

MEETING NOTES

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

At a regular meeting of the County Commissioners held in the Superior Court House in Barnstable on the seventeenth day of July, A.D. 2013.

Chairman Flynn called the meeting to order at 1:07 p.m.

Board of the Barnstable County Commissioners:

William Doherty	Present
Mary Pat Flynn	Present
Sheila R. Lyons	Present

Staff Present:

Mark Zielinski	County Administrator
Justyna Marczak	Administrative Assistant

The Commissioners recited the Pledge of Allegiance followed by a Moment of Silence.

I. Public Comment

Jari Rapaport, League of Women Voters, asked the Commissioners when the Information Technology Department Review will be ready.

Mark Zielinski said it should be ready soon and when it is Sheldon Cohen will give the presentation to the Commissioners.

**II. Leslie Richardson, Chief Development Officer, Cape Cod Commission
- Update on Comprehensive Economic Development Strategy (CEDS)
Annual Report.**

Leslie Richardson presented the Commissioners an update on Completion of a 4th year of a 5-year Comprehensive Economic Development Strategy (CEDS) Annual Report.

Some of the key point of her presentation included:

- Population in Barnstable County (presently 215,423)
- Median Age (presently 50.4)
- Real Gross Regional Product (7.2 billion)
- Current Employment (88,597)
- Sole Proprietors (24,384)
- Nominal Average Wage (\$774/wk)

Commissioner Lyons arrived at 1:15 p.m.

Ms. Richardson also mentioned SattsCapeCod www.statscapecod.org, - a website that provides detailed information on all the towns of Cape Cod.

The goals for next year for the Comprehensive Economic Development Strategy (CEDS) include:

- Preservation and Enhancement of the Environment
- Creation of a balanced and diverse economy
- Creation of the Regional Income Growth

Ms. Richardson also listed the accomplishments of CEDS:

- Regional Economic Strategy Executive Team (RESET) Projects in Falmouth and Barnstable
- Smarter Cape Summit
- PAYT Project (Pay as you throw system for trash)

The Commissioners asked Ms. Richardson if her presentation would be available to the public and she said it is now available on Cape Cod Commission's website (www.capecodcommission.org) and will also be available as part of the Commissioners' Minutes for this meeting.

III. Commissioners Actions

Motion made by Commissioner Doherty to approve the Minutes of June 26, 2013 and July 3rd, 2013, 2nd by Commissioner Lyons, approved 3-0-0.

Motion made by Commissioner Doherty to approve the following Summary of Items, 2nd by Commissioner Lyons, approved 3-0-0:

- 1) Ratified the actions of Mark Zielinski, County Administrator, for executing the Contract between County of Barnstable and Commonwealth of Massachusetts, Department of Children and Family, in the amount of \$75,400.00 for the partial salary and fringe of SAIN Program Coordinator of the Children's Cove, Lenny Fontes.
- 2) Approved the request from Tricia Rogers, Assistant Treasurer, to pay the Massachusetts Water Pollution Abatement Trust a \$614,211.00 by wire transfer for the loan repayments per the loan agreements.
- 3) Executed the 3rd Contract Amendment between Cape Light Compact (CLC), in accordance with our responsibility as fiscal agent for CLC, and Helgeson Enterprises, Inc. for Energy Star Lighting & Consumer Products Program, per the pricing matrix, for the period of January 1, 2013 - December 31, 2015.
- 4) Executed the Contract between County of Barnstable and Banner Systems for the Supply and Delivery of Janitorial Supplies for the Towns, Schools and Governmental Departments within Barnstable and Duke's Counties, as awarded on May 22, 2013.
- 5) Executed the sub-awardee grant Agreement between County of Barnstable, on behalf of the Town of Harwich and Oral Health

Excellence Collaborative, in the amount of \$4,200.00 for Human Services Grant Program (\$76,500.00) to provide services to the residents of the Town of Harwich, for the period of July 1, 2013 - June 30, 2014.

- 6) Executed the sub-awardee grant Agreement between County of Barnstable, on behalf of the Town of Harwich and Duffy Health Center, in the amount of \$4,254.00.00 for Human Services Grant Program (\$76,500.00) to provide services to the residents of the Town of Harwich, for the period of July 1, 2013 - June 30, 2014.
- 7) Executed the sub-awardee grant Agreement between County of Barnstable, on behalf of the Town of Harwich and South Coast Counties Legal Services, Inc., in the amount of \$4,500.00 for Human Services Grant Program (\$76,500.00) to provide services to the residents of the Town of Harwich, for the period of July 1, 2013 - June 30, 2014.
- 8) Executed the sub-awardee grant Agreement between County of Barnstable, on behalf of the Town of Harwich and Independent House, Inc., in the amount of \$4,000.00 for Human Services Grant Program (\$76,500.00) to provide services to the residents of the Town of Harwich, for the period of July 1, 2013 - June 30, 2014.
- 9) Executed the sub-awardee grant Agreement between County of Barnstable, on behalf of the Town of Harwich and Outer Cape Health Services, Inc, in the amount of \$5,000.00 for Human Services Grant Program (\$76,500.00) to provide services to the residents of the Town of Harwich, for the period of July 1, 2013 - June 30, 2014.
- 10) Executed the sub-awardee grant Agreement between County of Barnstable, on behalf of the Town of Harwich and Interfaith Council for the Homeless of Lower Cape Cod, in the amount of \$6,613.00 for Human Services Grant Program (\$76,500.00) to provide services to the residents of the Town of Harwich, for the period of July 1, 2013 - June 30, 2014.

- 11) Executed the sub-awardee grant Agreement between County of Barnstable, on behalf of the Town of Harwich and We Can, in the amount of \$4,463.00 for Human Services Grant Program (\$76,500.00) to provide services to the residents of the Town of Harwich, for the period of July 1, 2013 - June 30, 2014.
- 12) Executed the sub-awardee grant Agreement between County of Barnstable, on behalf of the Town of Harwich and AIDS Support Group of Cape Cod, in the amount of \$4,420.00 for Human Services Grant Program (\$76,500.00) to provide services to the residents of the Town of Harwich, for the period of July 1, 2013 - June 30, 2014.
- 13) Executed the sub-awardee grant Agreement between County of Barnstable, on behalf of the Town of Harwich and CapeAbilities, in the amount of \$6,250.00 for Human Services Grant Program (\$76,500.00) to provide services to the residents of the Town of Harwich, for the period of July 1, 2013 - June 30, 2014.
- 14) Executed the sub-awardee grant Agreement between County of Barnstable, on behalf of the Town of Harwich and Lower Cape Outreach Council, in the amount of \$7,500.00 for Human Services Grant Program (\$76,500.00) to provide services to the residents of the Town of Harwich, for the period of July 1, 2013 - June 30, 2014.
- 15) Executed the sub-awardee grant Agreement between County of Barnstable, on behalf of the Town of Harwich and Harwich Ecumenical Council for the Homeless, Inc., in the amount of \$13,000.00 for Human Services Grant Program (\$76,500.00) to provide services to the residents of the Town of Harwich, for the period of July 1, 2013 - June 30, 2014.
- 16) Executed the sub-awardee grant Agreement between County of Barnstable, on behalf of the Town of Harwich and The Family Pantry, in the amount of \$9,000.00 for Human Services Grant Program (\$76,500.00) to provide services to the residents of the Town of Harwich, for the period of July 1, 2013 - June 30, 2014.

- 17) Executed the sub-awardee grant Agreement between County of Barnstable, on behalf of the Town of Harwich and Sight Loss Services, Inc. in the amount of \$3,300.00 for Human Services Grant Program (\$76,500.00) to provide services to the residents of the Town of Harwich, for the period of July 1, 2013 - June 30, 2014.
- 18) Executed the Subordination of HOME mortgage for Susan N. Brown.
- 19) Executed the Memorandum of Agreement (MOA) between Cape Cod Commission and the Town of Dennis in the amount of \$4,000.00 to continue to administer the Regional Ready Renters Program for the period of July 1, 2013 - June 30, 2014.
- 20) Executed the Memorandum of Agreement (MOA) between Cape Cod Commission and the Town of Yarmouth in the amount of \$4,000.00 to continue to administer the Regional Ready Renters Program for the period of July 1, 2013 - June 30, 2014.
- 21) Executed the Memorandum of Agreement (MOA) between Cape Cod Commission and the Town of Barnstable in the amount of \$4,000.00 to continue to administer the Regional Ready Renters Program for the period of July 1, 2013 - June 30, 2014.
- 22) Executed the Contract between Cape Cod Commission and 20 Mile Interactive in the amount of \$51,000.00 to develop a public education Web-based tool for the Cape Cod Commission to assist with wastewater planning and implementation on Cape Cod, with the execution through September 30, 2013.
- 23) Executed the Contract between Cape Light Compact (CLC), in accordance with our responsibility as fiscal agent for CLC, and The Cadmus Group, Inc., in the amount of \$1,194,625.00 for the Residential and Low-income area evaluation services, for the period of July 1, 2013 - June 30, 2016.
- 24) Executed the Contract between Cape Cod Commission and Town of Sandwich in the amount of \$172,200.00 for planning/economic development study of South Sandwich Village area with the execution through December 31, 2013.

- 25) Renewed the bid to provide IT Project Management Services to the Barnstable County Information Technology Department to David Hastings, for the period of August 1, 2013 - July 31, 2014.
- 26) Awarded the Contract for consulting services to develop a public education Web-based tool for the Cape Cod Commission to assist with wastewater planning and implementation on Cape Cod to 20 Mile Interactive as the responsive, responsible bidder offering the most advantageous proposal.
- 27) Awarded a bid for the On Call tradespersons for the Towns of Bourne, Eastham, Truro, Barnstable County and the Sandwich Public Schools for on call tradespersons for maintenance and repair in Plumbing and Electrical Work to B&B Electric and Robert W. Irvine & Sons, Inc., for the period of July 1, 2013 - June 30, 2014.
- 28) Approved the request from the Resource Development Office to establish a new 3 year period fund for the SHINE Program (Serving the Health Insurance Needs for Everyone), in the amount of \$207,276.00.00 (each fiscal year will have a new fund for grant tracking purposes in the amount of \$69,092.00) for the period of July 1, 2013 - June 30, 2016.
- 29) Approved the appointment of Erin Viehl (Rogers & Gray Insurance) to the Cape & Islands Workforce Investment Board, Board of Directors for a three-year term: 07/01/13 - 06/30/2016
- 30) Authorized Margaret Downey, in her capacity as the Assistant County Administrator, to approve and sign all personnel papers, A/P warrants, Payroll warrants, contracts and other such documents needing the approval of the county Administrator in his absence, for the period of July 19, 2013 - July 26, 2013.
- 31) Approved the Year End Salary Reserve and Fringe Benefit Transfers to cover expenditures made during Fiscal Year 2013.
- 32) Approved EDC License Plate Marketing Budget for FY2014.
- 33) Approved Certain Appropriations as Continuing Appropriations for Fiscal Year 2014.

In her capacity as Chairman Commissioner Flynn:

- 34) Executed Certificate for Dissolving Betterments for Thomas P. Moriarty.
- 35) Executed Certificate for Dissolving Betterments for Jennifer M. Hagan a/k/a Jennifer M. Casey.
- 36) Executed Certificate for Dissolving Betterments for Christian P. Jansen.
- 37) Executed Certificate for Dissolving Betterments for Edwin M. Albino, Jr. and Zoe S. Albino.
- 38) Executed Certificate for Dissolving Betterments for Louise C. Foran and Lorraine E. Oliva.
- 39) Executed Certificate for Dissolving Betterments for Allen P. Halliday, Trustee, Pillow Realty Trust u/d/t dated April 24, 201.
- 40) Executed Certificate for Dissolving Betterments for Genine Demarco Baldassarra.
- 41) Executed Certificate for Dissolving Betterments for Richard E. Brown and Rebecca R. Brown-Johnsky.
- 42) Executed Certificate for Dissolving Betterments for Suzanne D. Berestecky.

The Commissioners recessed at 2:00 p.m.

The Commissioners returned at 2:10 p.m.

IV. Reports from the County Commissioners and the County Administrator

Mark Zielinski talked about the REPCA sponsored Coastal Community Resilience Course on August 5th (9:00 a.m. - 1:00 p.m.) and 6th (1:00 p.m. - 5:00 p.m.) in Woods Hole at the Red Field Auditorium.

Also Cape Cod Municipal Health Group is offering three new wellness programs for the County Municipal Employees:

- "Couch to 5K" running program
- "5K Walk it off" program (6 weeks)
- Healthy Me Program (8 weeks)

V. Discussion and Potential Vote regarding additional communication to the Charter Review Committee concerning governance model (Michael Curran, Special Council to the County Charter Review Committee was absent).

In the absence of Michael Curran, Special Counsel to the Barnstable County Charter Review Committee, the Commissioners had a general discussion regarding the further communication to the Charter Review Committee.

Commissioner Flynn stated that the idea of proposed merger of County Commissioners and Assembly of Delegates came from the community asking to review the present County Government model. She talked about the potential for growth for the Upper Cape Communities and how will it influence the current voting system, which is the proportional voting system based on the percentage of the population. Currently Barnstable, Falmouth and Yarmouth have almost 47% of the vote in the Assembly of Delegates. Only one more town representative with 5% would be needed to have the majority to pass any decisions. Commissioner Flynn pointed out that, with the high rate of community growth, there is a high possibility that in the future only two towns could have the ability to vote on the Assembly and determine the outcome on many important issues.

Commissioner Lyons said that although the Assembly's Delegates feel they represent the individuals and not the towns - in reality, the way the Assembly of Delegates is constructed, the individuals are not represented because of the lack of votes.

Commissioner Flynn added that the new representational government would not have to be called Commissioners; they could be called Delegates or Representatives of the Districts.

VI. Discussion and potential vote on the proposed ordinance to transfer appropriations within the county's operating budget, Fiscal Year 2014 - for services for Special Counsel for the Charter Review.

Mark Zielinski asked the Commissioners to approve the transfer of \$20,000.00 from the County Appropriated Reserve Fund accounts to Legal Services Account to cover the expenses related to the services rendered by Special Counsel to the Charter Review. The whole Contract amount is \$27,500.00.

Motion made by Commissioner Doherty to approve the proposed ordinance to transfer appropriations within the county's operating budget, Fiscal Year 2014 - for services for Special Counsel for the Charter Review, 2nd by Commissioner Lyons, approved 3-0-0.

Barnstable, ss. at 3:05 p.m. on this seventeenth day of July, A.D. 2013, Commissioner Flynn moved to adjourn, 2nd by Commissioner Lyons, approved 3-0-0.