioners voted to appoint Charles Noyes to the Barnstable County Regional Emergency Planning Committee.
 - 6) Executed an Agreement between the Department of Human Services and Matthew Desmarais to provide Data and Information Services for the Healthy Connected Cape Cod Initiative in the amount of \$23,000 for the period of October 19, 2011 through September 30, 2012.
 - 7) VOTED: to award the bid for a two stop wheelchair lift at the former House of Corrections to Kneeland Construction.
 - 8) VOTED: to award the bid for a Metal Pan Stairs at the former House of Corrections to Soputh Shore Welding.

- 9) VOTED: to award the bid for Fire Protection at the former House of Correction to Carlisle Engineering.
- 10) Executed the Contract between Barnstable County and PM Providers to provide Microsoft Project Management (awarded 9/28/11).
- 11) VOTED: to authorize the County Treasurer to prepay Planned Giving Council of Cape Cod in the amount of \$240 for registrations for Philanthropy Day on November 1, 2011 for Rebecca Wolfson, Katherine Garofoli, Christin Marshall and Riley Moffatt.
- 12) Executed a HOME Investment Partnerships Program Loan Agreement for the Province Landing 50 unit affordable family rental housing development in Provincetown by The Community Builders.
- 13) VOTED: to authorize Mark Zielinski and Maggie Downey to execute all contracts, payroll and other items during the week of October 24-28, 2011.

Commissioners received and approved notice from the Department of Health & Environment that Kimberly Moroney, temporary Laboratory Assistant, has ended due to the return of the permanent staff member, effective 10/3/11.