COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

At a regular meeting of the County Commissioners held in the Superior Court House in Barnstable on the twenty second day of May, A.D. 2013.

Chairman Flynn called the meeting to order at 10:05 a.m.

Board of the Barnstable County Commissioners:

William Doherty Present
Mary Pat Flynn Present
Sheila R. Lyons Present

Staff Present:

Mark Zielinski County Administrator
Justyna Marczak Administrative Assistant

The Commissioners recited the Pledge of Allegiance followed by a Moment of Silence.

I. Public Comment – None offered

II. Lev Malakhoff, Senior Transportation Engineer, Cape Cod Commission – Proclamation for Smart Transportation Week and Thomas Cahir, Executive Director of the Cape Cod Regional Transit Authority (CCRTA)

Lev Malakhoff presented the Commissioners his update on Bay State Bike Week that started with Hyannis Biker Breakfast on May 17th at Hyannis Transportation Center. He also talked about the Smart Transportation
week that will start on June 23 – June 29, 2013. The Commissioners were asked to sign a Proclamation on Cape Cod Smart Transportation Week and Cape Cod Smart Transportation Day that will occur on Wednesday, June 26, 2013. Those events will help the public to recognize the opportunity of a wonderful Cape Cod weather and Cape’s beautiful resources to safely travel, either on the bike or train, or any other means of public transportation.

Next Tom Cahir spoke about Transit Authority supporting the bike week and the idea of utilizing Cape Cod and all it has to offer for the biking population. He also spoke about the public transportation across the Cape Cod, coordinating all the means of transportation with each other with the cost conscience in all of that. Big emphasis this year was put on train service on the weekends, round-trip from Boston to the Cape. Cape Flyer will be a three day service through the summer, beginning Memorial Day weekend and ending on Labor Day weekend. Mr. Cahir expressed his concerns with the Friday service, trying to accommodate weekly commuters with the weekend tourists. The service has gained a lot of national and international attention and has been very well advertised, with bike tools and concession stands on every stop. Also the bus service is very well connected with the train service, which should help people to get to their final destinations.

Commissioner Doherty appreciated the value of regional service and asked if Sandwich would be included at some point in the train stops. Mr. Cahir said that the train service is a pilot program and depending on the future funding and the success of the program, additional stops might be considered in the future.

Commissioner Lyons arrived at 10:22 a.m.
Mark Zielinski asked Mr. Cahir and Mr. Malakhoff how can public get more information on the discussed matters. The following websites were provided for the public information:

www.capecodrta.org
www.capeflyer.org
www.capecodcommission.org
www.smartguy.org

Mr. Malakhoff also mentioned that the county parking has two new electric vehicle chargers available. The County pays for electricity, the equipment was provided by the state.

Commissioner Lyons asked about the safety of the bike users and Mr. Cahir explained that all the safety rules for the bikers are provided on the www.massbike.org website.

III. Discussion and potential Vote on County Executive Position/Job description

Commissioner Flynn presented the idea of hiring a new County Administrator for a period of one year as a transitional position. During that period the County would be able to finish some of the ongoing projects that are currently in the developing stages. Commissioner Flynn also suggested that the new transition person would not be eligible for the permanent position the following year. Maggie Downey, Assistant County Administrator, would be working with Commissioner Flynn on developing a scope of services for that transitional position. The other issues that the County is faced with are the office space issues and the physical layout that will have to be changed to accommodate that position and any other administration changes/positions.
Commissioner Doherty said that the new Administrator should be a facilitator and a chairperson for the County, helping the Departments to finish the projects that are currently in process.

Commissioner Lyons supported that idea, stating that the new person would help the departments see things with a fresh eye and would offer help with getting them accomplished.

IV. Commissioners Actions

Motion made by Commissioner Doherty to approve the Amended Minutes of May 8th, 2nd by Commissioner Lyons, approved 3-0-0.

Motion made by Commissioner Doherty to approve the Minutes of May 15th 2013, 2nd by Commissioner Lyons, approved 3-0-0.

Motion made by Commissioner Lyons to adopt the Ordinance 13-04, Enabling Regulations of the Code of Cape Cod Commission Regulations of General Application after a Missed Hearing, 2nd by Commissioner Doherty, approved 3-0-0.

Motion made by Commissioner Lyons to approve the following Summary of Items, 2nd by Commissioner Doherty, approved 3-0-0:

1) Executed a Contract between Cape Cod Commission and Massachusetts Department of Environmental Protection (DEP) in the amount of $166,898.00 for the Cape Cod Commission’s application for the Section 319 Nonpoint Source Pollution Competitive Grant Program for the Pilot project at Horace Mann Charter School to install a Bio-infiltration Garden to offset nitrogen pollution via storm water, for the period of December 1, 2013 – June 30, 2014.

2) Executed a Contract between Barnstable County and Peterson’s Oil Services, dba Cape Discount Fuel in the amount of $3.10 per gallon for the Supply and Delivery of Fuel Oil to Barnstable County
Hospital, AmeriCorps Residence only, Courthouses and County Complex, and LeHac House, for the period of July 1, 2013 – June 30, 2014.

3) Executed a Contract between Barnstable County Information technology Department and Comm-Tract in the amount of $85,362.00 for the Barnstable County’s Wide Area Network (WAN) fiber optic installation, under MA State Contract #ITC45, for the period of May 2013 – June 30, 2014.

4) Executed a Grant Application Form in the amount of $85,725.00 for the project titled: “Investigation of Passive Nitrogen Removal Strategies for Onsite Septic Systems at the Massachusetts Alternative Septic System Test Center”.

5) Executed a Contract/Engagement Letter between County of Barnstable and Sullivan, Rogers & Company in the amount of $42,750 /year for FY13-15 Audit Services.

6) Executed a Barnstable County HOME Consortium Loan Agreement for $225,000.00 in funding to an LLC controlled by Housing Assistance Corporation (HAC) for the Great Cove Community project – 10 units of affordable family rental housing in Mashpee developed by HAC on Mashpee Housing Authority.

7) Executed a Lender Advisor Agreement among all the public lenders for construction monitoring services for the HOME Consortium funded Great Cove Community project – 10 units of affordable family rental housing in Mashpee developed by Housing Assistance Corporation on land leased by the Mashpee Housing Authority.

8) Executed a Master Subordination Agreement among all the public lenders for the HOME Consortium funded Great Cove Community project – 10 units of affordable family rental housing in Mashpee developed by Housing Assistance Corporation on land leased by the Mashpee Housing Authority.

9) Executed a Barnstable County HOME Consortium Down Payment/Closing Cost Written Agreement for Shashikant Rajwadi.
10) Executed a Subordination of HOME mortgage for Janet Uhlar-Tinney.
11) Executed a SHINE Grant Application Form in the amount of $70,000.00 for Human Services to assist seniors with Medicare information and enrollment.
12) Executed the Contract between the County of Barnstable and KenMark for the supply and delivery of toners, as awarded on May 6th, 2013, for the period of July 1, 2013 – June 30, 2014.
13) Execute the Contract between the County of Barnstable and The Tree House for the supply and delivery of toners, as awarded on May 6th, 2013, for the period of July 1, 2013 – June 30, 2014.
14) Executed the Agreement between Michael P. Curran and the Charter Commission for Barnstable County in the amount of $27,500.00 for assistance during the period it is in existence by answering legal questions and by providing specific information on various plans of government and administration.
15) Awarded the bids for the Supply and Delivery of Water Chemicals on behalf of water Districts on Cape Cod to NBC Distributers, Univar and Borden & Remington as responsive, responsible bidders offering the lowest prices.
16) Awarded the bid for the Supply and Delivery of Fuel Oil to Barnstable County and other Political Subdivisions to Peterson’s Oil Services, dba Cape Discount Fuel as the responsive, responsible bidder offering the lowest price.
17) Awarded the bid for the supply and delivery of office supplies to Barnstable County and other Political Subdivisions to WB Mason as the responsive, responsible bidder offering the highest discount off the United Stationer’s Catalog.
18) Awarded the bid for Janitorial Supplies to the following bidders as the responsive, responsible bidders offering the lowest prices:

   HT Berry      MSC       Cape Cod Paper
   WB Mason      Banner Systems     New England Office Supply
19) Authorized a Prepayment request from IT Department in the amount of $85,362.00 to Comm-Tract for Barnstable County’s Fiber Optic Wide Area Network (WAN), for the period of May 2013 – June 2014.

20) Authorized a Prepayment request from IT Department in the amount of $26,215.80 / year to Comcast for internet services for the period of July 1, 2013 – June 30, 2014.

21) Authorized a Prepayment request from IT Department in the amount of $60,000.00 / year to Earthlink/One Communications for telephone services for the period of July 1, 2013 – June 30, 2014.

22) Approved the request from the Resource Development Office to establish a new fund in the amount of $50,000.00 for the Cape Cod Cooperative Extension’s Southeastern Massachusetts Aquaculture Center (SEMAC) Program.

23) Approved a request from Darlene Johnson – Morris, Resource Development Office/AmeriCorps Cape Cod Manager to grant Julie Ferguson, Resource Development Officer Signatory Authority for all matters concerning RDO/AC Payroll, Purchasing, and Transfer.


25) Approved a time sheet for Mark Zielinski.

In her capacity as Chairman, Commissioner Flynn:


Motion made by Commissioner Lyons to approve the request for placement of flags on the front lawn of Superior Courthouse on May 25th, June 14th, July 14th, July 20th, August 4th, and November 11th, 2013, 2nd by Commissioner Doherty, approved 3-0-0.

Commissioner Flynn informed the public that the Commissioners will recess and proceed to the tour of the new Water Quality Testing Lab at the Old Gym Facility.
Barnstable, ss. at 11:04 a.m. on this twenty second day of May, A.D. 2013, and Commissioner Flynn adjourned the meeting and proceeded to the Lab tour.