

**MEETING NOTES**

County Commissioners -William Doherty, Mary Pat Flynn, Sheila Lyons

The Commissioners observed a Moment of Silence followed by the Pledge of Allegiance.

**I. Public Comment**

Dr. Jacqueline Fields and Mr. MacDonald from Mass Maritime Academy announced the MCAD outreach conference would be held from August 11-12.

**II. Proposed Pesticide/Herbicide Inventory**

*Motion made by Sheila Lyons to approve a Supplemental Budget request for the proposed pesticide/herbicide inventory, 2<sup>nd</sup> by Mary Pat Flynn, approved 3-0.*

**III. Proposed MEPA Review**

The County Commissioners held a discussion with Andrew Gottlieb, Executive Director, Cape Cod Water Protection Collaborative, on the plans for a proposed MEPA review. Mr. Gottlieb advised the Commissioners that the Collaborative's Governing Board voted on recommending to proceed with the review as planned.

**ACTIONS TAKEN BY THE BOARD OF COUNTY COMMISSIONERS – JULY 13, 2011**

The Commissioners examined and approved the following warrants and payroll: \$3,949,153.75

- 1) VOTED: to approve their Minutes of July 6, 2011.
  
- 2) Upon the recommendation of the Barnstable County Health & Human Services Advisory Council, VOTED: to appoint the following members effective June 1, 2011 through the term date indicated:

Ingrid Muzy Murray	05/31/2014
Alt: Thomas Ryan	
Jeff Ryan	05/31/2013
Heidi Nelson	05/31/2014
Alt: Karen Gardner	
Brenda Swain	05/31/2014
Alt: Mary Anderson	
Estella Fritzingler	05/31/2014
Alt: Caronanne Procaccini	
Katherine Wernier	05/31/2014

Alt: Steve Brown	
Kristin O'Malley	05/31/2014
Elizabeth Smith	05/31/2014
Alt: Ellen Ford	
Karen Cardeira	05/31/2013
(Consortia: Substance Abuse)	
Karen Cardeira	05/31/2014
(Consortia: Upper Cape Health & Human Services)	
Alt: Gail Wilson	
Cheryl Frye-Cromwell	05/31/2014
Alt: Rita Gonsalves	

3) Executed Proclamations for graduating AmeriCorps members.

4) VOTED: to authorize the County Treasurer to use FY12 funds to issue payment to the Cape Cod Chamber of Commerce in the amount of \$153 for Barnstable County's membership for the period of July 3, 2011 through July 2, 2012.

5) VOTED: to authorize the County Treasurer to prepay Iron Mountain Security, Inc. in the amount of \$7,061.40 for the Registry of Deeds microfilm & records storage for the period of July 1, 2011 through June 30, 2012.

6) VOTED: to authorize the County Treasurer to prepay G Green Design in the amount of \$1,855 for the installation of new carpeting at the Bourne AmeriCorps residence.

7) VOTED: to authorize the County Treasurer to use FY12 funds to issue payment to Constant Contact in the amount of \$336 for Human Services newsletter design formatting and e-mail distribution for the period of July 26, 2011 through July 25, 2012.

8) VOTED: to authorize the County Treasurer to transfer funds for the General Fund and Cape Cod Commission Fund to cover expenditures made during FY2011.

9) VOTED: to authorize the County Treasurer to transfer funds in the amount of \$1,400 for the Department of Health & Environment.

10) VOTED: to approve the out-of-state travel request of Tamara Hillard, Clinical Treatment Specialist, to present and attend at the American Professional Society on the

Abuse of Children's Annual National Conference from July 12-16, 2011 in Philadelphia, Pennsylvania.

11) VOTED: to approve the out-of-state travel request of Kevin Galligan, Energy Efficiency Program Manager, to attend the DOE Home Energy Score All Pilots Summit from July 18-20, 2011 in Washington, DC.

12) Following the vote on June 22, 2011 to award the bid from qualified contractors to develop a Barnstable County Wildfire Plan; Executed the contract with Northeast Forest and Fire Management, LLC.

13) Following the vote on June 22, 2011 to Award the Bid on behalf of the Towns of Eastham, Truro, Provincetown and Barnstable County for On Call Tradespersons for maintenance and repair in the following trades: plumbing and electrical work; Executed the contract with Robert W. Irvine and Sons, Inc. to provide on call plumbing to the AmeriCorps residence in Pocasset.

14) VOTED: to close the RFP for a Qualified Contractor to Coordinate the Regional Network to End Homelessness as no responses were received.

15) VOTED: to award the bid for Videography Services to All Media Productions for the period of July 1, 2011 through June 30, 2012.

16) Following the vote on June 29, 2011 to Award the Bid on behalf of the Towns of Eastham, Truro, Provincetown and Barnstable County for On Call Tradespersons for maintenance and repair in the following trades: plumbing and electrical work; Executed the contract with B&B Electric.

17) Following the vote on June 22, 2011 to Award the Bid for a Contractor to furnish all labor, tools, equipment and materials to perform all operations necessary for the Construction of Water Mains at the County Complex; Executed a contract with JW Dubis and Sons.

18) Executed a Memorandum of Agreement between Cape Cod Commission and the Town of Mashpee for the town to utilize District Local Technical Assistance funds in the amount of \$40,000 to develop a business plan for Mashpee and Falmouth EDIC's for the period of July 13, 2011 through December 30, 2011.

19) Executed a Memorandum of Agreement between Cape Cod Commission and the Bourne Affordable Housing Trust Fund to use mitigation funds in the amount of \$25,000 for an affordable housing development.

20) Executed an Agreement between Cape Cod Commission Gabrielle Belfit to complete work on the VIPER project for the Town of Yarmouth in the amount of \$1,750 for the period of July 13, 2011 through August 31, 2011.

21) Executed a Service Contract between Cape Cod Cooperative Extension and Lorraine Fraser to assist with 4-H AfterSchool programs in the amount of \$375 for the period of July 13, 2011 through December 31, 2011.

22) Executed a Service Contract between Cape Cod Cooperative Extension and Alison Bizer-Knox to assist with 4-H AfterSchool programs in the amount of \$750 for the period of July 13, 2011 through December 31, 2011.

23) Executed a Service Contract between Cape Cod Cooperative Extension and David Thompson to assist with the Deer Tick project in the amount of \$5,000 for the period of July 11, 2011 through January 30, 2012.

24) Executed a Service Contract between Cape Cod Cooperative Extension and Peter McCormack to assist with the Deer Tick project in the amount of \$5,000 for the period of July 11, 2011 through January 30, 2012.

25) Executed an Amendment to the Wildfire Project Contract between Cape Cod Cooperative Extension and the Town of Barnstable to extend the contract date through October 1, 2011.

26) Executed a Copier Service Contract between the Registry of Deeds and KenMark Office Systems for the public copiers in the amount of \$4,995 for the period of July 1, 2011 through June 30, 2012.

27) Executed a Standard Contract between Barnstable County and the Commonwealth of Massachusetts to provide services for forensic interviews of child victims and on site physical examinations in the amount of \$75,400 for the period of July 1, 2011 through June 30, 2012.

28) Executed a Client Pricing Agreement between the Resource Development Office/AmeriCorps Cape Cod Program and Pre-emply.com for the purpose of conducting State & Federal Criminal background checks on AmeriCorps members and staff in the amount of \$24.90 each for the period of July 1, 2011 through June 30, 2012.

29) VOTED: to approve Mark Zielinski's timesheets for the period of July 3-30, 2011.

30) VOTED: to ratify the actions of Mark Zielinski, County Administrator, for approving the payroll warrant of 7/7/2011 in the amount of \$462,344.03.

31) VOTED: to authorize the County Treasurer to transfer funds for the Power Supply Reserve Fund.

Commissioners received and approved notice from the Department of Health & Environment that the following seasonal employee's termination dates are effective August 26, 2011:

Carol Eastman	Sarah Marques	Alyson Pitts
Benjamin Walker	Hillary M. Chase	Max Murphy
Aimee Peters	Mark A. Costonis	