

MEETING NOTES

County Commissioners -William Doherty, Mary Pat Flynn, Sheila Lyons

The Commissioners observed a Moment of Silence followed by the Pledge of Allegiance.

2:05 P.M. Continued Discussion and vote recommendations for the Regional Umbrella Services System (RUSS).

Paul Niedzwiecki, Executive Director of the Cape Cod Commission, and Ann Reynolds, GIS/Systems Manager, presented the information on the Strategic Information Office.

Motion made to direct the Executive Director of the Cape Cod Commission to create a Strategic Information Office (SIO) for the purposes of implementing a Regional Umbrella Services System, and to hire a Director of the SIO, moved by Sheila Lyons, 2nd by Bill Doherty, approved 3-0-0.

Commissioners recessed from 3:00-3:50 p.m.

3:50 P.M. Henri Rauschenbach and Robert O'Leary presented and discussed the Special Committee on County Governance's recommendations.

ACTIONS TAKEN BY THE BOARD OF COUNTY COMMISSIONERS – MARCH 21, 2012

The Commissioners examined and approved the following warrants and payroll: \$487,624.44

Motion made to approve the Minutes of March 14, 2012 made by Bill Doherty, 2nd by Sheila Lyons, approved 3-0-0.

- 1) VOTED: to ratify the actions of Mark Zielinski, County Administrator, for approving the payment adjustment for the Cape Cod Cooperative Extension's prepay to RT Innovations from \$227.69 to \$357.68 (approved by Commissioners at the 3/14/2012 meeting).
- 2) VOTED: to ratify the actions of Mark Zielinski, County Administrator, for approving the accounts payable warrants of 2/29/2012 in the amounts of \$43,225 and \$96.90.
- 3) VOTED: to approve the out-of-state travel request of Leslie Richardson, Chief Economic Development Officer, to

- attend a training course, "The Real Estate Development Process: Part I", in Arlington, VA from June 6-9, 2012.
- 4) VOTED: to authorize the County Treasurer to prepay Swift Realty Trust monthly for the Cape Cod Commission's lease payments through November 30, 2013.
 - 5) VOTED: to authorize the County Treasurer to prepay the US Postmaster in the amount of \$24,595.64 for the Cape Cod Cooperative Extension's household hazardous waste collection brochure mailing.
 - 6) VOTED: to authorize the County Treasurer to prepay Light Keepers Inn and the Mansion House Inn for Debbie Fitton's, Energy Education Coordinator, hotel accommodations while attending the Martha's Vineyard Town Meeting CFL Give-away Projects and site visits on April 3 and April 10, 2012.
 - 7) VOTED: to authorize the County Treasurer to prepay Northeastern University in the amount of \$1,318.50 for Margaret Song's tuition to take the course, ETM 3011 Materials, for the Spring semester.
 - 8) VOTED: to approve the out-of-state travel request of Maggie Downey, Assistant County Administrator, to attend the Annual Meeting of the Public Utilities Risk Management Association, in Woodstock, Vermont from April 26-28, 2012.
 - 9) VOTED: to approve the out-of-state travel request of Margaret Song, Residential Program Manager, to present at the 2012 Market Transformation Symposium in Washington, D.C. from April 2-3, 2012.
 - 10) Executed the Fourth Contract Amendment between Cape Light Contract and Tetra Tech MA, Inc. to amend the budget amount of the Special & Cross Sector Evaluation Services Contract to \$32,898.
 - 11) Executed a Third Amendment to Contract between Cape Light Compact and JACO Environmental, Inc. to amend the budget of the appliance recycling services contract to \$99,750.
 - 12) Executed a Contract between Cape Light Compact and Demand Management Institute to provide Ancillary Services in the amount of \$200,000 for the period of January 1, 2012 through December 31, 2012.
 - 13) VOTED: to authorize the County Treasurer to prepay Lorman Education Services in the amount of \$319 for Tricia Rogers, Finance Assistant, to attend the IRS FORM 1099 Reporting seminar on May 22, 2012.
 - 14) VOTED: to award the bids for the lease and maintenance of portable toilets for the towns of Truro,

Wellfleet, Provincetown, Eastham and Harwich to Bouse House and Matthew Frazer Enterprises.

- 15) VOTED: to approve the wire transfers to the Cape Cod Municipal Health Group for the month of April 2012.
- 16) VOTED: to authorize the County Treasurer to prepay the University of Colorado in the amount of \$1,525 for Christine Stein's registration to the "Fostering Sustainable Behavior: Community Based Social Marketing" Conference in Colorado from May 21-23, 2012.
- 17) Executed an Agreement between the Department of Human Services and the Community Health Center of Cape Cod for suicide prevention trainings in the amount of \$3,250 for the period of March 21, 2012 through June 30, 2012.
- 18) VOTED: to authorize a contract term of one year with up to four one year options to renew for the RFP for Professional Services for the Cape Cod Water Protection Collaborative, subject to appropriation.
- 19) VOTED: to authorize the County Treasurer to transfer funds in the amounts of \$90.31 and \$3,500 for the Resource Development Office.
- 20) VOTED: to authorize the County Treasurer to prepay Stacey Shipman in the amount of \$300 for a Professionalism/Interviewing Skills Presentation for AmeriCorps members on April 30, 2012.
- 21) VOTED: to authorize the County Treasurer to prepay Cape Cod Community College in the amount of \$110 to reserve the Tilden Arts Center on July 26, 2012 for AmeriCorps graduation.
- 22) VOTED: to approve Mark Zielinski's timesheet for the period of March 11-24, 2012.

Commissioners received and approved notice from the Resource Development Office/AmeriCorps Cape Cod the intent to fill vacancy for 32 AmeriCorps Member positions.

Commissioners received and approved notices from the Fire Training Academy that the following individuals have been hired effective 3/12/2012 for the positions of Instructor/Support:

Richard Anderson	Julian J. Bayvic	Robert Black IV
Craig Brearley	Michael P. Carey	Colby Eldredge
Joshua D. Ford	Daniel Keane	Brad L'Etoile
Troy LaBonte	Jeffrey Lamothe	Robert Moran
Niall O'Brien	Matthew Tucker	Justin White
Christopher Mailloux	Christopher J. Murphy	