



# Barnstable County

## Regional Government of Cape Cod

Mary Pat Flynn  
Falmouth

Sheila Lyons  
Wellfleet

Leo Cakounes  
Harwich

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### Board of Regional Commissioners

#### REGULAR MEETING AGENDA

Commissioners' Meeting Room

Superior Courthouse Building

3195 Main Street, Barnstable, MA 02630

Wednesday, August 3, 2016

2:00 PM

**Call to Order**

**Pledge of Allegiance**

**Moment of Silence**

**1. Public Comment**

**2. General Business**

- a. Report by Kim Concra, Nutrition and Food Safety Specialist, on her attendance at the Master Food Preserver Course.
- b. Motion to transfer all County documents under Cataldo Archives care to the Sturgis Library in Barnstable and vote to formally terminate the agreement between Barnstable County and Cataldo Archives, and to extend gratitude to the library and Cataldo family for providing a public place allowing public access to the documents.

**3. New Business – Other Business Not Reasonably Anticipated by the Chairman**

**4. Commissioners' Actions**

- a. Motion to approve the regular session Meeting Minutes of July 20, 2016.
- b. Motion to establish a new fund for the **Massachusetts Service Alliance (MSA) Grant** for the continuation of the AmeriCorps Cape Cod program and to execute the grant agreement.
- c. Motion to establish a new reserve in the Cape Cod Commission operating fund called *Restricted for Personnel Expenses* in the amount of \$500,000.
- d. Proclamation to declare the week of September 5-11, 2016 as *Suicide Prevention Week*.
- e. *In accordance with Barnstable County's responsibility as fiscal agent for Cape Light Compact*, motion to approve the following submitted items:

\* If you are deaf or hearing impaired or are a person with a disability who requires an accommodation, contact the Commissioner's Office at 508-375-6648 at least 24 hours in advance of the meeting\*

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1. Professional/Consulting Services Agreement with **Synapse Energy Economics, Inc** to provide technical assistance and related services as part of the energy efficiency program and participation in the ISO New England Forward Capacity Market.
2. Transfer request in the amount of \$242,350.00 for the new construction program.
- f. Motion to approve the summary of actions over \$35,000.00 (including prepayment, fund transfer requests, bid awards, contracts and contract amendments)

#### *Summary of actions:*

##### Contracts

1. Fourth Amendment to the Intermunicipal Agreement for Information Technology Services with the **Town of Wellfleet**.
2. Grant Agreement with the **Massachusetts Association of Health Boards (MAHB)** for the County to provide services and deliverables to the Cape Cod and Islands Public Health Emergency Preparedness Coalition.
3. Grant Agreement with **Harbor Health Services** for Year 3 of the Prevention Wellness Trust Fund (PWTF) grant operations.
4. Grant Agreement with **Healthy Living Cape Cod Coalition** for Year 3 of the Prevention Wellness Trust Fund (PWTF) grant operations.
5. Grant Agreement with **Community Health Center of Cape Cod** for Year 3 of the Prevention Wellness Trust Fund (PWTF) grant operations.
6. Grant Agreement with **Duffy Health Center** for Year 3 of the Prevention Wellness Trust Fund (PWTF) grant operations.
7. Grant Agreement with **YMCA Cape Cod** for Year 3 of the Prevention Wellness Trust Fund (PWTF) grant operations.

##### Bid awards

8. Agreement with **FinePoint Associates, LLC** to provide monitoring for the HOME program, as awarded on June 22, 2016.
9. Agreement with **ACS Enterprise Solutions** to provide Index Verification, Online Correction, Microfilm, Book Printing and Binding for Barnstable County Registry of Deeds, as awarded on June 8, 2016.
10. Award the bid for *Roadway Construction for the Town of Chatham* to **Lawrence Lynch, Dirtworks** and **Rafferty**.

##### Prepayment requests

11. Prepay **Harbor Health Services** in the amount of \$252,045.30 over a twelve month billing period from July 1, 2016 through June 30, 2017 for the Prevention and Wellness Trust Fund Grant.

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12. Prepay **Cape Cod Foundation**, fiscal agent for **Healthy Living Cape Cod Coalition**, in the amount of \$211,008.33 over a twelve month billing period from July 1, 2016 through June 30, 2017 for the Prevention and Wellness Trust Fund Grant.
13. Prepay **Community Health Center of Cape Cod** in the amount of \$377,631.48 over a twelve monthly billing period from July 1, 2016 through June 30, 2017 for the Prevention and Wellness Trust Fund Grant.
14. Prepay the **Duffy Health Center** in the amount of \$285,722.53 over a twelve month billing period from July 1, 2016 through June 30, 2017 for the Prevention and Wellness Trust Fund Grant.
15. Prepay the **YMCA Cape Cod** in the amount of \$116,642.58 over a twelve month billing period from July 1, 2016 through June 30, 2017.

#### Personnel actions

16. Employee leave without pay request.
17. Timesheet for Jack Yunits, County Administrator, for the payroll period of July 10-23, 2016.

#### Certificates for Dissolving Betterments (Chair approval only)

18. William J. Watson and Carmel J. Watson
19. Cosme C. Arroyo and Marsha Arroyo
20. Lawrence E. Giesetto and Dianne E. Giesetto
21. Mary V. Flynn
22. Marshall M. Blythe and Dorene S. Blythe
23. Willeer S. Pinto and Marize S. Pinto
24. Mary H. Williams
25. Janet L. Donahue
26. Francis M. Yarnall
27. Kevin J. Tynan and Kathleen J. Tynan
28. Paul J. Bernardi and Louise E. Bernardi
29. John M. McGrath and Phyllis K. McGrath
30. Christopher M. Glover and Jennifer Glover
31. James M. Burgess and Kristin Burgess
32. Marcella M. Brooks
33. Sandra M. Townley

#### **5. Commissioners' Reports**

#### **6. County Administrator's Report**

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#### 7. Adjournment

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