

*COMMONWEALTH OF MASSACHUSETTS*

Barnstable, ss.

At the regular meeting of the County Commissioners held in the Superior Courthouse in Barnstable, on the fifteenth day of March A.D. 2017.

**Board of the Barnstable County Commissioners:**

Ronald R. Beaty	Present
Leo G. Cakounes	Present
Mary Pat Flynn	Absent

**Staff Present:**

Jack Yunits	County Administrator
Owen Fletcher	Executive Assistant
Mary McIssac	Finance Department
Steve Tebo	Facilities Department
Daniel Schell	Resource Development Office

**1. Call to Order**

Commissioner Cakounes called the meeting to order at 11:00 a.m.

**2. Pledge of Allegiance**

**3. Moment of Silence**

**4. Public Comment**

Commissioner Cakounes asked if there was any public comment. There was none offered.

**5. General Business**

**a. Presentation by AmeriCorps Cape Cod on the “County Day of Recognition for Service” Bus Tour**

Daniel Schell, AmeriCorps Program Coordinator in the Resource Development Office gave a presentation to the Commissioners regarding the Bus Tour. There was a discussion regarding broadening the list of invitees including the County’s Legislature.

**b. Proclamation of the week of April 2<sup>nd</sup> to April 8<sup>th</sup> of 2017 as Barnstable County, Massachusetts Crime Victims’ Rights Week**

*Motion by Commissioner Beaty to approve and execute the Proclamation recognizing the week of April 2<sup>nd</sup> to April 8<sup>th</sup> as Barnstable County, Massachusetts Crime Victims’ Rights Week, as presented, 2nd by Commissioner Cakounes, approved 2-0-0.*

**c. Discussion on use of Robert’s Rules of Order and Mason’s Manual of Legislative Procedure for Commissioners’ Meetings (action may be taken)**

*Motion by Commissioner Beaty to accept and implement where applicable both Masons Manual of Legislative Procedure and Roberts Rules of Order as the guidelines for conducting public meetings of the County Commissioners, 2nd by Commissioner Cakounes, approved 2-0-0.*

Commissioner Cakounes discussed the need for this measure to simply deal with protocol for the meetings. The texts would be adopted as guidelines to preserve the Commissioners’ ability to use them only when applicable rather than in their entirety.

**d. Discussion on the establishment of a Grant Reserve Fund, Policies, and Procedures (action may be taken)**

There was a lengthy discussion regarding previous Commissioner conversations regarding the issue. The Commissioners spoke regarding placing an item in the budget and its relation to funding the Cape Cod Water Protection Collaborative. Commissioner Cakounes stressed that currently the County managed its grants through Department heads, and that there were concerns regarding their longevity and match funds. He also pointed out that a grant fund would permit the Board to earmark funds for specific purposes. Finally, he discussed the ability to place additional funds into the County either during or after the close of the fiscal year. Mary McIsaac spoke to the Commissioners regarding the unreserved fund balance and that characterizing what it contains as “free funds” was not quite correct. Commissioners Beaty and Cakounes spoke regarding the need to create an oversight committee to determine procedures for applicants. Ms. McIsaac stressed the need for such a committee and discussed issues with the disbursement of funds to non-governmental agencies.

**e. License Agreement between Barnstable County, the Fire & Rescue Training Academy, and Cape & Islands Emergency Medical Services System, Inc.**

*Motion by Commissioner Beaty to approve the DRAFT license agreement between the Fire Training Academy, the County, and the CIEMSS as amended, furthermore to send to County Council for final format and edit, thereafter forward to the Cape and Island Emergency Medical Services Systems, Inc. Board for approval and execution subsequently returning to the County Commissioners for their final approval and execution, 2nd by Commissioner Cakounes, approved 2-0-0.*

Commissioner Cakounes spoke regarding the need for an agreement. Currently, the Cape and Islands Emergency Medical Services System utilizes the Fire Training Academy and County property for training. He called for the terms of its use to be revisited from time to time by the Director of the County's Facilities Department, and examined for revenue implications.

**f. Barnstable County Five-Year Capital Improvement Plan**

**g. Proposed Ordinance 17- \_\_\_ Adopting Barnstable County's Capital Budget for Fiscal Year 2018**

*Motion by Commissioner Beaty to approve and forward to the Assembly of Delegates the Proposed Ordinance 17-\_\_\_ (to be numbered) adopting Barnstable County's Capital Budget for Fiscal Year 2018, as presented, 2nd by Commissioner Cakounes, approved 2-0-0.*

Ms. McIsaac and Steve Tebo discussed County facilities, roof replacement, the Old Jail, and sound wall construction. Also, Commissioner Beaty discussed the County's ability to bond for such items.

**6. New Business – Other business not reasonably anticipated by the Chair**

**7. Commissioners' Actions**

**a. March 1, 2017 Regular Meeting Minutes**

*Motion by Commissioner Beaty to approve the regular session meeting minutes of March 1, 2017 as presented, 2nd by Commissioner Cakounes, approved 2-0-0.*

**b. March 8, 2017 Regular Meeting Minutes**

*Motion by Commissioner Beaty to approve the regular session meeting minutes of March 8, 2017 as presented, 2nd by Commissioner Cakounes, approved 2-0-0.*

**c. Appointment of Sonja Chaudry to the Children's Cove Advisory Board**

**d. Appointment of Dr. Kristen Davies to the Children's Cove Advisory Board**

*Motion by Commissioner Beaty to make the following Appointments to the Children's' Cove Advisory Board for term to expire in 2019, representing Cape Cod Healthcare Pediatrics; Sonja Chaudry; representing Child and Family Services; Dr. Kristen Davies; as presented, 2nd by Commissioner Cakounes, approved 2-0-0.*

**e. Authorization of an agreement for auditing services with Powers and Sullivan, LLC**

*Motion by Commissioner Beaty to execute the Notice of Award for Audit services to Powers and Sullivan, LLC as responsive, responsible firm offering the most advantageous proposal based on qualifications and cost proposal, forward to the Assembly of Delegates, as presented, 2nd by Commissioner Cakounes, approved 2-0-0.*

Mr. Yunits noted that the agreement would need to be reviewed by the Assembly of Delegates before it could go into effect.

**f. Award of contracts for crack filling to: Crack-Sealing, Inc.; and Sealcoating, Inc.**

*Motion by Commissioner Beaty to approve the Notice of Award for crack Filling to Crack-Sealing Inc. and Sealcoating Inc. as presented, 2nd by Commissioner Cakounes, approved 2-0-0.*

**g. Award of contracts for miscellaneous public works to: Bartlett Consolidated; Highway Safety Systems; Lawrence Lynch Corp.; and Markings, Inc.**

*Motion by Commissioner Beaty to approve the Notice of Award for miscellaneous public works to Bartlett Consolidated, Highway Safety Systems, Lawrence Lynch Corp., and Markings Inc., as presented, 2nd by Commissioner Cakounes, approved 2-0-0.*

**h. Award of contracts for roadway materials to: Aggregate Industries; Cape Cod Aggregates; Lawrence Lynch Corp.; PA Landers; and Robert Childs, Inc.**

*Motion by Commissioner Beaty to approve the Notice of Award for roadway materials to Aggregate Industries, Cape Aggregates, Lawrence Lynch Corp, P.A. Landers and Robert Childs Inc. as presented, 2nd by Commissioner Cakounes, approved 2-0-0.*

**i. Award of contracts for road resurfacing: in the Town of Chatham to Lawrence Lynch Corp.; and in the Towns of Provincetown and Wellfleet to MCE Dirtworks, Inc.**

*Motion by Commissioner Beaty to approve the following Notice of Award for road resurfacing; Town of Chatham to Lawrence Lynch Corp; Town of Provincetown; and Wellfleet to MCE Dirtworks Inc. as presented, 2nd by Commissioner Cakounes, approved 2-0-0.*

**j. Execution of a contract with Barbato Construction Co., Inc. for demolition of interior portions of the former House of Corrections**

*Motion by Commissioner Beaty to approve and execute the contract with Barbato Construction Inc, for the demolition of interior portions of the former House of Corrections, as presented, 2nd by Commissioner Cakounes, approved 2-0-0.*

**k. Timesheet of Jack Yunits for the payroll period of 02/19/2017 – 03/04/2017**

*Motion by Commissioner Beaty to approve the time sheet for Jack Yunits for the payroll period of 02/19/2017 to 03/04/2017 as presented, 2nd by Commissioner Cakounes, approved 2-0-0.*

**l. AmeriCorps Cape Cod Certificates of National Service**

*Motion by Commissioner Beaty to approve and execute the AmeriCorps Cape Cod Certificates of National Service as presented, 2nd by Commissioner Cakounes, approved 2-0-0.*

**m. Certificates for Dissolving Septic Betterments (Chair only)**

*Motion by Commissioner Beaty to approve and authorize the Cahir to execute the Certificates of Dissolving Septic Betterments as presented, 2nd by Commissioner Cakounes, approved 2-0-0.*

**8. Commissioners' Reports**

Commissioner Cakounes discussed draft Goals & Objectives for the Commissioners.

Commissioner Beaty discussed attending a meeting of the National Seashore Advisory Council.

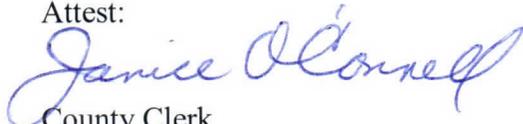
**9. County Administrator's Report**

There was no report from Mr. Yunits.

**10. Adjournment**

*Barnstable, ss. at 12:34 p.m. on this fifteenth day of March, A.D. 2017, Commissioner Beaty made a motion to adjourn, 2<sup>nd</sup> by Commissioner Cakounes, approved 2-0-0.*

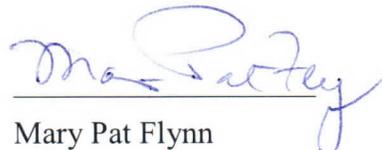
Attest:

  
County Clerk

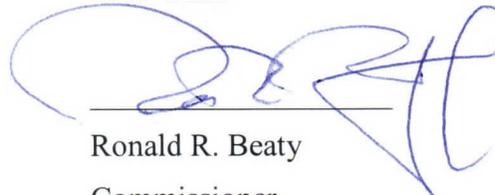
The foregoing records have been read and approved.

  
Léo G. Cakounes

Chair

  
Mary Pat Flynn

Vice-Chair

  
Ronald R. Beaty

Commissioner