

## **MEETING NOTES**

County Commissioners -William Doherty, Mary Pat Flynn, Sheila Lyons

The Commissioners observed a Moment of Silence followed by the Pledge of Allegiance.

### **ACTIONS TAKEN BY THE BOARD OF COUNTY COMMISSIONERS – NOVEMBER 16, 2011**

The Commissioners examined and approved the following warrants and payroll: \$658,891.13

- 1) VOTED: to approve their Minutes of November 9, 2011.
- 2) Executed letters of congratulations to re-elected and newly elected Town Councilors for the Town of Barnstable.
- 3) VOTED: to authorize the County Treasurer to prepay the Massachusetts Municipal Association in the amount of \$165 for Sheila Lyons's registration to attend the 2012 Annual Meeting & Trade Show from January 20-21, 2012 at the Hynes Convention Center in Boston.
- 4) VOTED: to authorize the County Treasurer to prepay the Sheraton Boston Hotel in the amount of \$944.21 for Sheila Lyons and Mark Zielinski's reservations while attending the 2012 Annual Meeting & Trade Show from January 20-21, 2012 at the Hynes Convention Center in Boston.
- 5) VOTED: authorize the County Treasurer to prepay Stop & Shop Supermarket in the amount of \$200 for the Commissioner's Office to purchase a gift card to be used to purchase food supplies for the Annual Holiday Party on December 21, 2011.
- 6) VOTED: to authorize the County Treasurer to transfer funds in the amount of \$234,504.99 for the Cape Cod Commission.
- 7) Executed an Amendment to Contract between Barnstable County acting by and through Cape Cod Commission and Gabrielle Belfit to extend the duration of the contract through November 30, 2011.
- 8) Executed an Agreement As To Subordinated Loans for the Cromwell Court rental project.

9) Executed a Contract Amendment between Cape Cod Cooperative Extension and Peter McCormick to increase the number of work hours by 70 to a new total of 310.

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11) VOTED: to authorize the County Treasurer to transfer funds in the amount of \$2,000 for the Facilities Department.

12) VOTED: to authorize the County Treasurer to transfer funds in the amount of \$750 for the Finance Department.

13) VOTED: to authorize the County Treasurer to transfer fund balances for the Wellness Fund and Cape Light Compact Operating Fund.

14) VOTED: to authorize the County Treasurer to prepay the Cape and Islands Collectors/Treasurers Association in the amount of \$50 for Mark Zielinski, Director of Finance/Treasurer and Joanne Nelson, Deputy Director of Finance/Assistant Treasurer to attend the Holiday meeting on December 14, 2011.

15) VOTED: to approve Paul Niedzwiecki's timesheets for the period of 10/23/2011 through 11/5/2011.

Commissioners received and approved notice that Erin Jackson has been hired to fill the vacancy for Special Projects Coordinator effective 11/21/2011.