

MEETING NOTES

County Commissioners -William Doherty, Mary Pat Flynn, Sheila Lyons

The Commissioners observed a Moment of Silence followed by the Pledge of Allegiance.

I. AGENDA

A. Executive Director of the Cape Cod Commission Performance Evaluation.

B. Discussion & Vote on hiring special county counsel for purpose of wastewater issue. *Motion made by Bill Doherty to appoint Anderson & Kreiger as special counsel, 2nd by Sheila Lyons, approved 3-0.*

C. County Administrator Performance Evaluation.

i. County Commissioners established the following goals for Mark Zielinski:

- Written report on activities of County for the week.
- IT Department
- Financial Management periodic updates (revenues & expenditures)
- Litigation Management Team
- Communication & Team Building

ACTIONS TAKEN BY THE BOARD OF COUNTY COMMISSIONERS – NOVEMBER 3, 2010

The Commissioners examined and approved the following warrants and payroll: \$1,422,550

1) VOTED: to approve the Minutes of October 27, 2010.

2) VOTED: to ratify the actions of Mark Zielinski, County Administrator, for approving the payroll of 10/29/2010 in the amount of \$433,988.48.

3) Consistent with MGL Chapter 4, Section 7 (clause 18), and the authority vested with the Barnstable County Commissioners under the Home Rule

Charter, VOTED: to approve the 2010 Thanksgiving, Christmas and New Year's Holiday Schedule for County employees as follows:

Wednesday, November 24, 2010 will be treated as a normal working day, with standard working schedules, up until 12:00 P.M. All County Offices will close at 12:00 P.M. Employees required by their Department Manager to work beyond 12:00 P.M. will be compensated at a holiday rate.

Thursday, November 25, 2010: All County offices will be closed.

Friday, November 26, 2010 is to be treated as a "Skeleton Day". Both union and non-union employees, with department head approval, may elect to take this day off without penalty and the various County offices are to be open in accordance with normal working hours. *Those employees who work on this date are to take this "skeleton day" off on or before January 31, 2011.*

Friday, December 24, 2010: All County offices will be closed in observance of the December 25, 2010 legal holiday.

Saturday, December 25, 2010: Observed on December 24, 2010.

Friday, December 31, 2010: Normal work day with standard work schedules.

Saturday, January 1, 2011: All County employees are to observe New Year's Day as a floating holiday and to take this day off by February 2, 2011.

4) Executed an Agreement between Barnstable County acting by and through Cape Cod Commission and Center of Government Research for District Local Technical Assistance funded study of regional assessing in the amount of \$49,632 for the period of October 6, 2010 through December 31, 2010.

5) Executed an Agreement between Barnstable County acting by and through Cape Cod Commission and the Department of Housing & Community Development in the amount of \$155,837 through December 31, 2011.

6) VOTED: to authorize the County Treasurer to establish a new fund in the amount of \$155,837 for the District Local Technical Assistance Grant Program.

7) Executed a Memorandum of Agreement between Barnstable County acting by and through Cape Cod Commission and the Town of Eastham to provide facilitation services to the town in the amount of \$3,000 for the period of November 3, 2010 through December 31, 2010.

8) Executed a Discharge of Mortgage for Bonnie J. Williams.

9) Executed a Contract Amendment between Barnstable County acting by and through Cape Cod Cooperative Extension and the Town of Dennis to extend the duration of the original agreement for the *Implementation of Wildfire Preparedness Plan* to November 30, 2010.

10) VOTED: to authorize the County Treasurer to prepay the Department of Agricultural Resources-Pesticide Licensing Board in the amount of \$100 for David Simser, Deer Tick Project Coordinator's, pesticide license.

11) VOTED: to authorize the County Treasurer to prepay Fred Pryor Seminars in the amount of \$158 for Riley Moffatt and Caroline Walden AmeriCorps members, to attend an Excel Training on December 2, 2010.

12) VOTED: to approve Mark Zielinski's timesheet for the period of October 10-23, 2010.

Commissioners received and approved the notice from the Facilities Department to increase the pool of on-call mail clerks.

Motion made by Bill Doherty to approve all items, 2nd by Sheila Lyons, approved 3-0.

III. OTHER BUSINESS

Motion made by Bill Doherty for \$40,000 to be expended on License Plate Marketing from License Plate Fund. 2nd by Sheila Lyons, approved 3-0.

Motion to enter into Executive Session at 2:15 p.m. for the purpose of discussing personnel matter and pending legal strategy.