

MEETING NOTES

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

At a regular meeting of the County Commissioners held in the Superior Court House in Barnstable on the seventeenth day of April, A.D. 2013.

Chairman Flynn called the meeting to order at 12:04 p.m.

Board of the Barnstable County Commissioners:

William Doherty	Present
Mary Pat Flynn	Present
Sheila R. Lyons	Present

Staff Present:

Mark Zielinski	County Administrator
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The Commissioners recited the Pledge of Allegiance followed by a Moment of Silence.

I. Public Comment - None offered

II. 12:07 p.m. Out of state Travel report - Gongmin Lei, Director of the Water Quality Testing Laboratory and George Heufelder, Director of Health and Environment Department

Gongmin Lei presented the Commissioners his report on a PITTCON Conference that took place on March 17-22, 2013 in Philadelphia, PA. At the Conference he was able to communicate with some vendors that provide instruments and equipment for automation of analysis of BOD (Biochemical Oxygen Demand) and TKN (Total Kjeldahl Nitrogen. Right now those tests are being sent to other labs as Barnstable County does not have sufficient equipment to perform those. Mr. Lei also had a chance to look at some vendors that provide the IC equipment (Ion Chromatography) - that the Lab might be able to purchase through their FY 2013 budget.

Commissioner Lyons arrived at 12:11 p.m.

Other equipment that Mr. Lei had a chance to get familiar with at the Conference was a new model of auto sampler for the volatile organic lab. The current County one is over 10 years

old. He also had a chance to look at the lab consumable suppliers and mercury analyzers.

Next Mr. Lei and Mr. Heufelder talked about the Lab's move to new location that they believe should be ready by the fall. Before the move they would like to have the following completed:

- Power and special plugs for any instruments
- Water supply and lab water purification system
- Gas manifolds and lines
- Autoclaves/sterilizers
- Phones, server
- Lab LIMS
- Refrigerators, etc.

Mr. Heufelder then explained the Commissioners the new elements of the Septic Betterment Loan Program including interest amounts loaned to small businesses and other types of non-failed systems.

III. 12:47 p.m. Charter Review Discussion

County Administrator presented the Commissioners a draft of a RFP (Request for Proposal) for a Special Counsel to the Charter Review Committee.

Motion made by Commissioner Doherty to approve the Request for Proposal for a Special Counsel to the Charter Review Committee, 2nd by Commissioner Lyons, approved 3-0-0.

IV. Commissioners Actions

Motion made by Commissioner Doherty to approve the Meeting Minutes of April 3rd and April 9th, 2nd by Commissioner Lyons, approved 3-0-0.

Motion made by Commissioner Doherty to approve the Summary of Items, 2nd by Commissioner Lyons, approved 3-0-0:

- 1) Executed the Contract between Cape Cod Commission and Department of Environmental Protection in the amount of \$2,650,000.00 for the Cape Cod's 208 Water Quality Management Plan Update for the execution through June 30, 2016.

- 2) Executed an Agreement between the County of Barnstable and Webb Consulting Services, LLC in the amount of \$45,000.00 for the full scope of services and delivery of all products, as specified in Webb's Proposal for the Information Technology Assessment to the County dated February 25, 2013.
- 3) Executed the option to renew the Contract between Barnstable County and Accord Vending, Inc. for Vending Machine Services and Maintenance for one additional year as per the original bid, for the period of July 1, 2013 - June 30, 2014.
- 4) Executed a request from Department of Health and Environment for appropriating the funds by the Assembly of Delegates to use the interest collected under the Septic Loan Program, in the amount of \$350,000.00, for septic loans to small business and non-failed septic systems.
- 5) Executed a receipt of a copy of a plan bearing a certificate dated March 7, 2013 attesting that the Massachusetts Department of Transportation, Highway Division has altered the location of the State highway shown on said plan and has laid out and taken charge of said State highway as altered as shown on said plan.

V. Reports from Commissioners and County Administrator

County Administrator presented the Commissioners with the 2013 Law Day Poster and Essay Contest Celebration Invitation on May 1, 2013.

Human Services Department is holding their 2nd Forum on aging and disability on Friday, May 10th, 2013, at 9:00 a.m. to 12:00 p.m. at the Cape Codder Resort.

The County Association Meeting is on Friday May 10th, 2013 at 10:00 a.m. at Bristol County.

Barnstable, ss. at 1:17 p.m. on this twenty seventh day of March, A.D. 2013, Commissioner Doherty moved to adjourn, 2nd by Commissioner Lyons, approved 3-0-0.