

**MEETING NOTES**

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

At a regular meeting of the County Commissioners held in the Superior Court House in Barnstable on the thirty first day of July, A.D. 2013.

Chairman Flynn called the meeting to order at 9:12 a.m.

**Board of the Barnstable County Commissioners:**

William Doherty	Present
Mary Pat Flynn	Present
Sheila R. Lyons	Present

**Staff Present:**

Mark Zielinski	County Administrator
Justyna Marczak	Administrative Assistant

The Commissioners recited the Pledge of Allegiance followed by a Moment of Silence.

**I. No Public Comment**

**II. Paul Niedzwiecki, Executive Director, Cape Cod Commission - 208 Water Quality Plan Update.**

Paul Niedzwiecki presented the Commissioners the update on 208 Water Quality Management Plan. Over the last month the Cape Cod Commission has been negotiating the contract with the Department of Environmental Protection (DEP). On July 15<sup>th</sup> the Commission started a series of 4 sub-regional meetings in Mashpee, Barnstable, Chatham and Wellfleet to

explain the public the process of the plan implementation. The next series of meetings will take place in late August and will involve the affordability and finance issues.

Commissioner Lyons arrived at 9:17 a.m.

Paul Niedzwiecki also said that the 208 Plan is not an engineering plan, it's a planning exercise.

The Cape Cod Water Protection Collaborative Advisory board, which contains of 6 members, met twice over the past month.

The feedback that the Commission got so far from those meeting was that the process is happening too fast and the issues discussed are too condensed. The public has also complained that there are too many water shed groupings, so the Commission reduced them from 14 to 11.

Mr. Niedzwiecki also stated that the first phase of the plan was to assemble the base line information and that has been accomplished.

In the past week the Cape Cod Commission along with the Emerson College has launched a Cape 208 online game with 300 people involved. The website to log in is [www.communityplanet.org/capecod](http://www.communityplanet.org/capecod) and there is still time to participate. There will be a second game in September. It is the first time on the Cape Cod that the game is used as a problem solver. At the end of each game there will be a public meeting and the first one is scheduled for August 20<sup>th</sup> in Yarmouth at the Board of Realtors at 6:00 p.m. Mr. Niedzwiecki would like the Commissioners to attend that meeting along with other state officials.

The local regional work that has already been done in the past, according to Mr. Niedzwiecki, will be incorporated in the new planning. The next 11 group meetings will happen in September.

The Commissioners applauded and thanked Mr. Niedzwiecki for a hard work the Cape Cod Commission has done so far with the 208 Plan.

Commissioner Flynn stated that the wastewater plan that the town of Falmouth had two years ago was not adopted and now it will be updated with the plan that Cape Cod Commission is working on. The idea is to create one solution plan in one watershed, not one plan for the whole Cape.

She also said that the work needs to start now but has to remain flexible for natural changes and updates. Paul Niedzwiecki said that we also have to look at sea level rise and watch where the infrastructure is built so it is not too close to the water and flooding zones. The plan that is being implemented now is the best so far to deal with coastal issues.

Commissioner Flynn said that now would be the perfect time to involve the citizens, to realize that it takes time; it is an ongoing process and will not have a one price tag.

### **III. Discussion on the process of hiring the County Administrator.**

Commissioner Flynn explained to the public that under the open meeting law, the interviews for the new County Administrator position can be performed only in the open session. Each of the Commissioners will look at the applications independently and submit their findings to Maggie Downey. Not all the applicants will want to have open session interviews due to privacy. Commissioners will have a week to review them.

Jari Rapaport, League of Women Voters, asked about the time line for hiring. Commissioner Flynn said it depends on the applicants. Mark Zielinski said that due to the level of the position it might be 3-4 weeks.

### **IV. Commissioners Actions**

*Motion made by Commissioner Doherty to approve the Minutes of July 17, 2013, 2<sup>nd</sup> by Commissioner Lyons, approved 3-0-0.*

*Motion made by Commissioner Doherty to approve the following Summary of Items, 2<sup>nd</sup> by Commissioner Lyons, approved 3-0-0:*

- 1) Ratified the actions of Margaret Downey, Assistant County Administrator, for authorizing a payment in the amount of \$330,377.44 for health, dental and vision insurance for employees and retirees for the month of August 2013.
- 2) Approved the FY14 Environmental Protection Fund and County taxes.
- 3) Executed the 4<sup>th</sup> Amendment to the Contract between Cape Light Compact (CLC), in accordance with our responsibility as fiscal agent for CLC, and Helgeson Enterprises, Inc. for CoolSmart Residential HVAC Equipment Program, per the pricing matrix, for the period of January 1, 2013 - December 31, 2015.
- 4) Executed the 4<sup>th</sup> Amendment to the Contract between Cape Light Compact (CLC), in accordance with our responsibility as fiscal agent for CLC, and The Cadmus Group in the amount of \$50,000.00, for Residential & Low-income energy efficiency evaluation services, for the period of July 1, 2013 - December 31, 2013.
- 5) Executed the Contract between the County of Barnstable and Elisabeth Haskell for the CDC/Infectious Disease Control Plan Preparation for FY14, for the period of August 9, 2013 - August 8, 2014.

- 6) Executed a Contract between County of Barnstable and Tyler Technologies, Inc., MUNIS Division in the amount of \$25,003.65 for the Annual Support and License Agreement for Munis Software for the period of September 8, 2013 - September 7, 2014.
- 7) Executed a Contract between County of Barnstable and Robert W. Irvine and Sons, Inc. for On-Call Tradespersons for Maintenance and Repair, Plumbing and Electrical Work for the Barnstable County AmeriCorps Residence, for the period of July 1, 2013 - June 30, 2014.
- 8) Executed a Contract between County of Barnstable and O'Connor Door for the Supply and Delivery of Hollow Core Doors for the Barnstable County Health Lab at the Former House of Corrections, 3195 Main St., Barnstable, MA, with the delivery by August 30, 2013.
- 9) Executed a Contract between County of Barnstable and B&B Electric for On-Call Tradespersons for Maintenance and Repair, Plumbing and Electrical Work for the Barnstable County, for the period of July 1, 2013 - June 30, 2014.
- 10) Executed a Subordination of HOME mortgage for Jacob A. & Emma Josselyn.
- 11) Executed a Subordination of HOME mortgage for John R. & Susan R. Mawhinney.
- 12) Executed an Estoppel Letter for the Province Landing Project in Provincetown stating that there are no Defaults on the County HOME loan in the amount of \$125,000.00.

- 13) Executed the 6<sup>th</sup> Contract Amendment between Cape Light Compact (CLC), in accordance with our responsibility as fiscal agent for CLC, and Rise Engineering in the amount of \$9,803,640.41, for Lead Vendor Residential Energy Conservation Services Program, for the period of January 1, 2013 - December 31, 2013.
- 14) Awarded a Bid to O'Connor Door for the Supply and Delivery of Hollow Core Doors for the Barnstable County Health Lab at the Former House of Corrections, 3195 Main St., Barnstable, MA, with the delivery by August 30, 2013.
- 15) Approved the following appointments to the Health and Human Services Advisory Council:

Cape & Islands Suicide Prevention Coalition:

Jessica McHugh	Representative	07/31/13 - 05/31/2016
Katie McMakin	Alternate	07/31/13 - 05/31/2016

Grant Makers Collaborative/Cape Funders:

Dara Bryan	Representative	07/31/13 - 05/31/2014
Kristin O'Malley	Alternate	07/31/13 - 05/31/2014

- 16) Approved the appointment of Linda M. Zuern to the Cape Cod Water Protection Collaborative for the term: 07/09/2013 - 05/02/2015.

- 17) Approved the increase in Cape Cod Commission's legal reserve by \$125,000.00 from the Cape Cod Environmental Protection Fund balance.
- 18) Authorized the Finance Assistant, Patricia Rogers, to prepay Tyler Technologies in the amount of \$25,003.65 for the Annual Support Agreement and License Agreement for Munis Software for the period of September 8, 2013 - September 7, 2014.
- 19) Approved the following transfers:
- General Fund to Technical Rescue Training Grant (\$210.00)
  - General Fund to Building Renovations Fund (\$27,660.15)
  - Cape Light Compact Operating Fund to Power Supply Reserve Fund (\$26,023.28).

**In her capacity as Chairman Commissioner Flynn:**

- 20) Executed Certificate for Dissolving Betterments for Maria M. Goncalves.
- 21) Executed Certificate for Dissolving Betterments for Richard C. Mayo and Barbara L. Mayo.
- 22) Executed Certificate for Dissolving Betterments for Jack I. Seltzer and Mildred E. Seltzer.
- 23) Executed Certificate for Dissolving Betterments for Glenn E. Fisher and Lisa Fisher.
- 24) Executed Certificate for Dissolving Betterments for Patricia M. Griffin and Nancy E. Griffin.

- 25) Executed Certificate for Dissolving Betterments for John Herbert Walder.
- 26) Executed Certificate for Dissolving Betterments for Kevin P. McLaughlin and Karen A. McLaughlin.
- 27) Executed Certificate for Dissolving Betterments for Joseph Sarkisian and Michele A. Sarkisian.
- 28) Executed Certificate for Dissolving Betterments for Richard D. Mohre and Janet B. Mohre.
- 29) Executed Certificate for Dissolving Betterments for Stephen J. Resnick and Karen M. Resnick.
- 30) Executed Certificate for Dissolving Betterments for Susan R. Klein.

#### **V. Reports from the County Commissioners and the County Administrator**

Commissioner Lyon went to the Eastham's and Truro's Town Meetings to talk about mosquito control project and charter review process.

Commissioner Flynn went to Bourne's Town Meeting to talk about Charter Review process. She explained that the expansion of the number of Commissioners really means the expansion of the legislature. She talked about the future of Cape Cod, Upper Cape growth versus proportional voting, building governmental structure for the future. The new legislature would be involved with: ordinances, resolutions, budget, and finance - the name doesn't matter. The 95% executive powers of the Commissioners would be given to the new County Executive and the legislature would be moved to the new governmental body. That would create the legislature that would be far more involved in county's matters.

Commissioner Flynn suggested having series of articles in the paper about the charter review committee and the process of changing the government model to help people understand.

Commissioners Doherty went to Naco conference. He was appointed a Vice Chair of Energy, and he hopes it will help to support a clean water initiative.

Mark Zielinski mentioned that the AmeriCorps reports for the community for the past year are available to view. He pointed out that 95 alumni have returned after graduating to stay on the Cape. The Graduation is at 9:00 a. m. at the Cape Cod Community College on August 5, 2013. It will be open to the public.

Barnstable, ss. at 10:32 a.m. on this thirty first day of July, A.D. 2013, Commissioner Flynn moved to adjourn, 2<sup>nd</sup> by Commissioner Lyons, approved 3-0-0.