

## **MEETING NOTES**

County Commissioners -William Doherty, Mary Pat Flynn, Sheila Lyons

The Commissioners observed a Moment of Silence followed by the Pledge of Allegiance.

### **1:05 P.M. Discussion and Vote Recommendations of Special Commission**

The County Commissioners discussed items #1-11 on the Report from the Special Commission on County Governance.

### **ACTIONS TAKEN BY THE BOARD OF COUNTY COMMISSIONERS – MARCH 28, 2012**

The Commissioners examined and approved the following warrants and payroll: \$895,250.82

*Motion made by Sheila Lyons to approve the Minutes of March 21, 2012, 2<sup>nd</sup> by Bill Doherty, approved 3-0-0.*

*Motion made by Bill Doherty to approve the items below, 2<sup>nd</sup> by Sheila Lyons, approved 3-0-0.*

- 1) Executed an Agreement between Cape Cod Commission and Michelle Buckley to provide illustrations and graphic materials for Smarter Cape Conference in the amount of \$3,800 for the period of March 28, 2012 through May 4, 2012.
- 2) Executed an Agreement between Cape Cod Commission and UMASS Donahue Institute to provide additional business survey data in the amount of \$4,350 for the period of March 28, 2012 through June 30, 2012.
- 3) VOTED: to approve the out-of-state travel request of Paul Niedzwiecki, Executive Director, to attend the American Planning Association National Meeting from April 14-18, 2012 in Los Angeles, CA to receive the 2012 Division Achievement Award for communication on behalf of the Cape Cod Commission.
- 4) VOTED: to authorize the County Treasurer to prepay UMASS Extension in the amount of \$188 for Cape Cod Cooperative Extension to purchase fruit and vegetable identification and pest management guides.
- 5) Executed an Agreement between Cape Cod Cooperative Extension and the Town of Yarmouth for the Wildfire Assessment

and Preparedness Program Grant in the amount of \$4,600 for the period of March 28, 2012 through June 1, 2012.

6) Executed a Service Contract between Cape Cod Cooperative Extension and John O'Connor to provide assistance with the Municipal Shade Tree Nursery in the amount of \$1,500 for the period of June 30, 2012.

7) Executed a Service Contract between Cape Cod Cooperative Extension and Nancy Beless to provide assistance to the Household Hazardous Waste Collections program in the amount of \$82.50 for the period of March 28, 2012 through June 30, 2012.

8) Executed a Service Contract between Cape Cod Cooperative Extension and Clayton Beless to provide assistance to the Household Hazardous Waste Collections program in the amount of \$82.50 for the period of March 28, 2012 through June 30, 2012.

9) Executed a Service Contract between Cape Cod Cooperative Extension and Victoria Scaltsas to provide assistance to the Household Hazardous Waste Collections program in the amount of \$345 for the period of March 28, 2012 through June 30, 2012.

10) Executed a Service Contract between Cape Cod Cooperative Extension and John Morris to provide assistance to the Household Hazardous Waste Collections program in the amount of \$232.50 for the period of March 28, 2012 through June 30, 2012.

11) Executed a Service Contract between Cape Cod Cooperative Extension and Daren Eaton to provide assistance to the Household Hazardous Waste Collections program in the amount of \$442.50 for the period of March 28, 2012 through June 30, 2012.

12) Executed a Service Contract between Cape Cod Cooperative Extension and Gerald Loftus to provide assistance to the Household Hazardous Waste Collections program in the amount of \$195 for the period of March 28, 2012 through June 30, 2012.

13) Executed a Service Contract between Cape Cod Cooperative Extension and Alice Warmouth to provide assistance to the Household Hazardous Waste Collections program in the amount of \$82.50 for the period of March 28, 2012 through June 30, 2012.

14) Executed a Service Contract between Cape Cod Cooperative Extension and Andrew Ramos to provide assistance to the Household Hazardous Waste Collections program in the amount of \$615 for the period of March 28, 2012 through June 30, 2012.

15) Executed an Agreement between Cape Light Compact and Vineyard Energy Project to assist the Energy Efficiency Education Program in the amount of \$5,000 for the period of March 28, 2012 through June 30, 2012.

16) Executed a Second Amendment to Contract between Cape Light Compact and Opinion Dynamics Corp for Special & Cross Sector Evaluation Services to amend the amount of the original

contract to \$35,500 and the contract period to December 31, 2012.

17) VOTED: to exercise the final option to renew the contract between Barnstable County and Vetorino's Landscape to provide landscaping services to the County Complex for an additional period beginning April 15, 2012 through April 14, 2013 (bid awarded on February 24, 2010).

18) Executed an Alarm Monitoring Agreement between the Facilities Department and Intercity Alarms for the new fire alarm system installed at the Registry of Deeds/Probate Building in the amount of \$387 per year for the period of three years from the date of testing (tentatively scheduled for April 2, 2012).

19) VOTED: to authorize the County Treasurer to prepay the Town of Barnstable in the amount of \$115 for a ½ page ad and reservation for table space at the Barnstable Senior Center Health & Wellness Expo on May 18, 2012 to promote the Department of Human Services activities.

20) Executed a 60 month Lease Agreement between the Department of Human Services and Ricoh Americas Corp acting by and through Kenmark Office Systems for a Ricoh MP C4502S color copier in the amount of \$171.29 per month for the period of March 28, 2012 through March 28, 2017.

21) VOTED: to approve the out-of-state travel request of Jean M. Roma, Director of the Medical Reserve Corps, to attend an Integrated Training Summit from May 21-25, 2012 in Nashville, TN.

22) Executed an Equipment Service Contract between the Registry of Deeds and Databank IMX for the Maintenance of microform scanner (serial# 33005151), Carrier (serial# 62011911) and laser printer (serial# 31180578) in the amount of \$1,060 for the period of April 16, 2012 through April 15, 2013.

23) VOTED: to authorize the County Treasurer to reimburse Christin Marshall in the amount of \$250 for her online registration for the National Conference on Volunteering and Service from June 17-20, 2012 in Chicago, IL.

24) VOTED: to approve Paul Niedzwiecki's timesheets for the period of February 26 - March 10, 2012.

25) VOTED: to ratify the actions of William Clark, Director of Cape Cod Cooperative Extension, for approving the contract with Cultural Center of Cape Cod for the facility rental fee of \$240 for the Buy Fresh Buy Local Meeting on March 12, 2012.

Commissioners received and approved notice from the Registry of Deeds that Alice Greenwood, Copy & Reproduction Clerk, has

been promoted to Registry Recording Clerk effective April 2, 2012.

Commissioners received and approved notice from the Registry of Deeds that Laurel Petersen, Copy & Reproduction Clerk, has been promoted to Registry Recording Clerk effective April 9, 2012.

Commissioners received and approved notice from the Facilities Department that June M. Gagne, On Call Switchboard Operator, has resigned effective March 19, 2012.