

MEETING NOTES

County Commissioners -William Doherty, Mary Pat Flynn, Sheila Lyons

The Commissioners observed a Moment of Silence followed by the Pledge of Allegiance.

11:05 A.M. Pension presentation by Mark Zielinski, County Administrator

11:30 A.M. Performance Evaluation for Mark Zielinski, County Administrator

ACTIONS TAKEN BY THE BOARD OF COUNTY COMMISSIONERS – NOVEMBER 9, 2011

The Commissioners examined and approved the following warrants and payroll: \$443,710.04, \$658,708.90

1) With Commissioners Doherty and Flynn acting in the affirmative and Commissioner Lyons abstaining, VOTED: to approve the Minutes of November 2, 2011.

2) VOTED: to ratify the actions of E. Mark Zielinski, County Administrator, for approving the payroll warrant of 10/28/2011 in the amount of \$439,248.11.

3) Executed a Consent to Subordinate Mortgage for Edward Malone.

4) Executed a Subordination of Mortgage for David A. and Robert G. Rogers.

5) Executed an Amendment between Barnstable County acting by and through Cape Cod Commission and Wright-Pierce to amend the scope of work for technical assistance for wastewater planning.

6) Executed a Contract between Barnstable County acting by and through Cape Cod Commission and the Massachusetts Department of Environmental Protection to award grant funds in the amount of \$95,000 for the *Sustainable Materials Recovery Program* for the period of November 9, 2011 through June 30, 2012.

7) VOTED: to authorize the County Treasurer to establish a new fund for the *Sustainable Materials Recovery Program grant*.

8) Executed an Agreement between Barnstable County acting by and through Cape Cod Commission and Rackemann, Sawyer & Brewster, PC to provide legal services for up to \$300 per hour for the period of November 9, 2011 through June 30, 2014.

9) Executed an Agreement between Barnstable County acting by and through Cape Cod Commission and Jeffery Davis, M.Ed., Organizational Renewal Associates, to participate in the MEP Scientific Peer Review from the period of November 9, 2011 through December 31, 2011 in the amount of \$12,780.

10) VOTED: to authorize the County Treasurer to prepay Stop & Shop Supermarket in the amount of \$200 to purchase food gift cards to support program areas for the Cape Cod Cooperative Extension.

11) Executed an Agreement between Barnstable County acting by and through Children's Cove and the Massachusetts Children's Alliance to receive grant funding in the amount of \$20,250 for the period of July 1, 2011 through June 30, 2012.

12) VOTED: to authorize the County Treasurer to issue payment in the amount of \$280 using FY11 funds to Airgas East to provide acetylene and oxygen tanks to the County dredge for the period of November 2011 through November 2012.

13) Executed a Cooperative Agreement between Barnstable County and the Town of Chatham to dredge Mill Creek.

14) Executed a Corporate Certificate of Resolution for the new Cape Cod Commission escrow bank account for the Cape Cod Healthcare Development Agreement.

15) VOTED: to authorize the County Treasurer to transfer funds in the amount of \$2,000 for the Department of Health & Environment.

16) VOTED: to declare the following equipment as surplus for the Department of Human Services:

<u>Name</u>	<u>Model</u>	<u>Serial Number</u>
Fujitsu color scanner	Scan Partner 10C	7120228-SPC
HP Professional Series 2000C color printer		SGo5V3GoX6
Fujitsu ScanSnap color image scanner	FI-5110E0X2	010775
Epson Scanner 1640SU	EU-34	014805
Canon Facsimile	Laser Class 9000S	UYG24156
TDY System, Ultratec Supercom 4400	TDD1730	52810

17) Executed an Agreement between Barnstable County acting by and through Department of Human Services and Geoff Beane, Amory Street Associates, to implement the Fireman Foundation Education and Workforce Development Capacity Planning Grant for the Cape and Islands Regional Network to Address Homelessness in the amount of \$10,000 for the period of November 1, 2011 through April 30, 2012.

18) Executed an Agreement between Barnstable County acting by and through the Purchasing Division and Kneeland Construction Corp to install a two stop wheelchair lift as the former House of Correction (bid awarded on 10/19/2011).

19) VOTED: to approve the 2011 Holiday Schedule for Barnstable County employees as follows:

Wednesday, November 23rd: Normal working day, with standard working schedules, up to 12:00 p.m.

Friday, November 25th: Skeleton Day.

Sunday, December 25th: Observed on Monday, December 26th. All County Offices will be closed for the entire day.

Sunday, January 1st: Observed on Monday, January 2nd. All County Offices will be closed for the entire day.

All items moved by Mary Pat Flynn, 2nd by Bill Doherty, approved 3-0-0.

Commissioners received and approved notice from the Cape Cod Commission that Elizabeth Enos has been promoted to Regulatory Officer II effective November 14, 2011.

Commissioners received and approved notice from Cape Cod Cooperative Extension that Roberta Chalmers, Extension Educator Horticulture has retired effective January 14, 2012.

Commissioners received and approved notice from Cape Cod Cooperative Extension the intent to fill vacancy for the position of Extension Educator Horticulture.