BARNSTABLE COUNTY
In the Year Two Thousand and Thirteen

RESOLUTION 13-03

Whereas: The following Resolution was supported by the Assembly of Delegates.

RESOLUTION 12-04 passed September 19, 2012: 85.39 Yes / 13.34 No

Be it resolved that: The Assembly of Delegates hereby instructs the Speaker to seek the cooperation of the County Commissioners to obtain a restructuring of the Executive Positions of the Cape Light Compact, the Cape and Vineyard Electric Cooperative, Inc. and Barnstable County, in order to eliminate overlapping representation in these organizations. This restructuring shall include, without limitation, the Assistant County Administrator position and its duties and responsibilities, the Chief Financial Officer position and its duties and responsibilities, as well as the participation of these employees in the operation of the organizations they administer.

Whereas: The Cape Cod Regional Government, known as Barnstable County acts as a fiscal agent for organization such as Cape Light Compact and Cape and Vineyard Electric Cooperative.

Whereas: In order to perform said fiscal duties to the best of the Counties abilities, and limit the participation of the County employees in the operation of organization they administer.

Be It Resolved:

As of July 1 2013, no employee, or elected official of Barnstable County shall be employed by, serve as a Board of Directors, Trustee, or on any Committee, or Commission, appointed or elected, of an organization in which the Cape Cod Regional Government known as Barnstable County is the fiscal agent.

This shall not affect the employee's participation in any agency or department of Barnstable County Government.

Furthermore: This ordinance upon its adoption shall be referred to the next Charter review committee for its consideration for insertion into the County Charter. Suggested site: Article 6-1 New Sec. (a) and subsequent adoption into the Manual of Governance and Proceedures.

Respectively Submitted by Leo G. Cakounes , Harwich Representative at a regular meeting of the Assembly of Delegates on April 3, 2013.

BARNSTABLE COUNTY ASSEMBLY OF DELEGATES
Standing Committee on Health & Human Services
DRAFT Minutes
March 20, 2013

The Standing Committee on Health & Human Services met to review the 2014 proposed budget of Children's Cove on March 7, 2012, beginning at 3:30 p.m.

Committee members present: Chairman Christopher Kanaga, Suzanne McAuliffe, and Deborah McCutcheon.

Children's Cove

Director Stacy Gallagher met with the committee to review her proposed FY 2014 budget request. A handout of program information was provided and will be considered an addendum to these minutes and available for viewing at the Clerk's Office. The budget request for 2014 is status quo with one exception for a salary increase for the family advocate position. It is currently divided into two positions and is proposed for FY 2014 as one full-time family advocate position. Charges and obligations increased and an explanation for the increase will be provided by the County Administrator. Contractual Service reflects an increase over FY 2013 and is related to all marketing services for the Cove. Annual fund raising totaled approximately $100,000 this past year. Grants funding is estimated at $180,000. The number of clients has remained stable at approximately 200 per year.

Suzanne McAuliffe motioned, and it was seconded, to recommend approval of the requested $669,387 FY 2014 Children's Cove budget to the Standing Committee on Finance. Motion carried. 3-0-0.

The meeting adjourned at 3:45 p.m.

Submitted by:
Janice O'Connell, Secretary/Clerk
Assembly of Delegates

BARNSTABLE COUNTY ASSEMBLY OF DELEGATES
Standing Committee on Finance
DRAFT Minutes
April 3, 2013

The Standing Committee on Finance met with the Standing Committee Chairs to review the 2014 proposed budget recommendations from each committee on April 3, 2013, beginning at 2:30 p.m.

Committee members present: Chairman John Ohman, Leo Cakounes, James Killion and Julia Taylor.

Recommendations from the Standing Committee on Public Services

Public Service Chair Richard Anderson met with the Committee to present the recommendations of the Committee for the proposed FY 2014 budget.

The Chair reported that Registry of Deeds revenue projections for FY 2014 were more optimistic than FY 2013. The committee voted 4-0-0 to recommend approval of the Registry of Deeds proposed budget to Finance in the amount of $2,718,881.

The Chair reported that the County Dredge proposed budget was recommended to Finance at $2,929,859 including a $2,000,000 bond for a new dredge with a vote of 4-0-0. It was noted that the old dredge will remain in service. The Committee had questions about the County Dredge reserve funds that could not be answered at this time.

The Chair reported that the Facilities Department proposed budget included capital repairs to the fire escape at the Registry of Deeds, Superior Court roof, and sidewalks and drainage at the County complex. Some of the work proposed in the FY 2014 facilities capital budget was budgeted in previous years but not undertaken. It appears that only about 30% of the funds allocated for capital projects have historically been spent over the past several years. There were questions regarding where the balance of funds were going at the end of the year. The committee voted 4-0-0 to recommended $3,395,393 to Finance.

The Chair reported that the Fire Training Academy proposed budget of $440,763 was recommended to Finance with a vote of 4-0-0. The budget has increased due to a new contract with will the Massachusetts Maritime Academy but revenue remains flat. The Committee had questions that could not be answered regarding revenue generation as a result of the Massachusetts Maritime contract.

Recommendations from the Standing Committee on Natural Resources

Natural Resource Chair Julia Taylor met with the Committee to present the recommendations of the Committee for the proposed FY 2014 budget.

The Chair reported that the Cape Cod Commission budget does not receive any money from the County and was increasing by about 2%. Charges and obligations reflect reorganization within the Commission and the biggest change for FY 2014 is the receipt of a waste water planning grant. The Committee voted 4-0-0 in favor of their $5,046,321 proposed budget. The Joint Initiatives proposed budget request of $356,000 was voted 3-0-1. There was one abstention and Committee Member Leo Cakounes wanted to reserve his right to change his position on this part of the Commission's which represents a new hire and related salary expenses of approximately $81,000.

The Chair reported that the Cooperative Extension budget had a small budget increase of about 1% due to an increase in grant funding. A few items were inadvertently left off the

proposed budget but will be handled through a request for supplemental funding in FY 2014. The Committee voted 4-0-0 to recommend $1,765,621 to Finance.

The Chair reported that the Chair of the Health & Environment Department is working towards a goal of becoming a totally self-sufficient and self-sustainable operation in the near future. Emergency Planning has also become a separate cost center. Towns are not paying more but are getting more service and the County is making more money. The budget includes two new part-time lab assistant positions and a part-time emergency planning assistant for the department. The Committee voted 4-0-0 to recommend $2,532,251 to Finance.

The Chair reported that the Cape Cod Water Protection Collaborative was requesting an additional $100,000 this year to fund the Wellfleet Oyster Project and web site development for the towns. The Committee voted 4-0-0 to recommend $402,000 to Finance. Committee Member Leo Cakounes wanted to reserve his right to change his position on this budget because it represents a new budget request. There were questions that he needed answered before the final budget recommendation is made to the full Assembly.

Recommendations from the Standing Committee on Health & Human Services

Health & Human Services Vice-Chair Deborah McCutcheon met with the Committee to present the recommendations of the Committee for the proposed FY 2014 budget.

The Vice-Chair reported that Elder Services: Meals on Wheels Program represents a request of budget funds that is used largely for meals by a program is staffed mostly with volunteers. The Committee voted 3-0-0 to recommend $75,000 to Finance but also voted 3-0-0 to recommend a consideration of increasing the funding by an additional $25,000 if possible. The program is in need of more funding especially due to the cuts in federal funds. Recipients are asked to make a donation for their meal. The meals are nourishing and provides outside contact to those who may not receive any other outside contact. This program runs at a shortfall every year and the additional $25,000 would not create a break-even point but would restore the money that was cut by the County several years ago.

The Vice-Chair reported that the Human Rights Commission educates people about discrimination and their rights. The Commission is asking for additional funds to expand the Human Rights Academy into the middle school level and for contracted interpretative services. The Committee voted 3-0-0 to approve $48,000 to Finance.

The Vice-Chair reported that the Director of the Human Services Department is requesting transition from a consultant position to a permanent position. A three year grant will be used to fund a part of this position. Additional work within the department including web site maintenance and development is creating a high priority for a staff person. The Committee voted 3-1-0 to approve $501,820 (exclusive of the $48,000 for the Human Rights Commission) to Finance.

The Vice-Chair reported that Children's Cove budget is increasing because it is budgeting for a family advocate and for asphalt paving. The Committee had questions regarding increases in charges and obligations related to the paving that were not answered. The Committee voted 3-0-0 to approve $669,386 to Finance.

Affordable Housing was not specifically reviewed at this time but is a part of the Cape Cod Commission budget previously approved by Natural Resources.

Recommendations from the Standing Committee on Economic Affairs

Economic Affairs Chair Teresa Martin met with the Committee to present the recommendations of the Committee for the proposed FY 2013 budget. I

The Chair reported that the Arts Foundation is budgeted to receive for $35,000. It is looking at centralized marketing for ticket sales and a kiosk at Exit 6 & 7 on Route 6. The Committee voted 5-0-0 to approve $35,000 to Finance.

The Chair reported that the Economic Development component is a section of the Cape Cod Commission budget. Its focus is on the Cape Cod Comprehensive Economic Development Strategy (CEDS) and completion of some survey work to obtain information for business dynamics. The Committee voted 5-0-0 to approve this budget request to Finance.

Finance Committee Comments / Concerns

Leo Cakounes expressed some concerns regarding the legal expense line in the FY 2014 budget. A Charter Review will create some additional legal expenses that were not anticipated when the budget was formulated. He would like the Committee to consider an increase of $50,000 for this purpose.

Leo Cakounes also expressed a concern that the IT Director's position is probably under-funded considering the current and future scope of responsibility for that position.

Leo Cakounes also expressed some concerns regarding the shared costs of the Human Resource/Assistant County Administrator (25%) and the Cape Light Compact (75%) split.

Leo presented the Committee with a list of draft amendments to the FY 2014 budget for future consideration. This handout will be considered an addendum to these minutes and are available for viewing at the Clerk's Office.

Julia Taylor motioned, and it was seconded, to adjourn the meeting. 4-0-0.

The meeting adjourned at 4:00 p.m.

Submitted by:
Janice O'Connell, Secretary/Clerk
Assembly of Delegates