



# Barnstable County

## Regional Government of Cape Cod

Mary Pat Flynn  
Falmouth

Sheila Lyons  
Wellfleet

Leo Cakounes  
Harwich

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### Board of Regional Commissioners

**Received**

MAY 09 2016

Barnstable County Commissioners

**REGULAR MEETING AGENDA**  
**Conference Room 11/12**  
**Superior Courthouse Building**  
**3195 Main Street, Barnstable, MA 02630**  
**Wednesday, May 11, 2016**  
**12:00 PM**

**POSTED**  
5-9-16 10:35 AM

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Moment of Silence**
- 4. Public Comment**
- 5. General Business**
  - a. Ratify Ordinance 16-04 to add to the County's Operating Budget for Fiscal Year 2016, as enacted in Ordinance No. 15-02, by making a supplemental appropriation for legal expenses for the Fiscal Year two thousand and sixteen.
  - b. Ratify Ordinance 16-05 to amend Ordinance 09-06 (which amended Ordinance 89-3), Section 1 (a) that imposed an excise tax on certain deeds and other instruments to be recorded at the Registry of Deeds, by increasing the amount from \$1.35 to \$1.53, effective July 1, 2016).
  - c. Ratify Ordinance 16-06 which is an Ordinance for the County of Barnstable, Massachusetts, adopting a budget for the Fiscal Year 2017 (July 1, 2016 through June 30, 2017).
  - d. Ratify Ordinance 16-07 which authorizes the County to purchase capital equipment, and implement capital improvements for use in conducting the business of the County and to borrow money to pay for the capital equipment and capital improvements.
  - e. Request by the Economic Development Council to state in the License Plate Program RFP that contracts will be for an initial three-year period with two possible three-year renewals.
  - f. Report by George Heufelder, Director of the Health and Environment Department, on his Suffolk County, NY trip to review a design for a new layered soil treatment system for onsite wastewater treatment.
  - g. Approve the request by the Barnstable Village Cultural Association to install an art-frame sculpture, designed through the Cape Cod Art Association's Art Meets Nature-Framed project, on the corner lawn of the Superior Courthouse.

\* If you are deaf or hearing impaired or are a person with a disability who requires an accommodation, contact the Commissioner's Office at 508-375-6648 at least 24 hours in advance of the meeting\*

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- h. Approval of Fiscal Year 2016 vacation carry-over for Barnstable County employees.
  - i. Discussion regarding the County Administrator's goals and objectives.
  - j. Discussion regarding Strategic Planning for Barnstable County.
  - k. Discussion regarding the vacancy in the County Commissioners' office.
  - l. Lev Malakoff, Senior Transportation Engineer, Cape Cod Commission, and the Cape Cod Regional Transit Authority presentation on County commuting services and the Massachusetts DOT award to the County.
  - m. Approve the Commuting Services Proclamation request by the Cape Cod Commission.
- 6. New Business – Other Business Not Reasonably Anticipated by the Chairman**
- 7. Commissioners' Actions**
- a. Vote to approve the regular session Meeting Minutes of February 17, 2016 amended to correct General Business Item 2-b vote to read: "The motion passed, 2-1-0 (Commissioner Cakounes voting no)."
  - b. Vote to approve the regular session Meeting Minutes of April 20, 2016.
  - c. Vote to approve the regular session Meeting Minutes of April 27, 2016.
  - d. Vote to approve the regular session Meeting Minutes of May 4, 2016.
  - e. Vote to approve the Summary of Actions over \$25,000.00 (including prepayment and transfer requests, bid awards, Contracts and Contract Amendments, New Fund Establishments).

#### *Summary of Actions:*

#### CONTRACTS

1. Execute the contract between Barnstable County (Cape Cod Commission) and the Town of Barnstable in the amount of \$35,839.00 for the Town to utilize mitigation funds, collected through a regional impact review, in order to support sidewalk improvements on Putnam Avenue, Cotuit, for execution through June 30, 2017.
2. Execute the first amendment to the contract between Barnstable County, acting as the fiscal agent for the Cape Light Compact, and Navigant Consulting, Inc. for an additional scope of work to the Residential Evaluation Services Agreement, in its original amount of \$350,000.00, for the period of May 1, 2016 – June 30, 2019.
3. Execute the contract between Barnstable County (Purchasing Department) and Grouper Design to develop a public health education campaign for the Barnstable County Regional Substance Abuse Council as awarded at the May 4, 2016 meeting per the attached pricing, for execution to June 30, 2016.

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4. Execute the Lender Advisor Agreement between Barnstable County (Human Services) and Village Green II, LLC for the provision of \$125,000.00 in financing for rental development in Barnstable.
5. Execute the Master Subordination Agreement between Barnstable County (Human Services) and Village Green II, LLC for the provision of \$125,000.00 in financing for rental development in Barnstable.
6. Execute the discharge of HOME mortgage for Jeanmarie O'Clair in the amount of \$10,000.00.
7. Execute the subordination of HOME Mortgage for Denise Napolitano, who has a HOME loan of \$6,447.00 and will be receiving a new mortgage in the amount of \$104,500.00.

#### BID AWARDS

8. Award the bid for the supply and delivery of toners to Barnstable County and other political subdivisions, including Martha's Vineyard, to the following vendors as the responsive, responsible, bidders offering the lowest prices: Kenmark; W.B. Mason; The Tree House; and J.B. Holdings.

#### PERSONNEL ACTION

9. Approve the request by the Cape Cod Commission for Paul Niedzwiecki to carry forward a total of 25 vacation days into Fiscal Year 2017.

#### TRANSFER REQUEST

10. Acting as the fiscal agent for the Cape Light Compact, approve the request by the Cape Light Compact to transfer \$75,000.00 from Org/Obj 033125-5720-0118 (a decrease) to Org/Obj 033125-5705-0118 (an increase) for the movement of funds within the residential evaluation budget to accommodate increased evaluation efforts on residential lighting products in 2016.
11. Approve the request by the Cape Cod Water Protection Collaborative to transfer \$250,000.00 from Org/Obj 0015604-5490-0106 (a decrease) to Org/Obj 0015602-5299-0165 (an increase) to account for the County matching State funds for water quality monitoring.

#### **8. Commissioners' Reports**

#### **9. County Administrator's Report**

#### **10. Adjournment**

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