

## **MEETING NOTES**

### **Board of the Barnstable County Commissioners:**

William Doherty	Present
Mary Pat Flynn	Present
Sheila R. Lyons	Present

### **Staff Present:**

Mark Zielinski	County Administrator
Kara Mahoney	Administrative Assistant

The Commissioners recited the Pledge of Allegiance followed by a Moment of Silence.

### **I. Special Commission on County Governance Item#1. Update on Transportation issues, Tom Cahir and Paula George, CCRTA and Paul Niedzwiecki, CCC.**

Tom Cahir spoke about what the Regional Transit Authority provides and how it coordinates cost-effective and safe transportation options for riders. He reviewed funding, fixed route year-round services, fixed route operations, other various transportation services, Multi-Modal Collaboration, and Seasonal Rail Project.

Paul Niedzwiecki presented "The Metropolitan Planning Organization (MPO), *Identifying Problems-Implementing Solutions*". The presentation highlighted on the transportation planning process and examples of the Transportation System Improvements such as the camera installation at the bridges, bike paths, Route 132 Corridor Improvements in Barnstable through the MPO.

### **II. County Administrator Report**

1. Mark Zielinski presented the Commissioners with a request from Harbor to the Bay, Inc. to use the County Complex parking lot on Saturday, September 15, 2012 as a water stop for the bike ride.

*Motion made by Sheila Lyons to approve the request from Harbor to the Bay, Inc. to use the County Complex parking lot on Saturday, September 15, 2012 as a water stop for the bike ride, 2<sup>nd</sup> by Bill Doherty, approved 3-0-0.*

2. Mark Zielinski reminded the Commissioner's about the 12<sup>th</sup> Annual Children's Cove Conference on Child Sexual Abuse from September 13-14, 2012.
3. Mark Zielinski informed the Commissioners on the Brown Bag Lunch Series hosted by the Barnstable County Health & Environment. Four weeks of lunchtime information sessions with a new topic each week with different guest speakers. The first lunch will be "Cape Cod Storm History: Why Cape Codders Should Prepare" on August 21, 2012 in the Harborview Conference Room, Barnstable County Complex.

### **III. Commissioner's Reports**

1. Bill Doherty reported on his attendance at the Veteran's Stand down on Saturday, August 11<sup>th</sup>.
2. Sheila Lyons reported on her attendance at the Wellfleet non-resident tax payers association.

### **ACTIONS TAKEN BY THE BOARD OF COUNTY COMMISSIONERS – AUGUST 15, 2012**

- 1) Appointed Steve Colarusso and Melinda Gallant to the Cape & Islands Workforce Investment Board for a three year term effective July 1, 2012 through June 30, 2015.
- 2) Authorized the County Treasurer to prepay the Commonwealth of Massachusetts, Division of Local Services, in the amount of \$75 for John Harris, Jessica Wielgus and Heather McElroy's registration fees to attend the Fourth Annual Regionalization Toolkit Conference Workshop on September 10, 2012.
- 3) Authorized the County Treasurer to prepay Constant Contact in the amount of \$504 for electronic newsletter, archive and survey services provided to the Cape Cod Cooperative Extension.
- 4) Authorized the County Treasurer to prepay the following vendors for Michael Maguire and Kalliope Egloff to attend the 27<sup>th</sup> Annual Hazardous Materials Management Conference from September 16-21, 2012:

Cape Cod Travel Inc.	\$649.20	Airfare
North American Hazardous		

Materials Management Assoc	\$750	Registration
Sheraton Universal	\$1,444.94	Hotel

5) Authorized the County Treasurer to prepay the Public Technology Institute in the amount of \$5,000 for the Cape Light Compact membership dues for the period of October 1, 2012 through September 30, 2013.

6) Authorized the County Treasurer to prepay the Westin Boston Waterfront Hotel in the amount of \$296.43 for Vicki Marchant's, Commercial/Industrial Program Analyst, hotel accommodations while participating as a guest speaker at the Architecture Boston 2012 on November 14, 2012.

7) Authorized the County Treasurer to prepay ONE Family Inc. in the amount of \$65 for Beth Albert's registration to attend the Massachusetts Performance Improvement Clinic scheduled for September 11-12, 2012.

8) Approved the out-of-state travel request of Elizabeth Enos, Regulatory Officer, and Jessica Wielgus, Commission Counsel to attend the Clean Water Act American Bar Association Conference from September 19-22, 2012 in Washington, D.C.

9) Executed a Color Copier Service Contract between the Assembly of Delegates and KenMark for the Savin C2824 (Serial# K5250900586) for the period of August 23, 2012 through August 22, 2013.

10) Executed a Memorandum of Agreement between Cape Cod Commission and the Town of Chatham for the ePermitting Project for the period of August 15, 2012 through April 30, 2013.

11) Executed a Memorandum of Agreement between Cape Cod Commission and the Town of Nantucket for the ePermitting Project for the period of August 15, 2012 through April 30, 2013.

12) Executed a Memorandum of Agreement between Cape Cod Commission and the Town of Yarmouth for the ePermitting Project for the period of August 15, 2012 through April 30, 2013.

13) Executed a Service Contract between Cape Cod Cooperative Extension and Gabrielle Belfit to provide assistance to the WetFestival Program in the amount of \$2,500 for the period of August 15, 2012 through June 30, 2013.

14) Executed an Agreement between the Department of Health & Environment and Bertina Everson to provide nursing services to the CDC/Infectious Disease Control Plan Preparation Program in the amount of \$35 per hour for the period of July 1, 2012 through August 9, 2012.

15) Executed an Agreement between the Department of Health & Environment and Elisabeth Haskell to provide nursing services to the CDC/Infectious Disease Control Plan Preparation Program in the amount of \$35 per hour for the period of July 1, 2012 through August 9, 2013.

16) Executed an Agreement between the Department of Health & Environment and Deborah Patellos to provide nursing services to the CDC/Infectious Disease Control Plan Preparation Program in the amount of \$35 per hour for the period of July 1, 2012 through August 9, 2013.

17) Executed an Agreement between the Department of Health & Environment and Seanna Gretchen to provide nursing services to the CDC/Infectious Disease Control Plan Preparation Program in the amount of \$35 per hour for the period of July 1, 2012 through August 9, 2013.

18) Executed a Contract between the Department of Health & Environment and the MAHB for the MAHB to serve as the fiscal agent for the Medical Reserve Corps in the amount of \$21,587.56 for the period of July 1, 2012 through June 30, 2013.

19) Executed a Maintenance Contract between the Registry of Deeds and Ricoh-IBM for two printers in the amount of \$414 for the period of August 17, 2012 through August 16, 2013.

20) Executed a Memorandum of Understanding between Barnstable County and Children's Cove for the funding from the Friends of Children's Cove.

21) Approved notice from the Fire Training Academy that Peter Clark, Instructor/Support resigned effective 8/8/2012.

22) Approved notice from the Fire Training Academy that Alcino Marques, Instructor/Support resigned effective 8/8/2012.

23) Approved notice from the Department of Health & Environment that Joann Gruber, Assistant Sanitarian, resigned effective 8/15/2012.

24) Approved notice that Devin Sue Mullin, Medical Reserve Corps-Public Health Intern, internship ended 8/10/2012.

25) Approved notice that Sarah A. Holt, Medical Reserve Corps-Public Health Intern, internship ended 8/10/2012.

26) Approved the payroll warrants of 8/8/2012 and 8/15/2012.

27) In her capacity as Chair, Commissioner Flynn approved the Proposed Resolution to transfer funds for the Cape Cod Water Protection Collaborative for fiscal year 2013 in accordance with Barnstable County Ordinance 12-04.

28) In her capacity as Chair, Commissioner Flynn approved the Proposed Resolution to transfer funds for the Information Technology Department for fiscal year 2013 in accordance with Barnstable County Ordinance 12-04.

29) Approved Proposed Ordinance to make supplemental appropriations for IT Services Tech Support for fiscal year 2013, as enacted in Ordinance 12-04.

30) Approved Mark Zielinski's timesheet for the period of July 29 - August 11, 2012.

31) Approved notice from the Facilities Department that Stephen Tebo's, Maintenance & Repair, will fill in as interim Facilities Director until further notice effective 8/15/2012.

32) Executed a Lease Agreement Renewal between Barnstable County and Cape Cod Organic Farm, Inc for an additional term of seven years through February 24, 2019, as set forth in the original RFP for the lease of the Barnstable county Farm and Cobb property.

33) Executed a Use and Occupancy Agreement between Barnstable County and Barnstable County Cataldo Archives, Inc.

34) In her capacity as Chair, Commissioner Flynn approved the following Certificates for Dissolving Betterments:

John D. LeBlanc and Laurie J. Cranshaw  
Patrick and Donna M. Buckley

Jean W. Schablik  
Ellen J. Maranda  
Patricia I. Bryant  
Peter S. and Denise M. Randall  
Carole J. Ranauro  
Kathleen Besse  
Darryll B. and Debra A. Blackwell  
Roslyn L. LaPorte, Prudence I. LaPorte and Richard G.  
LaPorte  
Harriet Sapnas  
Sharon Schliapa and Sandra Earley  
Robert C. and Linda R. Van Gaasbeck  
Gerald H. and Carole H. Burke  
Paul M., Lisa M. Ahlin and Philip A. Speros  
Carmella T. Cerasuolo  
Vesta D. Matos  
Lauren N. Carson  
Stephen A. Caliri