

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

At the regular meeting of the County Commissioners held in the Superior Courthouse Building on the twenty-fourth day of June, A.D. 2015.

**Board of the Barnstable County Commissioners:**

Mary Pat Flynn	Present
Sheila Lyons	Present
Leo Cakounes	Present

**Staff Present:**

Michael Brillhart	County Administrator
Alisa Lucas-McLaughlin	Administrative Assistant
Bob Lawton	Interim Finance Director
Bill Clark	Director of Cooperative Extension
Beth Albert	Director of Human Services

**List of Documents:**

- Ordinance 15-03 FY2016 Supplemental Appropriations Funding for HOME Program. This document is available on Barnstable County Meeting Center Web Page.
- Ordinance 15-05 Capital Improvements and Conservation Restriction Purchase. This document is available on Barnstable County Meeting Center Web Page.
- Partial Assignment of Conservation Restriction Packet to include Settlement Statement. This document is available on Barnstable County Meeting Center Web Page.
- Weekly Actions taken by the County Administrator dated June 12th – 19th, 2015. This document is available on Barnstable County Meeting Center Web Page.

**Chairman Lyons called the meeting to order at 1:01 p.m.**

The Commissioners recited the Pledge of Allegiance followed by a Moment of Silence.

**I. No Public Comment**

**II. Discussion and Motion to Approve Ordinance 15-03 Representing FY2016 Supplemental Appropriations Funding for the HOME Program in the Amount of \$174,714.00 – Beth Albert, Director of Human Services.**

*Motion made by Commissioner Cakounes to approve Ordinance 15-03 Representing a FY2016 Supplemental Appropriation Funding for the HOME Program in the Human Services Budget Line Item, 2<sup>nd</sup> by Commissioner Flynn, approved vote 3-0-0.*

**III. Discussion and Motion to Approve Ordinance 15-05 Representing a Capital Improvements and Conservation Restriction Purchase Bond Authorization for FY2016 in the Amount of \$1,755,500.00 – Bob Lawton, Interim Director of Finance.**

*Motion made by Commissioner Cakounes to Approve and Execute all Related Documents to the Ordinance 15-05 Representing Capital Improvements and a Conservation Restriction Purchase Bond Authorization in the amount of \$1,775,500.00, 2<sup>nd</sup> by Commissioner Flynn, approved vote 3-0-0.*

*\*The amount of bonding was inadvertently stated wrong, and the correct amount should have been \$1,755,500.00.*

**IV. Discussion and Motion to Approve the Partial Assignment of Conservation Restriction for the ARC Property – Bill Clark, Director of Cooperative Extension.**

Bill Clark confirmed for Commissioner Lyons that the Commissioners' approval will solidify involvement of Barnstable County's Portion in the Partial Assignment. Commissioner Cakounes further explained for clarity and comprehension, that the Partial Assignment of Conservation Restriction is essential due to the four large contributors. The Conservation Restriction will be meted out, percentage-wise, according to the actual funds contributors put into the actual

purchase. Barnstable County percent is 8.58%; Town of Dennis percent is 72.61%; Town of Yarmouth percent is 6.84%; Conservation Trust percent is 11.97%.

*Motion made by Commissioner Cakounes to Approve and Execute All Related Documents including the Partial Assignment of Conservation Restrictions for the ARC Property in the Town of Dennis as presented, 2<sup>nd</sup> by Commissioner Flynn, approve vote 3-0-0.*

**V. Motion to Ratify Settlement Agreement with County Employee.**

*Motion made by Commissioner Cakounes to Ratify the Vote and Action taken by the County Commissioners in Executive Session on June 17, 2015 at which time the Board Executed a Settlement Agreement between the County and an Employee, 2<sup>nd</sup> by Commissioner Flynn, approved 3-0-0.*

**VI. Commissioners' Actions**

**Vote to Approve Minutes of June 10, 2015 Regular Session.**

*Motion made by Commissioner Flynn to Approve the Minutes from June 10, 2015 Regular Session, 2<sup>nd</sup> by Commissioner Cakounes, approved vote 3-0-0.*

**Vote to Approve Minutes of June 17, 2015 Regular Session.**

*Motion made by Commissioner Flynn to Approve the Minutes from June 17, 2015 Regular Session, 2<sup>nd</sup> by Commissioner Cakounes, approved vote 3-0-0.*

**Vote to Approve Minutes of June 17, 2015 Executive Session.**

*Motion made by Commissioner Flynn to Approve the Minutes from June 17, 2015 Executive Session, 2<sup>nd</sup> by Commissioner Cakounes, approved vote 3-0-0.*

**Vote to Approve Minutes of June 17, 2015 Special Session.**

*Motion made by Commissioner Flynn to Approve the Minutes from June 17, 2015 Special Session, 2<sup>nd</sup> by Commissioner Cakounes, approved vote 3-0-0.*

**Vote to Approve the Summary of Actions over \$25,000.00 (including prepayment and transfer requests, bid awards, contract and contract amendments, new fund establishments).**

*Motion made by Commissioner Flynn to approve the following Summary of Actions, 2<sup>nd</sup> by Commissioner Cakounes, approved vote 3-0-0:*

- 1) Executed Contract between Barnstable County (Cape Cod Commission) and Esri, Inc. in the amount of \$40,406.31 for Software Maintenance for Esri software products (ArcGIS, etc.), execution from July 1, 2015 – June 30, 2016.
- 2) Executed Contract Extension between Barnstable County (IT Department) and the Town of Wellfleet in the amount of \$93,173.00 for continuation of Intermunicipal Agreement for Information Technology Services, execution from July 1, 2015 – June 30, 2016.
- 3) Executed the Contract between Barnstable County (IT Department) and e-Plus in the amount of \$42,618.00 for e-Plus Statement of Work (SOW) Agreement for desktop virtualization platform environment, execution from June 2015 - December 2015.
- 4) Executed the Contract between Barnstable County (Department of Health & Environment) and the Town of Orleans in the amount of not to exceed \$31,900.00 to provide Professional Sanitarian Assistance to Orleans Board of Health, execution from July 1, 2015 – June 30, 2016.
- 5) Executed the Contract between Barnstable County and NBC Distributors to Provide Water Chemicals to Water Departments in Barnstable County, as awarded at May 27, 2015 meeting, execution from July 1, 2015 – June 30, 2016.
- 6) Executed the Contract between Barnstable County and Univar to Provide Water Chemicals to Water Departments in Barnstable County, as awarded at May 27, 2015 meeting, execution from July 1, 2015 – June 30, 2016.
- 7) Executed the Contract between Barnstable County and Jessica McHugh in the amount of \$45.73/hour to Provide Coordination of the Massachusetts Opioid Abuse Prevention

Collaborative (MAOAPC) in Barnstable County as awarded at May 27, 2015 meeting, execution from July 1, 2015 – June 30, 2016.

- 8) Executed the Contract between Barnstable County and Pinnacle Advisory Group in the amount \$25,000.00 to provide a hotel feasibility study for the Towns of the Upper Cape, as awarded at your June 3, 2015 meeting, execution from July 1, 2015 – June 30, 2016.
- 9) Executed the Contract between Barnstable County and Coyne Chemical Company to Provide Chemicals to Water Departments in Barnstable County, as awarded at the May 27, 2015 meeting, execution from July 1, 2015 – June 30, 2015.
- 10) Executed Contract Extension between Barnstable County and Sycamore Advisors for Feasibility Study of Regional Capital Trust Fund for Wastewater Infrastructure through October 31, 2015 (original start March 11, 2015).
- 11) Authorized approval to pay Barnstable County Retirement Association in the amount of \$4,013,634.29 by wire transfer on July 1, 2015 for the FY16 Appropriation.
- 12) Executed the Authorization of the Bond Note dated June 30, 2015 in the amount of \$2,289,100.00 to secure funds for FY14 and FY15 Capital Projects.
- 13) Executed the Authorization of the Municipal Purpose Loan Certificate of Clerk of the Courts, dated June 30, 2015 the amount of \$2,289,100.00 to secure funds for FY14 and FY15 Capital Projects.

**Review of County Administrator Actions under \$25,000.00 (including personnel actions, out-of-state travel, prepayment and transfer requests).**

Commissioner Cakounes inquired of the County Administrator on a Prepayment request from Barnstable County IT Department to OpenCape in the amount of \$10,000.00 for County's Data Cooling System Costs. Commissioner Cakounes requested a comprehensive look at relationship and costs with OpenCape related to the data system and IT.

**VII. Commissioners Reports**

All Commissioners attended Cape Cod Young Professionals (CCYP) Annual Breakfast on June 24, 2015. Commissioners' Lyons and Flynn gave a bit of background on CCYP and educated

the audience on some of its attributes and contributions as an organization, including, but not limited to, scholarships; advocating for young professionals; aiding with procuring housing.

Commissioner Lyons discussed her Regional Network on Homelessness Meeting on June 22, 2015 where they honored new retirees Diane Casey-Lee, Paul Hebert and Chris Austin, three impactful leaders in the homeless community. Additionally, Commissioner Lyons attended the Arts Foundation in Orleans on June 23, 2015 where they did the unveiling of the auction paintings for the Orleans Pops. Discussion also veered to J1 workers and the expectations for these young people and what their experiences are while here. Housing and conditions are an issue for these workers upon arrival due to some sponsors lack of preparation which is cause for concern. Commissioner Lyons stated she will continue her research in this area because these issues need to be addressed and brought to the right people's attention.

**XI: County Administrator Reports**

Michael Brillhart informed the Commissioners of the likely date of July 6, 2015 at 4:00 P.M. for the Screening Committee Workshop with all members of Screening Committee, Mr. Kobayashi, and the Commissioners. He advised Commissioners we are still awaiting responses from a few committee members, as well as informed them of an agenda item for the July 1, 2015 meeting regarding the Charge to be set to the members regarding the Screening for the County Administrator Position. The Charge, Mr. Brillhart explained, gives information to everyone involved on the relationship between the Screening Committee, the Commissioners and Mr. Kobayashi, as well as guidelines and guidance on the screening process. Mr. Kobayashi feels the Charge should be adopted by the Commissioners, then provided to the Committee.

Additionally, Michael Brillhart distributed an Informational Letter from Bob Lawton to the Commissioners and Mr. Brillhart regarding the possible needs that Finance may have to clean up fiscal year ending and to ensure the new fiscal year budget can transfer into the accounts payable and accounts receivable for year end. Mr. Brillhart further stated that he and Mr. Lawton may be calling upon Commissioners' for additional direction.

*Barnstable, ss. at 1:25 p.m. on this twenty-fourth day of June, A.D. 2015, Commissioner Flynn made a motion to adjourn, 2<sup>nd</sup> by Commissioner Cakounes, approved 3-0-0.*

Attest:

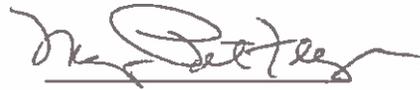
  
County Clerk

The foregoing records have been read and approved.



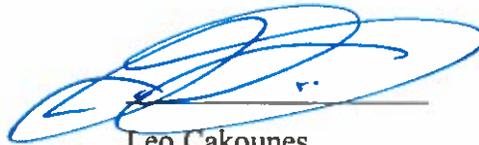
Sheila R. Lyons

Chair



Mary Pat Flynn

Vice-Chair



Leo Cakounes

Commissioner