

MEETING NOTES

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

At a regular meeting of the County Commissioners held in the Superior Court House in Barnstable on the fifteenth day of May, A.D. 2013.

Chairman Flynn called the meeting to order at 1:06 p.m.

Board of the Barnstable County Commissioners:

William Doherty	Present
Mary Pat Flynn	Present
Sheila R. Lyons	Present

Staff Present:

Mark Zielinski	County Administrator
Justyna Marczak	Administrative Assistant

The Commissioners recited the Pledge of Allegiance followed by a Moment of Silence.

I. Public Comment - None offered

II. Appointment Of The Special Counsel for The Charter Review

County Administrator Mark Zielinski presented the Commissioners with his recommendation for appointment of Michael P. Curran for a Special Counsel to the Charter Review Committee. The Special Counsel Scope of services was reviewed by Mr. Curran and he estimated that a total of 250 hours would be required to perform the services, for a flat fee of

\$27,500.00 Mr. Curran's fee would not exceed \$25,000.00 for the period through June 30, 2014.

Motion made by Commissioner Doherty to appoint Michael P. Curran as a Special Counsel for the purpose of assisting the County with the Charter Review process, 2nd by Commissioner Flynn, approved 2-0-0.

III. Discussion and Potential Vote On Commissioners' Position on Governance Recommendations for Structure of future County Government

Commissioner Doherty pointed out that the Minutes of May 8th, 2013, should include the Commissioners' Strategic Planning Meeting minutes, where the Commissioners discussed the County Government matters.

The Commissioners agreed to add the following language to the resolution: "Members of the new legislative body would be the Chief Elected Officials of Barnstable County and would be elected on a non-partisan basis by district for staggered four-year terms".

Commissioner Lyons arrived at 1:29 p.m.

Motion made by Commissioner Doherty to approve the Barnstable County Board of Regional Commissioners Resolution on Governance Recommendations for the Structure of the future County Government, 2nd by Commissioner Lyons, approved 3-0-0.

IV. Commissioners Actions

Motion made by Commissioner Doherty to approve the minutes of May 8th, 2013, 2nd by Commissioner Lyons, approved 3-0-0.

Motion made by Commissioner Doherty to approve the Summary of items, 2nd by Commissioner Lyons, approved 3-0-0:

1. Executed the Contract between the County of Barnstable and Angela Hurwitz for Service Desk analyst for the Information Technology Department as awarded on May 2, 2014, for the period of July 1, 2013 - June 30, 2014.
2. Executed the Contract Renewal between the County of Barnstable and Paula Schnepf in the amount of \$58,100.00 to provide for Coordination of the Regional Network for the period of July 1, 2013 - June 30, 2014.
3. Executed the Contract Renewal between the County of Barnstable and Elenita Muniz in the amount of not to exceed \$35,000.00 to provide for coordination of the Human Rights Commission for the period of July 1, 2013 - June 30, 2014.
4. Executed the Subordination of HOME Mortgage in the amount of \$93,600.00 for Leigh & Michael Travers.
5. Awarded a bid for Fire Alarm Replacement to M-V Electrical Contractors, Inc. in the amount of \$58,100.00 as the responsive, responsible bidder offering the lowest price.
6. Awarded a Contract for Auditing Services to Sullivan, Rogers and Company as the vendor submitting the most advantageous proposal.
7. Closed the Request for Proposals (RFP) for Consulting Services to Conduct a Data Inventory, Gap Assessment and Data Management Plan for the Cape Cod Commission without awarding a bid. (See attached memo).

Motion made by Commissioner Doherty to approve the proposed ordinance to transfer appropriations within the County's operating budget for Fiscal Year 2013, as enacted in Ordinance No. 12-04, by making appropriations transfers for Legal Services, Special Counsel Charter Review, in the amount of \$20,000.00, 2nd by Commissioner Lyons, approved 3-0-0.

V. Commissioners Reports

Commissioner Flynn and Commissioner Doherty reported on going to the Cape & Islands Selectmen Association Meeting on Sunday, May 12, 2013 on Nantucket.

Mark Zielinski reported on going to the Counties Leadership Meeting at Bristol County on Friday, May 10, 2013.

Commissioner Doherty reported on going to Cape Summit on Monday, May 13th, 2013.

Commissioner Flynn announced a brief recess at 2:03 p.m., after which Commissioners will resume their meeting.

VI. Barnstable County Audit 2012 - Dan Sullivan and Matthew Hunt - Sullivan, Rogers & Company, LLC.

Sullivan, Rogers & Company presented the Commissioners with their findings regarding the Barnstable County's Audit they were asked to perform. The Report on County's financial condition included reserves, interest, County's outstanding debt, Cape Cod Commission Fund, Septic Loans Fund, and Dredge Fund.

Barnstable, ss. at 3:10 p.m. on this fifteenth day of May, A.D. 2013, Commissioner Lyons moved to adjourn, 2nd by Commissioner Doherty, approved 3-0-0.