

## **MEETING NOTES**

### **Board of the Barnstable County Commissioners:**

William Doherty	Present
Mary Pat Flynn	Present
Sheila R. Lyons	Present

### **Staff Present:**

Kara Mahoney	Administrative Assistant
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**The County Commissioners attended the AmeriCorps Swearing-in ceremony on the front steps of the Superior Court House at 9:30 a.m.**

Chairman Flynn called the meeting to order at 9:46 a.m.

The Commissioners recited the Pledge of Allegiance followed by a Moment of Silence.

### **I. Public Comment**

No public comment offered.

### **II. Finalize Strategic Planning Scope of Services**

*Motion made by Bill Doherty to approve the draft Strategic Planning Scope of Services, 2<sup>nd</sup> by Sheila Lyons, approved 3-0-0.*

### **III. Briefing on the Human Services Newsletter by Beth Albert, Director of the Department of Human Services**

Beth Albert gave a presentation of the Barnstable County Human Services E-Newsletter. The presentation included where they receive their material, policy on what will be published and what will not, where to find the newsletters on the website and links to events.

### **IV. Commissioners Reports**

Bill Doherty reported on his attendance at the Massachusetts Municipal Association (MMA) Regional Administration Committee meeting in Boston on October 2<sup>nd</sup>. The Committee received a visit from the Fire Chief's Association to discuss their concerns on the direct reimbursement to consumers. The Committee is working on proposed legislation and once the final minutes are available he will share with the other Commissioners.

Mary Pat Flynn reported on her attendance at the Annual APCC meeting in Dennisport with the Paul Tsongas award that went to the Town of Brewster for Stony Hill.

Sheila Lyons reported on the Mass in Motion walk that she and Bill Doherty attended that morning. They walked 20 minutes from Snow Library to the Orleans Elementary School to support the International Walk to School Day.

**ACTIONS TAKEN BY THE BOARD OF COUNTY COMMISSIONERS – OCTOBER 3, 2012**

*Motion made by Bill Doherty to approve the Minutes of September 26, 2012, 2<sup>nd</sup> by Sheila Lyons, approved 3-0-0.*

*Motion made by Bill Doherty to approve the following items, 2<sup>nd</sup> by Sheila Lyons, approved 3-0-0:*

- 1) Ratify the actions of Mark Zielinski, County Administrator, for approving the payroll warrant of 9/28/2012.
- 2) Authorize the County Treasurer to prepay the Holiday Inn of Boxborough in the amount of \$125.10 for Debbie Fitton's, Energy Education Coordinator, hotel accommodations while participating in the Massachusetts Association of Science Teachers and Massachusetts Science Education Leadership Association Fall *Teach to the Future* Conference on November 15 & 16, 2012.
- 3) Authorize the County Treasurer to prepay Hampton Inn Sacco/Biddeford in the amount of \$82.49 and New England Environmental Education Alliance in the amount of \$45 for Debbie Fitton, Energy Education Coordinator, to participate in the New England Literacy Summit on October 26, 2012.
- 4) Authorize the County Treasurer to prepay the Seacrest Beach Hotel in the amount of \$650 for the Cape Light Compact staff meeting on November 9, 2012.
- 5) Authorize the County Treasurer to prepay the Massachusetts Association of Science Teachers in the amount of \$205 for Deborah Fitton's, Energy Education Coordinator, registration to participate in the *Teach to the Future* Fall Conference on November 15 & 16, 2012.
- 6) Authorize the County Treasurer to prepay DeLage Landen Financial monthly invoices for the Department of Health & Environment's copy machine.
- 7) Authorize the County Treasurer to transfer funds in the amount of \$1,100 for the Department of Health & Environment's Lab.

- 8) Authorize the County Treasurer to transfer funds in the amount of \$1,000.
- 9) Authorized the County Treasurer to establish a new fund for the Massachusetts Department of Public Health's, Bureau of Community Health and Prevention Mass in Motion project grant award in the amount of \$60,000 to the Department of Human Services.
- 10) Authorized the Assistant Treasurer to write-off the health lab receivable in the amount of \$7,470 from Groundwater Analytical due to the closure of the company.
- 11) Authorized the County Treasurer to reimburse the Town of Brewster Police Department in the amount of \$1,000 for the town's contribution to the Cape Cod Cooperative Extension's purchase of 9 drug incineration devices for Cape Cod Police Departments. The Massachusetts Environmental Protection Agency will not allow the devices to be used in the Commonwealth.
- 12) Authorized Darlene Johnson Morris, Julie Ferguson and Katherine Garofoli to have Signatory Authority on all County grant applications including electronic grant submissions submitted by the Barnstable County Resource Development Office.
- 13) Executed a Contract Amendment between Cape Cod Commission and Interisle Consulting Group, Inc. to extend the duration of the *Region Wide Telecommunications and Information Technology Survey and Audit Services* contract to December 31, 2012.
- 14) Executed a Discharge of Mortgage for Brian James Smith.
- 15) Executed a Contract Amendment between Cape Cod Cooperative Extension and Colleen Stone to increase the number of work hours to thirty-three (33).
- 16) Executed a Contract between Children's Cove and the Cape & Island's District Attorney's Office in the amount of \$19,000 for expenses for the Children's Cove Conference for the period of July 1, 2012 through June 30, 2013.
- 17) Executed a Contract between Barnstable County and M-V Electrical Contractors, Inc. for Finnish Electrical Work at the former House of Correction (bid awarded on September 19, 2012).
- 18) Executed a Contract between Barnstable County and M-V Electrical Contractors, Inc. for Fire Alarms at the former House of Correction (bid awarded on September 19, 2012).
- 19) Executed a Maintenance Contract between the Registry of Deeds and Ricoh production Print Solutions for the Registry's copier in the amount of \$478 for the period of January 24, 2012 through January 24, 2013.
- 20) Approved Paul Niedzwiecki's expense report for the period of July 3-August 31, 2012.
- 21) Approved the accounts payable warrant of 10/3/2012.

22) In her capacity as Chair, Commissioner Flynn approved Certificates for Dissolving Betterments for the following:

Joseph F. and Therese M. Kaczyk  
Mark S. and Austin S. Holmes  
Gregory R. and Denise M. Morad Lanoue  
Paul R. and Christina G. Roberts  
Linda H. Powers  
Charles K. and Kari C. Morse  
R. Curtis and Betty A. McKee  
Marsha Mele  
Richard J. and Lori J. MacCormack  
Kevin E. and Angela E. Redmond  
Richard J. Campagnoni  
Sherwood and Linda Landers  
Robert G. McMenimen and Jennifer A. Toner  
John and Linda Wilson

Commissioner's received and approved notice from the Resource Development Office that Keith Hopkins has been hired for the position of Program Specialist effective 10/9/2012.