



# Barnstable County

## Regional Government of Cape Cod

Mary Pat Flynn  
Falmouth

Sheila Lyons  
Wellfleet

Leo Cakounes  
Harwich

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### Board of Regional Commissioners

## REGULAR MEETING AGENDA

Commissioners' Meeting Room

Superior Courthouse Building

3195 Main Street, Barnstable, MA 02630

Wednesday, June 22, 2016

**1:00 PM**

**Call to Order**

**Pledge of Allegiance**

**Moment of Silence**

### 1. Public Comment

### 2. General Business

- a. Report by Julie Ferguson, Deputy Director of the Resource Development Office, on her attendance at the Indirect Cost Rate Proposal – Management Concepts Conference.
- b. Set the date and process for Paul Niedzwiecki, Executive Director of the Cape Cod Commission, Performance Evaluation.
- c. Request to approve and sign the rollover of the Bond Anticipation Note in the amount of \$2,207,100 from Mary McIsaac, Director of Finance.
- d. Follow up discussion on the Strategic Plan.

### 3. New Business – Other Business Not Reasonably Anticipated by the Chairman

### 4. Commissioners' Actions

- a. Approval of the Regular Session Minutes of June 15, 2016.
- b. Approval of the Summary of Actions over \$35,000 (including prepayment and transfer requests, bid awards, contracts and contract amendments, establishment of new funds).

### *Summary of Actions:*

#### Contracts

1. Accept a Quotation from **Esri, Inc.** to renew Cape Cod Commission's GIS software maintenance in the amount of \$39,525.98 for the period of July 1, 2016 – June 30, 2016.

*\* If you are deaf or hearing impaired or are a person with a disability who requires an accommodation, contact the Commissioner's Office at 508-375-6648 at least 24 hours in advance of the meeting\**

The County Commissioners' meeting may be viewed in real time at

<https://www.youtube.com/user/BarnstableCounty>, [www.barnstablecounty.org](http://www.barnstablecounty.org)





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2. Execute an Amendment to the Tobacco Cessation and Prevention Program Contract between Barnstable County and the **Commonwealth of Massachusetts, acting by and through the Department of Public Health** to renew services in the amount of \$119,419 for the period of July 1, 2016 – June 30, 2017.
3. Execute an Amendment to the SHINE (Serving Health Insurance Needs for Everyone) Program Contract between Barnstable County and the **Commonwealth of Massachusetts, acting by and through the Executive Office of Elder Affairs**, to exercise the option to renew the contract in the amount of \$110,546 for the period of July 1, 2016 – June 30, 2016.

#### Bid Awards

4. Execute the Contract between Barnstable County and **JB Holdings** to provide toner supplies to Barnstable County and other Political Subdivisions including Martha's Vineyard for the period of July 1, 2016 – June 30, 2017. (bid awarded on May 11, 2016)
5. Execute the Contract between Barnstable County and **KenMark** to provide toner supplies to Barnstable County and other Political Subdivisions including Martha's Vineyard for the period of July 1, 2016 – June 30, 2017. (bid awarded on May 11, 2016)
6. Execute the Contract between Barnstable County and **Calico Industries, Inc.** to provide janitorial supplies to Barnstable County and other Political Subdivisions including Dukes County for the period of July 1, 2016 – June 30, 2017. (bid awarded on May 11, 2016)
7. Execute the Contract between Barnstable County and **Browntech, Inc.** to provide computer programming and maintenance services to the Registry of Deeds for the period of July 1, 2016 – June 30, 2017, with the option to renew for two additional one year periods. (bid awarded on June 8, 2016)
8. Award the bid to monitor the HOME program to **FinePoint Associates, LLC** in the amount of \$55,000 upon execution of the contract through June 1, 2017.
9. Award the bid for Chemicals for the Water Departments as listed in the Chief Procurement Officer's memo dated June 16, 2016 for the period of July 1, 2016 – June 30, 2017.

#### Transfers

10. Approve the transfer request in the amount of \$147.05 for the Commissioner's Office.

#### Personnel

11. Approve Paul Niedzwiecki's reimbursement request for the period of June 6-17, 2016.

5. Commissioners' Reports
6. County Administrator's Report
7. Adjournment

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