

MEETING NOTES

Board of the Barnstable County Commissioners:

William Doherty	Present
Mary Pat Flynn	Present
Sheila R. Lyons	Present

Staff Present:

Mark Zielinski	County Administrator
Justyna Marczak	Administrative Assistant

The Commissioners recited the Pledge of Allegiance followed by a Moment of Silence.

I. Public Comment

Jari Rapaport, League of Women Voters, presented the Commissioners a Directory of Elected Officials brochure for 2013 - 2015. She also informed the public about the upcoming Forum: "Money in Politics. Where do we go from here?" - to be held on April 20th, 2013 at 10:00 a.m. at the Harwich Community Center.

Commissioner Lyons arrived at 12:04 p.m.

II. 12:06 p.m. Paul Ruchinkas, Affordable Housing Specialist - Home Consortium/Affordable Housing Update

Paul Ruchinkas, Affordable Housing Specialist, presented the Commissioners with the update on affordable housing efforts by Cape Cod Commission in FY 2011 - 2012. The key points in his presentation regarding Regional Affordable Housing efforts were:

- Although progress made from 2000-2010 with addition of over 1700 affordable units and the increase in region's affordability percentage from 3.75% to 5.1%, the region is still about 1500 units short of state's 10% affordability goal;
- Region's single family houses prices in 2012 are 11% higher and 2011 average wages are 32% lower than state averages;
- In order to afford a two bedroom apartment on the Cape one would have to make an average wage of \$24.37/hour;

- The 2010 - 2014 Consolidated Plan reported that over 4000 households on the Cape are on the federal Section 8 housing voucher waiting list;
- Homeowners affordability gap has disappeared for the 2nd year in a row - primarily because of record low interest rates;

Commissioner Doherty said that the wage of \$24.37/hour is not realistic for the people on the Cape. Mr. Ruchinskas pointed out that the average for median income renting households is \$11/hour on the Cape, which is way above what they can afford. In order for the family to be able to have an affordable living, the 30% of the whole income should go towards housing and housing related costs.

- There was a significant reduction in HOME allocation to the County, a 43% cut last year (from \$664,528 in 2011 to \$379,285 in 2012) and expected additional 5% this year. This has been caused primarily by the series of articles in Washington Post alleging that certain jurisdictions received HOME funds and have misused them, not finishing the projects they received the money for.
- Towns are willing to allocate CPA funds (Community Preservation Act) for community housing efforts.

In the State Affordable Housing efforts Mr. Ruchinskas discussed the following:

- Proposal for regionalization of housing authorities;
- Goal of 10000 new multi-family housing units created per year;
- In 2012 DHCD (Department of Housing and Community Development) adopted a pre-application process and all projects needed to meet at least one of four state priorities in order to qualify for funding: a low income requirement, gate way cities location, preservation of existing units, family housing. In August 2012 7 projects applied for the pre-application process and 4 of them got selected, with two that got funded - Village Green in Barnstable and the Mashpee Village preservation and renovation project. There are 5 regional rental projects that are expected to be submitted for DHCD's May 2013 pre-application round

Commissioner Flynn asked what was the status of rental availability on the Cape and Mr. Ruchinskas said that the need

is significantly greater than the availability. Commissioner Flynn said that affordable housing should be one of the goals to attract young people to stay on the Cape and reverse the trend of older communities.

Next Mr. Ruchinskas updated the Commissioners on the Barnstable County HOME Consortium. The key items that were discussed are:

- In FY2011 (July 1, 2011 - June 30, 2012) 2 rental projects were completed (163 units):
 - Cromwell Court in Hyannis - 124 family units
 - School House Green in Falmouth - 39 age restricted units;
- In FY2012 (July 1, 2012 - June 30, 2013) 3 rental projects are already completed (110 units):
 - Clay Pond Cove in Bourne - 45 age restricted units
 - Province Landing in Provincetown - 50 family units
 - 83 Shank Painter Road in Provincetown - 15 efficiency/one bedroom units;

There are 4 rental projects under construction (193 units):

- Rock Harbor Village in Orleans - 100 age restricted units
- Simpkins School in Yarmouth - 65 age restricted units
- Sally's Way in Truro - 16 family units
- Stage Coach Road in Barnstable - 12 family units

There is also 1 project (10 units) in closing process:

- Great Cove Community in Mashpee - 10 family units

In overall 70 development projects were completed, 50 rental and 20 ownership. There are 1104 affordable units completed - 978 rental and 126 ownership. The HOME funds were involved in 21% of all affordable housing projects on the Cape.

Mr. Ruchinskas pointed out that HOME Consortium has been Cape Cod Commission's most effective and productive affordable housing initiative.

Motion made by Commissioner Lyons to sign a letter addressed to Massachusetts Congressman Bill Keating, asking him to sign a petition to Appropriation Subcommittee in the House that would restore HOME funding to \$1.6 million a year, 2nd by Commissioner Doherty, approved 3-0-0.

Next Mr. Ruchinskas talked about Regional Ready Renters Program that began in 2011. There was a Memorandum of Agreement established between Cape Cod Commission as a program administrator and participating towns (5 in 2011 and 4 in 2012). The program enables small scale rental projects created under local affordable housing bylaws to qualify toward the 10% goal. The 8 units were filled through December 31, 2012. Cape Cod Commission is looking for another entity to continue the program administration.

III. 12:53 p.m. Information Technology Department Review, Consideration and Potential Vote on Proposals.

Commissioners discussed the proposed Information Technology Department review prepared by Webb Consulting Services, LLC. Commissioner Flynn stated that she liked the specificity of that review.

County Administrator, Mark Zielinski informed the Commissioners and the public that the invitation for bid proposals was placed but no one other than Webb Consulting Services, LLC responded therefore the County will use the Webb Consulting Services, LLC for the I.T. Review.

Motion made by Commissioner Doherty to approve the proposal of Webb Consulting Services, LLC for the Information Technology Department Review, 2nd by Commissioner Lyons, approved 3-0-0.

IV.1:07 Home Rule Charter Review Discussion, Ronald Bergstrom, Assembly of Delegates Speaker

Ronald Bergstrom, Speaker of the Assembly joined the Commissioners for a discussion regarding the Home Rule Charter Review.

Commissioner Flynn read the Resolution 13-02, regarding the composition of the Charter Review Committee.

Speaker Bergstrom said he would like to have an organizational meeting once all seven members are chosen and have all the upcoming meetings set up in advance until October 15, 2013.

Mark Zielinski said there are key items that need to be taken under consideration:

- Review the existing Charter and decide what is crucial and what can be omitted

- Attend and assist the Charter Review Committee with deliberations
- If necessary, based on the outcome of the review - write/approve a new Charter
- Review the Cape Cod Commission Act and include it in the new/revised Charter

Next Mr. Bergstrom suggested having working sessions during the Charter review without public involvement and have the public involved/present for the rest of the deliberations.

Commissioner Flynn said the public should be invited to public hearings half way through the review.

Motion made by Commissioner Flynn to make a determination that the Resolution 13-02 does not refer to matters relating to the internal affairs of the Assembly of Delegates and does not merely state the opinion of the Assembly, 2nd by Commissioner Lyons, approved 3-0-0.

Motion made by Commissioner Doherty to approve and sign the Resolution 13-02, 2nd by Commissioner Lyons, approved 3-0-0.

V. Commissioners Actions

Motion made by Commissioner Doherty to approve the Meeting Minutes of March 27th, 2nd by Commissioner Lyons, approved 3-0-0.

Motion made by Commissioner Doherty to approve the Summary of Items, 2nd by Commissioner Lyons, approved 3-0-0:

- 1) Executed a Proclamation for AmeriCorps Cape Cod Members.
- 2) Executed a Contract in the amount of \$83,914.00 between Cape Cod Cooperative Extension and Woods Hole Oceanographic Institute for the Woods Hole Sea Grant Extension Program, M/O-2 for the period of February 1, 2012 - July 31, 2013.
- 3) Executed a Contract in the amount of \$200,000.00 between Cape Cod Commission and Water Resources Associates for project management and technical assistance regarding Regional Water Quality Management (208) plan update for the period of March 29, 2013 - March 31, 2014.
- 4) Executed a Contract between County of Barnstable and PJ Keating Company in the amount described on the attached spreadsheet, for the Road Resurfacing for the towns of Barnstable, Harwich and Sandwich, as rewarded at the

- meeting of March 20th, 2013 for the period of April 1, 2013 - March 31, 2014.
- 5) Executed a Contract between County of Barnstable and Lawrence-Lynch Corporation, in the amount described on the attached spreadsheet, for the Road Resurfacing for the towns of Barnstable, Harwich and Sandwich, as rewarded at the meeting of March 20th, 2013 for the period of April 1, 2013 - March 31, 2014.
 - 6) Executed a Contract between County of Barnstable and BBE Corporation - Buckley Elevator, in the amount described on the attached spreadsheet, for the Elevator Maintenance for the towns of Barnstable, Provincetown, Harwich, Wellfleet, Barnstable County and Sandwich schools, as rewarded by Mark Zielinski, for the period of April 1, 2013 - March 31, 2014.
 - 7) Executed a 3rd Amendment to the Contract between Cape Light Compact (CLC), in accordance with our responsibility as Fiscal Agent for CLC, and NMR Group, Inc. in the amount of \$62,000.00 for Residential Retail Products Evaluation Services for the period of January 1, 2013 - June 30, 2013.
 - 8) Executed a 1st Amendment to the Contract between Cape Light Compact (CLC), in accordance with our responsibility as Fiscal Agent for CLC, and Honeywell International, Inc. in the amount of \$84,377.29 for Energy Efficiency Commercial & Industrial Ancillary Services for the period of January 1, 2013 - September 30, 2013.
 - 9) Executed a HOME Down Payment/Closing Cost Written Agreement for Hilda M. Haye Sanders.
 - 10) Executed a Cooperative Agreement in the amount of \$80,000.00 between the County of Barnstable and the Town of Truro for all dredge related work in accordance with the specifications, drawings and plans for the Pamet River, effective March 26, 2013.
 - 11) Executed the Master Subordination Agreement to reflect an increase in the permanent loan amount for the HOME Consortium funded 83 Shank Painter Road affordable rental development in Provincetown developed by Community Housing Resource from \$795,000.00 to \$858,000.00.
 - 12) Executed a Contract in the amount of \$50,000.00 between Cape Cod Cooperative Extension and Massachusetts Department of Agricultural Resources for the Cooperative Extension to receive grant funding to administer the Southeastern Massachusetts Aquaculture Center, as specified in Exhibit 1, Attachments A-E for the period of July 1, 2013 - June 30, 2014.

- 13) Approved the reappointment of John Harris as the Cape Cod Commission Minority Representative for the term of April 25, 2013 - April 24, 2014.
- 14) Approved the reappointment of Mary Pat Flynn as the Cape Cod Commission Representative for the term of April 25, 2013 - April 24, 2014.
- 15) Approved the request from the Resource Development Office to establish a new fund in the amount of \$83,914.00 for the Woods Hole Sea Grant Extension Program, M/O-2.
- 16) Awarded the bids for Miscellaneous Public Works for the towns of Barnstable, Bourne, Brewster, Chatham, Dennis, Eastham, Falmouth, Harwich, Orleans, Sandwich, Wellfleet and Yarmouth to the following responsive, responsible bidders offering the lowest prices as presented on the attached spreadsheet:

Markings. Inc.	Lawrence Lynch Corp.
RJ Gabriel Construction Co., Inc.	DeLucca Fence Co.,
Inc, Truax Corporation	Bartlett Consolidated
BTB Construction, Inc.	Rafferty Fine Grading
- 17) Approved travel reimbursement request from Paul Niedzwiecki.
- 18) Authorized the Purchasing Department to use the Tax Exempt Certificate when using the Gas Cards.

In her capacity as Chairman, Commissioner Flynn:

- 19) Executed Certificate for Dissolving Betterments for Gerhard R. Matzel and Julia C. Matzel.
- 20) Executed Certificate for Dissolving Betterments for Albert R. Crocker, Jr. and Nancy L. Crocker.
- 21) Executed Certificate for Dissolving Betterments for Randall L. Monte and Carole M. Monte.
- 22) Executed Certificate for Dissolving Betterments for Craig A. Tamash and Kristi M. Tamash.
- 23) Executed Certificate for Dissolving Betterments for Bruce Netherwood and Jacqueline Reeves.
- 24) Executed Certificate for Dissolving Betterments for Kathleen M. Grealy and Trustee, The Grealy Family Trust u/d/t dated 2/8/01.
- 25) Executed Certificate for Dissolving Betterments for Ralph W. Mercer and K. Kelly Mercer.
- 26) Executed Certificate for Dissolving Betterments for Robert M. Morgan and Sharon A. Morgan.

- 27) Executed Certificate for Dissolving Betterments for Brenda A. Loan a/k/a Brenda A. DeLorey.
- 28) Executed Certificate for Dissolving Betterments for Kenneth B. Moore.

Motion made by Commissioner Lyons to approve the proposed ordinance to add to the County's operating budget for Fiscal Year 2013, as enacted in Ordinance No. 12-04, by making supplemental appropriations for Fire Training Academy and Dredge Department, in the amount of \$57,160.00, 2nd by Commissioner Doherty, approved 3-0-0.

Motion made by Commissioner Lyons to approve the use of the County Courthouse property by the Barnstable Village Business Association for a Farmers Market to be conducted every Saturday morning from 9:00 a.m. to 12:00 p.m. starting on June 29th through October 12, 2013, 2nd by Commissioner Doherty, approved 3-0-0.

Barnstable, ss. at 2:07 p.m. on this fourth day of April, A.D. 2013, Commissioner Flynn moved to adjourn, 2nd by Commissioner Doherty, approved 3-0-0.