

MEETING NOTES

Board of the Barnstable County Commissioners:

William Doherty	Present
Mary Pat Flynn	Present
Sheila R. Lyons	Present

Staff Present:

Mark Zielinski	County Administrator
Kara Mahoney	Administrative Assistant

The Commissioners recited the Pledge of Allegiance followed by a Moment of Silence.

Chairman Flynn called the meeting to order at 12:06 p.m.

I. Public Comment:

Dan Wolfe of Yarmouthport spoke on his concerns of the County purchasing the Aquaculture Resource Center (ARC). The property value seems high and feels there are better opportunities to save the shellfish industry.

Chairman Flynn responded that the Commissioners are thoroughly reviewing the proposal presented to them. They are looking at the financial and environmental issues as well as a business plan. When they feel they have enough information they will hold a public session.

Suzanne McCauliffe of Yarmouth also spoke on her concerns of the purchase of the ARC. She stated Yarmouth's perspective is that it is presented as a business that could not function without a turbine and that whatever business plan is formed it needs to have an alternative.

II. Regional Forest Fire Prevention Plan - Bill Clark, Cape Cod Cooperative Extension and Joel Carlson, Northeast Forest and Wildfire.

Bill Clark reported that over the past several years his department has been working on wildfire plans. Twelve out of fifteen towns have nominated parcels they feel need a plan. The Department went out to bid for a contractor to do a county wide assessment. The bid was awarded to Joel Carlson, Northeast Forest and Wildfire.

Joel Carlson gave a powerpoint presentation on the Barnstable County Wildfire Preparedness Project. The project addresses information gaps and provides Barnstable County municipalities

and land managers with information to better prioritize and plan for future wildfire mitigation projects across multiple property ownerships. The final plan meets the requirements of the nationally recognized Community Wildfire Protection Plan (CWPP) process.

Bill Clark announced that it's a comprehensive plan and available on capecodcooperativextension.org under Natural Resources tab.

Mr. Carlson responded to a question on why the Cape and coastal areas are at higher risk for wildfires. He replied that these areas have sandy soils and droughty conditions. The vegetation here is very flammable.

III. Unwanted medication drop box for police stations - Mike Maguire, Cape Cod Cooperative Extension

Mike Maguire announced the new program and purchase of drop boxes located at police stations for residents to safely dispose of medication.

From the standpoint of the Cape Cod Cooperative Extension this program offers a solution for residents to dispose of medication to protect waters from medications being flushed down the toilets.

From the police perspective it is to help deal with property crimes that occur due to drugs.

The Commissioners took a brief recess to go outside and have a picture taken with local Police Chiefs and Extension staff in front of a pickup truck loaded with the drop boxes. All boxes will be delivered following the meeting.

ACTIONS TAKEN BY THE BOARD OF COUNTY COMMISSIONERS – OCTOBER 24, 2012

Motion made by Sheila Lyons to approve the Minutes of October 3, 2012, 2nd by Bill Doherty, approved 3-0-0.

Motion made by Bill Doherty to approve the Minutes of October 17, 2012, 2nd by Sheila Lyons, approved 3-0-0.

Motion made by Bill Doherty to approve the Minutes of the Executive Session of October 17, 2012 and not to release them, 2nd by Sheila Lyons, approved 3-0-0.

Motion made by Bill Doherty to approve the following items, 2nd by Sheila Lyons, approved 3-0-0.

1) Ratified the actions of Mark Zielinski, County Administrator, for approving the following items:

- a. Prepay request from the Cape Cod Commission to Cape Cod Community College in the amount of \$159 for Sarah Korjeff's registration to attend the Adobe InDesign course held from 11/14/2012 to 12/12/2012.
- b. Prepay request from the Cape Cod Commission to Barnstable Superior Court in the amount of \$15 for Heather McElroy's swearing in court fee to the Ocean Advisory Commission for the period of 9/12/2012 - 8/10/2015.
- c. Prepay request from Cape Light Compact to Mass Energy Consumers Alliance in the amount of \$100 to sponsor the 30th Annual Meeting on October 30, 2012.
- d. Prepay request from the Department of Human Services to the Orleans United Methodist Church in the amount of \$56 for Elizabeth Albert, Christin Stein and four interns' registration fees to attend a Forum for Human Services Agencies on October 19, 2012.
- e. Notice from the Cape Cod Commission that Jessica Rempel, Regulatory Officer II had resigned effective 10/31/2012.
- f. Notice the notice from the Cape Cod Commission that Jonathon Idman was hired for Chief Regulatory Officer effective 11/1/2012.
- g. Transfer request from the Commissioner's Office in the amount of \$129.91.
- h. Accounts Payable Warrant for 10/10/2012 in the amount of \$267,536.78 and 10/11/2012 in the amount of \$32,451.09.

2) Transfer request from the Resource Development Office in the amount of \$2,480 for a contract for professional services.

3) Prepay the Dexter School/Briarwood Conference Center and execute the Contract for the Resource Development Office and AmeriCorps Cape Cod to use the facilities for their Visioning training on October 30, 2013 in the amount of \$360.

4) Out-of-State travel request from Anne Reynolds, GIS Manager to attend the Northeast Arc GIS Users Conference in Rockland, Maine from November 11-14, 2012.

- 5) Out-of-State travel request from the AmeriCorps Cape Cod Program for the following members to attend the New York Wildfire Academy Course S-211 Portable Pumps and Water Usage in Long Island, New York from October 25-29, 2012; Matthew Spears, Patrick Barger, Craig Rowell, Jesse Freeman-Erbin, Tyler Cross and Sean Crimmins.
- 6) Establish a new fund for the Iyannough Road Regional Commercial Center Strategic Redevelopment Strategy grant.
- 7) Execute a Contract between the Cape Cod Commission and the Town of Barnstable to provide technical assistance to the Town for the Iyannough Road Regional Commercial Center Strategic Redevelopment Strategy in the amount of \$10,000 for the period of October 17, 2012 through September 30, 2013.
- 8) Amend the Contract between Cape Cod Commission and PM Providers to extend the contract period through December 31, 2012.
- 9) Execute a Contract between the Cape Cod Commission and the Resort and Conference Center at Hyannis to cosponsor a wastewater alternatives conference in the amount of \$2,300 from October 22-24, 2012.
- 10) Execute a Service Contract Extension between Cape Cod Cooperative Extension and Joel Carlson d/b/a Northeast Forest & Fire Management LLC to assist with implementing Wildfire Plans in the amount of \$4,950 for the period of October 17, 2012 through July 30, 2013.
- 11) Execute a Service Contract between Cape Cod Cooperative Extension and Todd Estrela to assist the Marine Program in the amount of \$4,956 for the period of October 17, 2012 through April 24, 2012.
- 12) Execute an Amendment to Contract between Barnstable County and the Town of Harwich for the dredging of Allen Harbor Inlet.
- 13) Execute an Agreement between Cape Light Compact and the Sea Crest Beach Hotel to use the facilities for a staff retreat in the amount of \$650 for November 9, 2012.
- 14) Execute an Agreement between the Resource Development Office and Ashley Look to provide professional and technical services in the amount of \$4,980 for the period of October 23, 2012 through February 23, 2013.
- 15) Prepay the National League of Cities in the amount of \$285 for Paul Niedzwiecki, Patty Daley and Kristy Senatori to attend the "Congress of Cities and Exposition" in Boston on November 30, 2012.
- 16) Prepay the Commonwealth of Massachusetts Department of Housing and Community Development in the amount of \$60 for Paul Ruchinkas to attend the "Under One Roof" Conference in Worcester on November 13, 2012.

- 17) Prepay the National League of Cities in the amount of \$95 for Bill Doherty to attend the "Congress of Cities and Exposition" in Boston on November 30, 2012.
- 18) Prepay American Trainco in the amount of \$1,980 for Kevin St. Pierre and Tom Butler from the Facilities Department to attend a seminar on "Basic Electricity for the Non-Electrician" in Quincy on November 27-28, 2012.
- 19) Prepay Cape Cod Trailer Storage, Inc. in the amount of \$500 for the annual storage trailer rental fee located at the Alternative Septic System Test Center from October 8, 2012 through October 7, 2013.
- 20) Prepay Carmody Data System, Inc. in the amount of \$3,588 for the annual data management system contract for the period of November 2012 through October 2013.
- 21) Approved the out-of-state travel request of Jay Detjens, GIS Analyst II, to attend a four day training seminar on SQL Server Database Administration in New York City from November 5-10, 2012.
- 22) Declared the following Cape Cod Commission equipment as surplus:
 - (2) metal desks
 - (3) metal map files
 - (1) metal drafting table
- 23) Executed the Certificate for the Massachusetts Water Pollution Abatement Trust and Community Septic Management Program Bond.
- 24) Executed a Down Payment/Closing Cost Assistance Program Written Agreement for Jose Rodriguez & Zobeyra Garcia.
- 25) Executed an Agreement between Cape Cod Commission and Ridley and Associates, Inc. to develop a strategic plan for a Cape-wide electric vehicle charging network in the amount of \$3,500 for the period of October 1, 2012 through December 31, 2012.
- 26) Executed a Contract between Children's Cove and Wendell Marketing, LLC to serve as Marketing Communications Agency in the amount of \$1,500 for the period of July 1, 2012 through June 30, 2013.
- 27) Executed a Cooperative Agreement between Barnstable County and the Town of Chatham to dredge Mill Creek.
- 28) Executed Certificates for Dissolving Betterments for the following:

Linda L. Fare
Kelly C. Medeiros
Carey C. and Suzanne Grover
Michael S. and Gail E. Dunford
Faye M. Hergesheimer

Charles P. and Imelda B. Navedonsky
David Lancaster
Charles G. and Yvonne A. Kirshaw
Henry J. and Elizabeth O. Graebener
David R. Bibo, Sr. and Nancy R. Popp
Mildred E. Fuller
Mary T. Crosby

29) Approved Mark Zielinski's timesheet for the period of September 23rd through October 6, 2012.

Commissioners received and approved notice that Karen A. Wagner has been hired for the position of Copy & Reproduction Clerk effective October 29, 2012.

Commissioners received and approved notices from the Department of Health & Environment that the following Summer employees positions have ended effective 8/24/2012:

Max Murphy	Melissa Litchfield	Joan Gruber
Erin Thompson	Stephen Thomas	Corey Mulvehill
Carol Eastman	Jacquelyn Mantenfel	
Christopher Gallagher		

Received and approved notice from the Registry of Deeds the intent to hire for one more position for the Senior Copy & Reproduction Services Clerk.

Recieved an approved notice from the Cape Cod Commission the intent to fill vacancy for the position of Regulatory Officer II.

IV. Commissioners reports

The Commissioners reported on their attendance at the wastewater conference in Hyannis that was cosponsored by the Cape Cod Commission.

V. County Administrators report

Mark Zielinski went over the holiday work schedule.

Wednesday, November 21st: County offices will close at noon and no Commissioner's meeting.

Thursday, November 22nd: Closed

Friday, November 23rd: Skeleton Day

Monday, December 24th: Closed

Tuesday, December 25th: Closed

Monday, December 31st: Regular work day

Tuesday, January 1st: Closed

Wednesday, December 19th will be the Commissioner's annual lunch for the County Complex employees.

Motion made by Bill Doherty to enter in to Executive Session to discuss pending litigation regarding Fannie Mae and Freddie Mac under M.G.L. Chapter 30A, Section 21(a)3 to discuss strategy with respect to collective bargaining or litigation and that the conduct of an open meeting may have a detrimental effect on the bargaining or litigating position of the County, and not to return to Open Session, 2nd by Sheila Lyons.