Barnstable County

Regional Government of Cape Cod

Sheila Lyons
Wellfleet

Mary Pat Flynn
Falmouth

Leo Cakounes
Harwich

Board of Regional Commissioners

REGULAR MEETING AGENDA
Superior Courthouse Building
Conference Room 11/12
September 2, 2015 – 2:00 P.M.

Received
AUG 3 1 2015
Barnstable County Commissioners

POSTED
12:45 PM

1. **Pledge of Allegiance**
2. **Moment of Silence**
3. **Public Comment**
4. **General Business**
   a. Proclamation by the Barnstable County Board of Regional Commissioners Designating September 6th – September 12th as Suicide Prevention Week in Barnstable County, Massachusetts – Cape & Islands Suicide Prevention Coalition.
   b. Approve Recommended Appointment for the Director of Finance/County Treasurer Position
   c. Annual Performance Review Presentation by Paul Niedzwiecki, Executive Director of the Cape Cod Commission
   d. Discussion on the Charge of the County Complex Project Manager – Commissioner Cakounes
   e. Approve Grant with the Massachusetts Association of Health Boards (MAHB) as Sponsor for the Region 5 Public Health Emergency Preparedness Coalition of Cape Cod and the Islands in the amount of $139,987.00 – Department of Health and Environment
   f. Approval of FY 2016 Town Assessments for the County Tax and Environmental Protection Fund Tax Schedules – Finance Department.
   g. Approval of FY2015 Fund Balance Reserve and Review of FY2015 Treasurer's Report – Finance Department.
   h. Review of the Previously Adopted Charge of the Fire Rescue Training Academy Building Needs Assessment Committee.
5. **Commissioners' Actions**
   a. Vote to approve minutes of August 12, 2015 Regular Session.
   b. Vote to approve the Summary of Actions over $25,000.00 (include prepayment and transfer requests, bid awards, Contracts and Contract Amendments, New Fund Establishments).
   c. Review of all actions taken by the County Administrator under $25,000.00 (include personnel actions, out-of-state travel, prepayment and transfer requests).
6. **Commissioners' Reports**
7. **County Administrator's Report**
8. **Adjournment**

**** If you are deaf or hearing impaired or are a person with a disability who requires an accommodation, contact the Commissioner's Office at 508-375-6648 at least 24 hours in advance of the meeting****

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Commissioners' Actions

CONTRACTS

1) Execute Contract Continuation between Barnstable County and the Commonwealth of Massachusetts – Department of Children and Families for a grant in the amount of $140,000.00 for the Children's Cove Child Advocacy Center, execution from July 1, 2015 – June 30, 2016.
2) Execute 2nd Amendment to the HOME Master Subordination agreement for the Simpkins School Rental Development in Yarmouth.
3) Execute Contract Continuation between Barnstable County (Resource Development Office) and the Commonwealth of Massachusetts – Department of Fish and Game, Division of Marine Fisheries for a grant in the amount of $58,334.00 for Cape Cod Cooperative Extension to support Shellfish Propagation Efforts on Cape Cod, execution through June 30, 2016.
4) Execute 3rd Amendment between Barnstable County (Cape Light Compact) and Blackhawk Engagement Solutions (f/k/a Parago Services) in an amount expected to exceed $25,000.00 for Energy Efficiency Rebate Processing for Lighting, Products and Cool Smart Program to Section 3, execution from January 1, 2016 – March 31, 2016.
5) Execute Contract between Barnstable County (Dredge) and the Town of Harwich in the amount not to exceed $90,000.00 to perform all Dredge related work for Allen Harbor Channel, execution through project completion.
6) Execute Contract between Barnstable County (Finance Department) and Clifton Larson Allen LLP in the amount of $42,750.00 for Services Performed to conduct the FY15 Audit.
7) Execute Contract between Barnstable County (Resource Development Office) and Harvard Medical School / President and Fellows of Harvard College in the amount of $196,978.09 for a Prevention Wellness Trust Fund (PWTF) grant mandated evaluation, execution from June 1, 2015 – no later than June 30, 2017.
8) Executed Contract between Barnstable County (Finance Department) and E. Mark Zielinski in the amount of up to $12,000.00 for Professional Assistance to Finance Department, execution from September 1, 2015 – November 30, 2015.

APPOINTMENTS

9) Approve the request from Barnstable County (Finance Department) to appoint Nancy Cushing to the Cape Cod Municipal Health Group as a County Representative.

NEW FUND ESTABLISHMENT

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10) Execute the Request from Barnstable County (Research Development Office) to establish a New Fund in the amount of $58,334 for Cape Cod Cooperative Extension for an FY16 grant received from the Massachusetts Department of Fish and Game, Division of Marine Fisheries for Shellfish Propagation.

11) Execute the Request from Barnstable County (Finance Department) to Establish a New Fund (Fund 8098) for a Special Revenue Account for the County to Pay Utility Bills for Open Cape Innovation Room Building.

OTHER

12) Ratify the action taken by County Administrator, Michael Brillhart on August 13, 2015 for authorizing the execution of the Intermunicipal Agreement between Barnstable County (IT Department) and the Town of Falmouth in the amount of $401.90 per day/$45.00 per hour for On-Site Tech Support and $225.00 per day/$30.00 per hour for Remote Tech Support, execution from July 22, 2015 – July 1, 2016.

13) Ratify the action taken by County Administrator, Michael Brillhart on August 13, 2015 for authorizing the execution of the Intermunicipal Agreement between Barnstable County (IT Department) and the Town of Chatham in the amount of $47,880.00 for Information Technology Implementation and Migration Services, execution from July 21, 2015 – January 1, 2016.

14) Ratify the action taken by County Administrator, Michael Brillhart on August 14, 2015 for authorizing the Execution of the Memorandum of Agreement between Barnstable County (Cape Cod Commission) and Three Bays Preservation in the amount of $35,000.00 for a Water Quality Demonstration Project to Develop Plans for three non-traditional technologies pilot projects in the Three Bays Watershed, execution from August 7, 2015 – March 31, 2016.

15) Ratify the action taken by County Administrator, Michael Brillhart on August 14, 2015 for authorizing the Establishment of a New Fund in the amount of $35,000.00 for Cape Cod Commission for the Demonstration Project to develop plans for three Non-traditional Technologies Pilot Projects in the Three Bays Watershed.

16) Ratify the action taken by County Administrator, Michael Brillhart on August 18, 2015 for authorizing the Prepayment Request from the Barnstable County (Finance Department) to Tyler Technologies in the amount of $28,558.79 for the Annual Support Agreement and License Agreement for Munis Software, execution from September 8, 2015 – September 7, 2016.

17) Ratify the action taken by County Administrator, Michael Brillhart on August 18, 2015 for authorizing the Contract Execution between the Barnstable County (Finance Department) and Tyler Technologies in the amount of $30,208.79 for the Annual Support Agreement and License Agreement for Munis Software, execution from September 8, 2015 – September 7, 2016.

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18) Ratify the action taken by County Administrator, Michael Brillhart on August 20, 2015 for authorizing the Contract Execution between Barnstable County (Commissioners Office) and Direct Energy Business, LLC to Supply Natural Gas to the County Complex and Lock in a four year rate of $7.41/Dth, execution from November 1, 2015 – October 31, 2019.

19) Ratify the action taken by County Administrator, Michael Brillhart on August 26, 2015 for authorizing the Transfer Request from Barnstable County (Finance Department) in the amount of $359,814.53 to Cape Cod Municipal Health Group for County Health Insurance for September 2015.

20) Authorize request from Harbor To The Bay to use the County Courthouse Parking Lot Saturday, September 19, 2015 in conjunction with the 13th Annual Harbor to the Bay Aids Benefit Bike Ride.

21) Execute thirteen Memorandums of Understanding between Barnstable County (Resource Development Office) and the Massachusetts Department of Health, the President and Fellows of Harvard College/Harvard Medical School and the Prevention Wellness Trust Fund (PWFT) individual Grantees in the amount of $196,978.09 for the PWFT grant mandated evaluation.

CHAIR ONLY

22) Execute Certificate for Dissolving Betterments for Barry S. Sadoff and Debra J. Sadoff.

23) Execute Certificate for Dissolving Betterments for Dennis E. Harington.

24) Execute Certificate for Dissolving Betterments for Catherine A. Shaw.

25) Execute Certificate for Dissolving Betterments for Christopher Karabatsas and Clio Karabatsas a/k/a Cleo Karabatsas.

26) Execute Certificate for Dissolving Betterments for Richard D. Pereira.

27) Execute Certificate for Dissolving Betterments for Michael C. Whitman.

28) Execute Certificate for Dissolving Betterments for Henry Lombard and Gisela B. Lombard.

29) Execute Certificate for Dissolving Betterments for Ronald J. Hanney and Lori A. Hanney.

30) Execute Certificate for Dissolving Betterments for Susan M. Morse.

31) Execute Certificate for Dissolving Betterments for Kevin N. O'Connor.

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