

MEETING NOTES

Board of the Barnstable County Commissioners:

William Doherty	Present
Mary Pat Flynn	Present
Sheila R. Lyons	Present

The Commissioners recited the Pledge of Allegiance followed by a Moment of Silence.

I. Discussion on the Regional Umbrella Services System (RUSS)

II. Discussion of the Process for considering the Special Commission on County Governance recommendations

ACTIONS TAKEN BY THE BOARD OF COUNTY COMMISSIONERS – MARCH 7, 2012

The Commissioners examined and approved the following warrants and payroll: \$765,086.49

1) VOTED: to ratify Mark Zielinski's, County Administrator, actions for approving the following items during the week of February 28 through March 2, 2012:

- Agreement between Cape Cod Cooperative Extension and the Town of Orleans to implement the Orleans Watershed Wildland Protection and Preparedness Land Management and Wildfire Mitigation Grant Application in the amount of \$10,000 for the period of February 29, 2012 through June 1, 2012.
- Approved the prepayment to the Seaport Hotel in the amount of \$1,764.07 for Mark Zielinski, Maggie Downey, Kevin Galligan and Matthew Dudley's hotel accommodations while attending the NESEA Building Energy 2012 Conference from March 6-8, 2012 in Boston, MA.
- Approved the prepayment to NESEA in the amount of \$2,145 for Mark Zielinski, Maggie Downey, Kevin Galligan, Meredith Miller and Matthew Dudley's registration to the Northeast Sustainable Energy Association's Building Energy 2012 Conference from March 6-8, 2012 in Boston, MA.
- Approved the prepayment to Association of Energy Engineers in the amount of \$445 for Vicki Marchant

to attend the Advanced Technologies in Outdoor Lighting on-line Seminar from March 19-20, 2012.

- Approved the warrants of 2/29/2012 in the amounts of \$8,639.70 and \$96.90, 2/28/2012 in the amounts of \$447,762.12 and \$43,225.
- Approved the personnel forms from the Department of Health & Environment to advertise for the positions of Assistant Sanitarian, Beach Sampler/Analyst and Environmental Laboratory Assistant.

2) VOTED: to approve the request from the Cape Cod Art Association to use the Superior Court House Front Lawn for the Art in the Village event on Saturday, June 30 and the Sunday, July 1, 2012 and to set up on Friday, June 29, 2012 after 4:30 p.m.

3) VOTED: to authorize the County Treasurer to prepay Green Workforce Training in the amount of \$195 for the County Commissioners to attend the MA Sustainable Communities & Campuses Conference on Friday, April 20, 2012.

4) VOTED: to approve the proposed Ordinance to make supplemental appropriations for the Dredge salaries in the amount of \$50,000.

5) VOTED: to authorize the County Treasurer to transfer funds in the amount of \$700 for the Assembly of Delegates.

6) Executed an Amendment to the 2011 Memorandum of Agreement between Cape Cod Commission and the Town of Yarmouth to continue the town's participation in the Regional Ready Renter program through January 31, 2013 in the amount of \$500.

7) Executed an Amendment to the 2011 Memorandum of Agreement between Cape Cod Commission and the Town of Harwich to continue the town's participation in the Regional Ready Renter program through January 31, 2013 in the amount of \$500.

8) Executed Contractor Authorized Signatory Listing forms for the Cape Cod Commission for submission with the DEP 604b grant application.

9) Executed an Amendment to the Memorandum of Agreement between the Cape Cod Commission and the Town of Falmouth to revise the mitigation scope and extend the duration through December 31, 2014.

10) Executed a Contract Amendment between Cape Cod Cooperative Extension and Alison Bizer-Knox to increase hourly wage to \$20/hour.

11) Executed a Service Contract between Cape Cod Cooperative Extension and David Thompson to assist with the Deer Tick Project in the amount of \$6,200 for the period of March 7, 2012 through June 30, 2012.

- 12) Executed a Service Contract between Cape Cod Cooperative Extension and Peter McCormack to assist with the Deer Tick Project in the amount of \$6,200 for the period of March 7, 2012 through June 30, 2012.
- 13) Executed a Contract Amendment between Cape Cod Cooperative Extension and Nancy McDermott to increase the hourly rate to \$20 per hour.
- 14) VOTED: to approve the out-of-state travel request of Diane Murphy, Fisheries & Aquaculture Specialist, to attend a NRAC extension meeting in Westbrook, CT on March 12, 2012.
- 15) VOTED: to authorize the County Treasurer to issue payment to IKON Office Solutions in the amount of \$166.70 for service provided to the Cape Cod Cooperative Extension's copier, located at the farmhouse, for the period of February 11, 2012 through February 10, 2013.
- 16) VOTED: to authorize the County Treasurer to prepay Light Keepers Inn in the amount of \$246.84 for hotel accommodations for Debbie Fitton, Energy Education Coordinator, while providing Martha's Vineyard with Energy Education Activities during the period of March 29-30, 2012 and May 31 - June 2, 2012.
- 17) VOTED: to authorize the County Treasurer to prepay JLC Live in the amount of \$275 for Matt Dudley's registration to the Residential Construction Show and Conference on March 22, 2012.
- 18) Executed a First Amendment to Contract between Cape Light Compact and The Cadmus Group to amend the amount of the Marketing Services for Lighting and Appliances contract to \$109,500.
- 19) Executed a Fourth Amendment to Contract between Cape Light Compact and The Cadmus Group to amend the amount of the Statewide Marketing & Education Services Contract by \$745.99.
- 20) Executed a First Amendment to Contract between Cape Light Compact and Conservation Services Group to amend the Administrative Services for the Cool Smart Program amount to \$65,432 and the contract period through December 31, 2012.
- 21) Executed a Contract between Cape Light Compact and Lockheed Martin Services, Inc. to provide field services support in the amount of \$123,937 for the period of January 1, 2012 through December 31, 2012.
- 22) Executed a Second Amendment to Contract between Cape Light Compact and NMR Group, Inc. to amend the Residential New Construction Evaluation Services contract to \$20,000 and extend the period to December 31, 2012.
- 23) Executed a Second Amendment to Contract between Cape Light Compact and NMR Group, Inc. to amend the Residential Retail

Products Evaluation Services to \$113,000 and extend the period to December 31, 2012.

24) VOTED: to authorize the County Treasurer to transfer funds in the amount of \$95 for Children's Cove.

25) VOTED: to authorize the County Treasurer to transfer fund balance for the Energy Efficiency Conservation Block Grant.

26) VOTED: to authorize the County Treasurer to transfer funds in the amount of \$1,600 for the Finance Department.

27) Executed a Contract between Barnstable County and Old Kings Highway Regional Historic District Commission to provide financial services in the amount of \$900 for the period of January 1, 2012 through December 31, 2012.

28) VOTED: to approve the out-of-state travel request of Joanne Nelson, Assistant Treasurer, to attend the Government Finance Officers Association's Annual Conference in Chicago, Illinois from June 10-13, 2012.

29) VOTED: to authorize payment to Cape Cod Trailer Storage in the amount of \$500 for the Alternative Septic Testing Site from February 2012 through February 2013.

30) Executed an Agreement between the Department of Health & Environment and Melanie Phinney to provide nursing services in the amount \$31 for the period of February 27, 2012 through June 30, 2012.

31) VOTED: to authorize payment to Alert Scientific in the amount of \$1,270 for the annual preventive maintenance for the Department of Health & Environment's laboratory equipment for the period of February 1, 2012 through January 31, 2013.

32) In her capacity as Chair, Commissioner Flynn executed Certificate for Dissolving Betterments for the following:

- Anne T. Castricum and Deborah A. Castricum
- John D. and Susan C. Vibberts
- Anne M. King
- Jeannette R. DeLuca
- Anita D. Clancy
- Christopher Anderson and Janet Polimer

33) Executed an Equipment Confirmation Form between the Department of Human Services and Ricoh to lease a Ricoh MP C4502S color copier for 60 months from March 2012 through February 2017 in the amount of \$171.29 per month.

34) VOTED: to authorize the County Treasurer to prepay Cape Cod Media Center in the amount of \$10 for the Department of Human Services to purchase one DVD from the series "Men Get Depression".

- 35) VOTED: to extend the contract for gasoline and diesel fuel for the Cod Fish with Noonan Brothers/Advantage Petroleum for the period of March 1, 2012 through June 30, 2012.
- 36) VOTED: to award the bids for Gasoline and Diesel Fuel for Barnstable County and other Political Subdivisions to Peterson Oil, Noonan Brothers/Advantage Petroleum and MJT/dba Cape Cod Oil.
- 37) Executed a Contract between Barnstable County and Noonan Brother/Advantage Petroleum to supply fuel to the County Dredge.
- 38) VOTED: to authorize the County Treasurer to transfer funds in the amount of \$1,102.36 for the Resource Development Office.
- 39) VOTED: to authorize the County Treasurer to prepay Thompson Publishing in the amount of \$378.50 to renew the Resource Development Office's subscription to Federal Grants Management Handbook for the period of July 1, 2012 through June 30, 2013.
- 40) VOTED: to authorize the County Treasurer to establish a new fund for the Regional Network to Address Homelessness.
- 41) Executed a Grant Agreement between Barnstable County and MA EOPSS/SRPEDD for the County to serve as the fiscal agent for regional technical rescue training grant funds for the period of February 1, 2012 through June 30, 2012.
- 42) VOTED: to approve Paul Niedzwiecki timesheets for the period of January 29, 2012 through February 11, 2012 and January 15, 2012 through January 28, 2012.
- 43) VOTED: to approve Wayne Jaedtke's request to exchange ten days of sick time for two-thirds pay rate per day per the Personal Policy 8.4 for his fifteenth year anniversary.
- 44) VOTED: to approve Mark Zielinski's timesheet for the period of February 12-25, 2012.
- 45) VOTED: to approve the reimbursement request of Mark Zielinski for the period of October-December 2011.
- 46) Executed a Cooperative Agreement between Barnstable County and the Town of Mashpee to dredge Popponesset Bay.
- 47) Executed a Cooperative Agreement between Barnstable County and the Town of Dennis to dredge Bass River.
- 48) VOTED: to authorize the County Treasurer to establish a new fund for the MA EOPSS/SRPEDD regional technical rescue training grant.