

MEETING NOTES

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

At a regular meeting of the County Commissioners held in the Superior Court House in Barnstable on the fifth day of Jun, A.D. 2013.

Chairman Flynn called the meeting to order at 1:04 p.m.

Board of the Barnstable County Commissioners:

William Doherty	Present
Mary Pat Flynn	Present
Sheila R. Lyons	Present

Staff Present:

Margaret Downey	Assistant County Administrator
Justyna Marczak	Administrative Assistant

The Commissioners recited the Pledge of Allegiance followed by a Moment of Silence.

I. Public Comment

Jari Rapaport, League of Women Voters, asked the Commissioners if it would be possible that the matters discussed during the meeting be available to the public before the meeting. Maggie Downey, Assistant County Administrator stated that some of the documents might be available beforehand if they are ready in advance, some documents however might not be available until the day of the meeting and therefore would not be available for public to see before the meeting but would be included in the Meeting minutes posted on the website

after the meeting. Also the copies of the presentations are usually available for the public to view during the meeting.

II. Water Quality/Wastewater Update, Paul Niedzwiecki, Cape Cod Commission and Andrew Gottlieb, Cape Cod Water Protection Collaborative.

Paul Niedzwiecki spoke about the Area Wide Water Quality Management Plan that the Cape Cod Commission was asked to prepare by the Commonwealth of Massachusetts. The work will be performed on the watershed basis and should start by mid-July according to Mr. Niedzwiecki. The watershed efforts will run for about four months, and have been assigned to four geographic groups - Upper Cape, Mid Cape, Lower Cape, and Outer Cape. Those will have four sub-regional coordinators, responsible both for the technical review of the watersheds and public outreach. At the end of those four months this plan will compile the individual watershed plans into an overall Cape Cod 208 Plan Update.

Next Andrew Gottlieb spoke about the role the communities will play in implementation of the above mentioned plan. Cape Cod Water Protection Collaborative (CCWPC) has been an advisory to the Barnstable County and the Commissioners as well as the representative of the view of the communities. The CCWPC governing board will now be meeting on the monthly basis, with the 208 Plan always on the Agenda, to create one of the several structure opportunities for municipal input into the planning process. The board will also expand in size to serve as a technical advisory for the 208 Plan and will have a member(s) appointed by every town (the letter was sent to the towns last week).

Commissioner Doherty asked how the communities will be actively involved in the planning process.

Paul Niedzwiecki stated that the communities will be participating in public outreach as well as technical planning. So far, on the town level the waste water solutions have been managed by a small number of people, the 208 Plan involves a larger number. Mr. Niedzwiecki also stated that without existing plans on the waste water solutions that served as a technical basis, the Cape Cod Commission wouldn't be able to move forward with the 208 Plan in such a short period of time.

Commissioner Flynn asked if the watersheds that are part of the 208 Plan are located on the borders and are shared between towns.

Mr. Niedzwiecki said that there are 57 watersheds Cape wide and 2/3 of them are shared watersheds.

Asked by Commissioner Doherty if they are satisfied with the communication between each other, both Mr. Niedzwiecki and Mr. Gottlieb assured the Commissioners that they are and that the Cape Cod Commission will be attending every CCWPC meeting to update them on the progress of the 208 Plan.

Mr. Gottlieb also mentioned that there should be a discussion starting soon regarding the funding of the project, suggesting putting money aside in the County's FY14 budget.

Next Larry Ballentine, Representative from Harwich and a Chair of Governing Board of Cape Cod Water Protection Collaborative and Sue Leve of Brewster, the Vice Chair of the CCWPC talked about their opinions on the 208 Plan. Mr. Ballentine shared his concerns regarding meeting the deadlines and community involvement. Ms. Leve applauded the cooperation of the CCWPC and the County, having the most knowledgeable people involved in the project.

Jari Rapaport, League of Women Voters, asked Mr. Niedzwiecki about the new game that the Cape Cod Commission will be introducing. It is developed by Emerson Collage and is called Community Planet and it

will help to engage the public in waste water discussion. First game will be released at the end of July and it will be one of at least five public outreach tools.

III. Discussion and Potential Vote On County Executive position/Job Description

Commissioner Flynn informed the public that she has been working with Mrs. Downey to develop a scope of works for the new county administrator position.

Commissioner Doherty requested that the job description includes regional and/or municipal experience rather than just municipal experience.

Mrs. Downey said that the new temporary position, which would be filled for a period of one year, will supervise the current County Administrator, Mark Zielinski and Assistant County Administrator, Maggie Downey. Those two people would continue to supervise the Department Heads they are currently responsible for. That way the Temporary Administrator will not have to worry about the day-to-day operations and could focus on the major projects the County is involved with. Also the salary for that position will depend on the qualifications and could be negotiable. The new job description will be soon available to view on the County website.

Motion made by Commissioner Doherty to approve the scope of works for a new temporary County Administrator position, 2nd by Commissioner Lyons, approved 3-0-0.

IV. Commissioners Actions

Motion made by Commissioner Doherty to approve minutes of May 22, 2nd by Commissioner Lyons, approved 3-0-0.

Motion made by Commissioner Doherty to approve the Summary of items, 2nd by Commissioner Lyons, approved 3-0-0:

- 1) Authorized a payment in the amount of \$318,300.68 for health, dental and vision insurance for employees and retirees for the month of June 2013.
- 2) Executed a Contract Amendment between County of Barnstable and Commonwealth of Massachusetts, Department of Public Health, in the amount of \$153,169.00, for the renewal of the Tobacco Grant, for the period of July 1, 2013 - June 30, 2014.
- 3) Executed the Application for Federal Assistance from Department of Housing and Urban Development (HUD) for the allocation of the \$389,398.00 in HOME funds for HOME assisted affordable housing activities, for the period of July 1, 2013 - June 30, 2014.
- 4) Executed the Contract Amendment between Cape Cod Commission and Massachusetts Department of Environmental Protection in the amount of \$350,000.00 for the extension of the Cape Cod Commission Wastewater Smart Map contract period, ending in June 30, 2014.
- 5) Executed the Contract between Cape Light Compact (CLC), in accordance with our responsibility as Fiscal Agent for CLC, and, Rise Engineering in the amount expected to exceed \$25,000.00 for multi-family energy efficiency retrofit services.
- 6) Executed the Contract between County of Barnstable and M-V Electrical Contractors for the Fire Alarm System Replacement at the 2nd District Courthouse, 237 Rock Harbor Rd., Orleans, MA, as awarded on May 15, 2013.

- 7) Executed the Contract between Cape Cod Commission and MassDOT in the amount of \$68,450.00 to continue 3C transportation planning activities for Federal Administration Section 5303, for the period of April 1, 2013 - March 31, 2014.
- 8) Canceled the bid for On Call Tradespersons - Electrical and Plumbing.
- 9) Approved the appointments of the following nominees to the Barnstable County Health and Human Services Advisory Council:

Community Network of Cape Cod

(Formerly Barnstable County Council for Children, Youth & Families)

Katri Mullaly	Representative	06/01/2013-05/31/16
Joan McDonald	Alternate	

Substance Abuse

Patricia Mitrokostas	Representative	06/01/2013-05/31/16
Michael Bihari	Alternate	

Disability Network

Coreen Brinckerhoff	Representative	06/01/2013-05/31/16
Cathy Taylor	Alternate	

ACCESS/Career Collaborative

Toby Maquire	Representative	06/01/2013-05/31/16
Phyllis Whitney	Alternate	

V. Commissioners Reports

Commissioner Doherty reported on the Charter Review Committee meeting he attended. It was a first, organizational meeting at which Commissioner Doherty presented the Committee his questions and concerns.

Commissioner Lyons attended the Arts Foundation Forum in Wellfleet.

Barnstable, ss. at 2:50 p.m. on this fifth day of June, A.D. 2013, Commissioner Lyons moved to adjourn, 2nd by Commissioner Doherty, approved 3-0-0.