

INTRODUCING THE CITIZENS OF TOMORROW

The Mercy Otis Warren Cape Cod Freedom of Expression award

Without education, expression is meaningless. Without expression, education is wasted.

The story of Cape Cod's own Mercy Otis Warren - poet, playwright, polemicist, and historian - serves as illustration. Born in 1727 in pre-Revolutionary West Barnstable, she enjoyed the same opportunities to learn as her brother, a gift denied to many girls of that era. As an adult, she spoke out for freedom when such assertiveness was unexpected and somewhat shocking for a woman.

Every year, the Mercy Otis Warren Cape Cod Woman of the Year award is bestowed on someone who exemplifies the traits of leadership in the community and has made significant contributions in the arts, education, business, community involvement and/or volunteerism. In the spirit of its namesake, the award also recognizes patriotism.

Beginning in the 2017-18 school year, the Mercy Otis Warren Cape Cod Woman of the Year Committee will honor a young person who best uses the themes of Mercy Otis Warren's life - education, community leadership, and artistic expression - in an essay of 150 words. Girls and boys in fifth grades across the Cape are eligible for the Mercy Otis Warren Cape Cod Freedom of Expression award, which includes an invitation to read the essay at the annual Mercy Otis Warren Cape Cod Woman of the Year ceremony in June.

Essays, which must be titled and typed, can be submitted to the committee's website at Barnstable County (barnstablecounty.org) and Tales of Cape Cod (talesofcapecod.org) or mailed to Mercy Otis Warren Cape Cod Freedom of Expression Award, c/o John Yunits, Administrator, Barnstable County, PO Box 427, Barnstable MA 02630) through March 1, 2018. Submissions should include the date, student's name, teacher's name, and the name and address of the school. Please include an e-mail address or a phone number. Essays will not be returned.

For more information, please write to us at mercyotiswarrencapecod@gmail.com.

Thank you for helping us celebrate the citizens of tomorrow!

Sincerely,

Judy Walden Scarafile

Chair

Mercy Otis Warren Cape Cod Woman of the Year Committee

3225 MAIN STREET • P.O. BOX 226
BARNSTABLE, MASSACHUSETTS 02630

(508) 362-3828 • Fax (508) 362-3136 • www.capecodcommission.org



CAPE COD
COMMISSION

DATE: October 24, 2017
TO: Barnstable County Commissioners
FROM: Maria McCauley, Fiscal Officer
RE: New Fund Request

Your vote is requested to create a new special revenue fund for the Eastham Complete Streets project at \$25,027.70. Cape Cod Commission staff will provide technical assistance to Town of Eastham to develop a Complete Streets Prioritization Plan per the attached agreement.

Thank you for your consideration.

Leo Cakounes, Chair

Mary Pat Flynn, Vice Chair

Ronald Beaty, Commissioner

Date



Memorandum of Agreement
Between

Barnstable County through
Cape Cod Commission
3225 Main Street
Barnstable, MA 02630

and

Town Administrator on behalf of
Town of Eastham
2500 State Highway
Eastham, MA 02642

This Memorandum of Agreement (Agreement) is entered into this _____ day of _____, 2017 by and between Barnstable County, acting by and through the Cape Cod Commission (hereafter referred to as the "Commission") and the Town Administrator on behalf of the Town of Eastham (hereafter referred to as the "Town.")

WHEREAS, the Town has requested technical assistance to develop a Complete Streets Prioritization Plan, and

WHEREAS, the Commission has expertise in providing community design and technical assistance,

NOW THEREFORE, the Town enters into this Memorandum of Agreement with the Commission.

1. RESPONSIBILITIES OF THE TOWN

- A) The Town agrees to work with the Commission as per the attached Scope of Work and Timeline (Attachment A.)
- B) The Town agrees to contribute \$25,027.70 toward the cost of this project as invoiced by the Commission.

2. RESPONSIBILITIES OF THE COMMISSION

- A) The Commission agrees to provide the Town with the technical assistance outlined in the Scope of Work (Attachment A).
- B) The Commission will deliver Final Report and Complete Streets Prioritization Plan to the Town.

3. DURATION

A) This Memorandum of Agreement shall be effective until June 30, 2018 unless an extension in time is agreed to in writing by both parties.

B) Either the Town or the Commission may terminate this Agreement by written notice to the other party, if the other party substantially fails to fulfill its obligations hereunder through no fault of the terminating party, or if the other party violates or breaches any of the provisions of this Agreement. Such notice shall be delivered by certified mail at least thirty (30) days before such effective date. In the event of such termination or suspension of this Agreement, the Commission shall be entitled to just and equitable compensation for satisfactory work completed, for services performed and for reimbursable expenses necessarily incurred in the performance of this Agreement up to and including the date of receipt of notice of termination or suspension.

4. AMENDMENT

This Agreement may be amended as mutually agreed by both parties in writing.

5. SIGNATORY AUTHORIZATION

The respective signatories hereto represent and warrant that they are duly authorized to execute this Agreement on behalf of the public entity on whose behalf they have signed this Agreement, and that all substantive and procedural preconditions to their effective execution of this Agreement on behalf of said public entities have been satisfied.

6. INTEGRATED INSTRUMENT

This Agreement shall take effect as an integrated instrument.

IN WITNESS WHEREOF, the TOWN and the COMMISSION execute this Agreement this _____ day of _____, in the year two thousand and seventeen.

FOR BARNSTABLE COUNTY

FOR TOWN OF EASTHAM

Jack Yunits, County Administrator

Jacqueline Beebe, Town Administrator

Date

Date

FOR CAPE COD COMMISSION

Paul Niedzwiecki, Executive Director

Date

Attachment A

SCOPE OF WORK

Complete Streets Prioritization Plan: Improving Safety and Accommodating All Users

EASTHAM, MA

Background

The Town of Eastham has agreed to join MassDOT's Complete Streets program to provide streets that address the mobility needs of all users – pedestrians, cyclists, drivers, persons with disabilities, and transit riders- making streets safer, sustainable, and more accessible to a wide variety of people. Providing safer, more accessible and comfortable means of travel between home, school, work, recreation and retail destination helps promote a more livable community.

The project team will review all streets in Eastham and collect the needed data. Automatic Traffic Recorder (ATR) counts as well as Turning Movement Counts (TMCs) will be collected. High traffic volumes, particularly in the summer months, has caused congestion and crashes along some of the main routes, such as Route 6.

The study will rely on public participation to better understand how street design can impact the quality of life in Eastham neighborhoods. The Cape Cod Commission will meet with stakeholders and interested members of the public to facilitate the project direction, develop alternatives and a list of priority projects to improve Eastham streets.

Study Objectives

The purpose of this study is to explore transportation improvement alternatives that will reduce conflicts, improve traffic flow and incorporate multi-modal transportation options in Eastham while furthering the creation of vibrant, pedestrian and bicycle oriented mixed-use centers throughout the town. The safe accommodation of pedestrians and bicycles has been previously identified by the Cape Cod Commission as critical to achieving the goals of the town to create nodes of mixed-use development.

The study aims to establish a preferred roadway redesign which addresses multi-modal transportation improvements, including pedestrian and bicycle connectivity. The study will make recommendations for roadway changes that accommodate projected traffic volumes while accommodating all users of the roadway. This evaluation of preferred alternatives will result in a Prioritization Plan for the Town of Eastham.

Task 1: Project Initiation

The Cape Cod Commission will conduct an initial site(s) visit and kickoff meeting for the project with the DPW Director and invited participants.

The Cape Cod Commission will gather information regarding previous ATR counts and TMCs within the study area. The meeting will also be held to record ideas and input. During this meeting the Cape Cod Commission staff will determine stakeholders, agencies, and organizations to contact, to set strategies for working with the community, and to assist in preparing the public involvement portion of the project.

Deliverables

- Electronic copies of meeting notes

Task 1A: Data Collection/Mapping

The Cape Cod Commission will inventory existing ATR counts and TMCs in Eastham and analyze these patterns. The MassDOT Project Intake Tool (MAPIT) will be used for data collection and mapping. Additionally, existing studies from local and regional planning initiatives will be reviewed. The inventory and analysis will include the following:

- Roadway congestion
- Parking availability
- Existing Right-of-Way (ROW) issues
- Pavement and markings conditions
- Bicycle/pedestrian usage

- Capital investment plans
- Network gap analyses (bicycle, pedestrian & transit)
- Roadway maintenance plans
- Pavement management systems
- Private development projects
- ADA assessments
- Bicycle & pedestrian assessments
- Roadway safety audits

Deliverables

- Inventory of existing roadways and facilities
- Maps of existing roadways and facilities
- Summary of existing plans and related studies

Task 1B: On-Site Reconnaissance

The Cape Cod Commission will visit the existing facilities in Eastham while evaluating and photographing ground-level conditions.

Task 2: Public Informational Meeting

The Cape Cod Commission will conduct a public informational meeting. The Commission staff will provide meeting materials, including sign-in sheets, and comment forms. Cape Cod Commission staff representatives at the meeting will include at least two key personnel knowledgeable of the project. The Town of Eastham will secure the locations, dates, times, and advertising for the meetings.

Deliverables

- Cape Cod Commission staff will provide a draft and final meeting summary of all comments received

Task 2A: Opportunities and Constraints

As part of a public kickoff meeting, develop opportunities and constraints throughout Eastham and identify areas for detailed study.

Task 3: Conceptual Design

Develop conceptual design plans that demonstrate Complete Streets initiatives. Cape Cod Commission will meet with stakeholders and review data to determine areas of major concern and identify potential solutions for these areas.

Deliverables

- Conceptual design plans

Task 4: Technical Review

Peer review conceptual designs and incorporate revisions for final presentation and public participation meeting.

Task 5: Public Participation

Cape Cod Commission will hold a public participation meeting to showcase the conceptual design plans and receive feedback from citizens.

Deliverables

- Cape Cod Commission staff will provide a draft and final meeting summary of all comments received

Task 6: Final Report and Prioritization Plan

A Final Report and Prioritization Plan will be developed to identify projects (crosswalks, shoulder work, pedestrian signals, sharrows, etc.) that incorporate Complete Streets elements, then each project will be ranked based on their ability to address defined issues/needs. A minimum of 15 potential projects will be included, intended to focus on the following needs:

- Safety: Addresses high crash locations, reduces vehicular speeds, etc.
- ADA accessibility: wheelchair ramps added, etc.
- Pedestrian safety or mobility: New/improved crosswalks, sidewalks/paths, pedestrian signals, etc.
- Bicycle safety or mobility: New bike lanes, wider shoulders, signal accommodation, bicycle parking, etc.
- Transit operations and access: Enhanced stop amenities, queue jump lanes, stop consolidation, etc.



U.S. Department of Housing and Urban Development

**MASSACHUSETTS STATE OFFICE, NEW ENGLAND AREA
Office of Community Planning and Development
Thomas P. O'Neill, Jr. Federal Building
10 Causeway Street - Fifth Floor
Boston, Massachusetts 02222-1092**

Elizabeth Albert
Director, Department of Health and Human Services
Barnstable County
P.O. Box 427
3194 Main Street
Barnstable, MA 02630

OCT 19 2017

Dear Ms. Albert:

SUBJECT: FY 2017 Consolidated/Action Plan Approval for Barnstable County, Ma

I am pleased to transmit to you the approval of your Fiscal Year 2017 Action Plan. The grant assistance being approved with the Plan is as follows:

HOME Investment Partnership (HOME)	\$379,833
------------------------------------	-----------

Enclosed are the funding approval documents which include the HOME Investment Partnerships Agreement (HUD 40093). These documents constitute the contract between the Department of Housing and Urban Development (HUD) and Barnstable County.

Please sign both copies. Retain one copy for your records and return the other copy to this office. To facilitate access to these funds, please execute and return the grant agreement within **10 days** of the date of this letter.

A primary goal of the Department is to reduce housing discrimination, affirmatively further fair housing through CPD programs and promote diverse, inclusive communities. To that end, we encourage you to take all measures necessary to ensure compliance with the Fair Housing requirements associated with these funds.

We look forward to working with you during the year to accomplish the goals you have set forth for the County and to further refine and/or improve the Consolidated/Action Plan development process. In the meantime, if you have any questions or desire assistance concerning this letter or other items related to the community development programs, please contact Laura Schiffer, Community Planning & Development Representative at 617-994-8359.

Sincerely,

A handwritten signature in blue ink, appearing to read "Robert D. Shumeyko".

Robert Shumeyko,
Director

Enc:

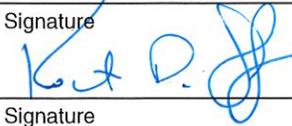
Funding Approval and HOME Investment Partnerships Agreement
 Title II of the National Affordable Housing Act

1. Participant Name and Address			2. Grant Number: M17-DC250217	
County Of Barnstable Massachusetts			3a Tax Identification Number: 046001419	3b. Unique Entity Identifier (formerly DUNS): 076612407
3194 Main Street, Box 427 Barnstable, MA 02630			4. Appropriation Number 86 7/0 0205	5. FY (yyyy) 2017
6. Previous Obligation (Enter "0" for initial FY allocation)				\$0.00
a. Formula Funds			\$379,833.00	
b. Community Housing Development Org. (CHDO) Competitive			\$	
7. Current Transaction (+ or -)				\$379,833.00
a. Formula Funds			\$379,833.00	
1. CHDO (For deobligations only)			\$	
2. Non- CHDO (For deobligations only)			\$	
b. CHDO Competitive Reallocation or Deobligation			\$	
8. Revised Obligation				\$
a. Formula Funds			\$	
b. CHDO Competitive Reallocation			\$	
9. Special Conditions (check applicable box)			10. Date of Obligation (Congressional Release Date)	
<input checked="" type="checkbox"/> Not applicable <input type="checkbox"/> Attached			(mm/dd/yyyy): 10/19/2017	
11. Indirect Cost Rate*			12. Period of Performance:	
<u>Administering Agency/Dept.</u>	<u>Indirect Cost Rate</u>	<u>Direct Cost</u>	Date in Box #10 - 10/19/2025	
—	—%		* If funding assistance will be used for payment of indirect costs pursuant to 2 CFR 200, Subpart E-Cost Principles, provide the name of the department/agency, its indirect cost rate (including if the de minimis rate is charged per 2 § CFR 200.414), and the direct cost base to which the rate will be applied. Do not include cost rates for subrecipients.	
—	—%			
—	—%			
—	—%			

This Agreement between the Department of Housing and Urban Development (HUD) and the Participating Jurisdiction/Entity is made pursuant to the authority of the HOME Investment Partnerships Act (42 U.S.C. 12701 et seq.). The Participating Jurisdiction's/Entity's approved Consolidated Plan submission/Application and the HUD regulations at 24 CFR Part 92 (as is now in effect and as may be amended from time to time) and this HOME Investment Partnership Agreement, form HUD-40093, including any special conditions, constitute part of this Agreement. Subject to the provisions of this Agreement, HUD will make the funds for the Fiscal Year specified, available to the Participating Jurisdiction/Entity upon execution of this Agreement by the parties. All funds for the specified Fiscal Year provided by HUD by formula reallocation are covered by this Agreement upon execution of an amendment by HUD, without the Participating Jurisdiction's execution of the amendment or other consent. HUD's payment of funds under this Agreement is subject to the Participating Jurisdiction's/Entity's compliance with HUD's electronic funds transfer and information reporting procedures issued pursuant to 24 CFR 92.502. To the extent authorized by HUD regulations at 24 CFR Part 92, HUD may, by its execution of an amendment, deobligate funds previously awarded to the Participating Jurisdiction/Entity without the Participating Jurisdiction's/Entity's execution of the amendment or other consent. The Participating Jurisdiction/Entity agrees that funds invested in affordable housing under 24 CFR Part 92 are repayable when the housing no longer qualifies as affordable housing. Repayment shall be made as specified in 24 CFR Part 92. The Participating Jurisdiction agrees to assume all of the responsibility for environmental review, decision making, and actions, as specified and required in regulation at 24 CFR 92.352 and 24 CFR Part 58.

The Grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Universal Numbering System and System for Award Management (SAM) requirements in Appendix A to 2 CFR part 25, and the Federal Funding Accountability and Transparency Act (FFATA) in Appendix A to 2 CFR part 170.

The Period of Performance for the funding assistance shall begin on the date specified in item 12 and shall end on September 1st of the 5th fiscal year after the expiration of the period of availability for obligation. Funds remaining in the account will be cancelled and thereafter not available for obligation or expenditure for any purpose. Per 31 U.S.C. 1552. The grantee shall not incur any obligations to be paid with such assistance after the end of the Period of Performance.

13. For the U.S. Department of HUD (Name and Title of Authorized Official) Robert Shumeyko - HUD Community Planning and Development Director		14. Signature 	15. Date 10/19/2017
16. For the Participating Jurisdiction/Entity (Name and Title of Authorized Official) Mr. Leo Cakounes Chairman and County Commissioner		17. Signature	18. Date

19. Check one:

Initial Agreement Amendment #

20. Funding Information:	HOME			
Source of Funds	Appropriation Code	PAS Code	Amount	
2017	867/00205	HMF	\$375,597.00	
2015	865/80205	HMF	\$1,468.00	
2016	866/90205	HMF	\$2,237.00	
2016x	86X0205 - 16	HMF	\$ 451.00	
2017x	86X0205 - 17	HMF	\$ 80.00	