

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

At the regular meeting of the County Commissioners held in the Superior Courthouse in Barnstable, on the twelfth day of April, A.D. 2017.

Board of the Barnstable County Commissioners:

Ronald R. Beaty	Present
Leo G. Cakounes	Present
Mary Pat Flynn	Absent

Staff Present:

Jack Yunits	County Administrator
Justyna Marczak	Assistant Human Resources Director
Owen Fletcher	Executive Assistant
Steve Tebo	Department of Facilities
George Russell	County Fire & Rescue Training Academy
Gongmin Lei	Department of Health & Environment
Sean O'Brien	Department of Health & Environment
Julie Ferguson	Resource Development Office
Sonja Sheasley	Resource Development Office
Paul Niedzwiecki	Cape Cod Commission

1. Call to Order

2. Pledge of Allegiance

3. Moment of Silence

4. Public Comment

5. Approval of Minutes

a. Regular Meeting of April 5, 2017

Motion by Commissioner Beaty to approve the Regular Session Minutes of the April 5, 2017 meeting as presented, 2nd by Commissioner Cakounes, approved 2-0-0

6. General Business

a. Travel Report from Gongmin Lei on the 2017 PITTCON Conference and Expo in Chicago, Illinois

Gongmin Lei, Laboratory Director of the Water Quality Laboratory, presented to the Commissioners regarding his travel to the Pittsburgh Conference on Analytical Chemistry and Applied Spectroscopy (PITTCON), a non-profit educational organization based in Pennsylvania that organizes an annual Conference and Exposition on laboratory science. He discussed the pros and cons of purchasing a Laboratory Information Management Systems (LIMS) for the County's Water Quality Laboratory.

b. County Administrator's Goals and Objectives (action may be taken)

Motion by Commissioner Beaty to approve Goals and Objectives and rating system for the County Administrator for Fiscal Year 2018 as amended and presented, 2nd by Commissioner Cakounes, approved 2-0-0

Commissioner Cakounes spoke regarding adding possibilities for narratives and a rating system.

c. Discussion on Establishing a County Internship Program (action may be taken)

Motion by Commissioner Beaty to authorize Commissioner Beaty to establish terms and Conditions for the County to initiate an Internship Program, with students from Cape Cod Community College as well as other related Institutes, and bring back to the Board for their input and final vote, 2nd by Commissioner Cakounes, approved 2-0-0

Commissioner Beaty discussed previous meetings on this topic with staff in the Resource Development Office. Staff is working on the details of a program. The Commissioners discussed Federal Work Study options, paid versus unpaid internships, outside funding, and bringing this item back for a future agenda.

- d. **Discussion on a Proposed Ordinance to replace or revise Ordinance 05-22, "Establishing the Cape Cod Water Collaborative", to update and align it with the Proposed Fiscal Year 2018 Budget**

Sims McGrath, Chairman of the Cape Cod Water Protection Collaborative (CCWPC), answered questions from the Commissioners. There was a discussion regarding proposed changes related to 208 Advisory changes.

7. New Business – Other business not reasonably anticipated by the Chair

8. Commissioners' Actions

- a. **Appointment to the Children's Cove Advisory Board of: Laura Miranda, as a Community Member; and Ceci Phelan Stiles, VNA, of Cape Cod Pediatrics, for two-year terms of April 12, 2017 through April 11, 2018**

Motion by Commissioner Beaty to appoint to the Children's Cove Advisory Board of: Laura Miranda, as a Community Member; and Ceci Phelan Stiles, as a VNA of Cape Cod Pediatrics member; with Terms to expire April 11, 2018, as presented, 2nd by Commissioner Cakounes, approved 2-0-0

- b. **Authorizing the Approval of a Grounds Request by the Cape Cod Art Association for Art in the Village 2017, to be held on June 24th and June 25th, 2017**

Motion by Commissioner Beaty to authorize the use of the County Grounds requested by the Cape Cod Arts Foundation in the Village 2017, to be held on June 24th and June 25th, 2017, subject to the Terms and Conditions set forth in the County Use Policy including yet not limited to; Insurance, Post Event Clean-up, and other requirements requested by the Director of Facilities, as presented, 2nd by Commissioner Cakounes, approved 2-0-0

- c. **Authorizing the Approval of the Timesheet for Jack Yunits, County Administrator, for the period of March 19, 2017 through April 7, 2017**

Motion by Commissioner Beaty to approve the Timesheet for Jack Yunits, County Administrator, for the period of March 19, 2017 through April 7, 2017, as presented, 2nd by Commissioner Cakounes, approved 2-0-0

- d. **Authorizing the Confirmation of an Agreement with Cape & Vineyard Electric Cooperative, Inc. (CVEC) for a new policy for the CVEC's processing of payments due and owing under the Inter-Governmental Net Metered Power Sales Agreement**

Motion by Commissioner Beaty to approve and execute an Agreement with Cape and Vineyard Electric Co-operative Inc. for a new policy processing of payments due and owed under the Inter-Governmental Net Metered Power Sales Agreement, an action that shall neither confirm or dispute the balances

due or owed, but only agreeing to the new calculation procedure, 2nd by Commissioner Cakounes, approved 2-0-0

The Commissioners discussed the concerns of the Finance Department regarding the item. Commissioner Cakounes added language to the motion regarding accounting and reconciling balances.

- e. **Authorizing the Creation of a New Fund for an Award by the Massachusetts Department of Agricultural Resources, through the Southeastern Massachusetts Agricultural Partnership, to the Cape Cod Cooperative Extension, in the amount of \$16,667.00 for the printing of the 2017 Local Food Guide, Video Marketing of locally caught fish species, and branded market bags**

Motion by Commissioner Beaty to authorize of the creation of a New Fund for an Award by the Massachusetts Department of Agriculture Resources through the Southeastern Massachusetts Agricultural Partnership to the Cape Cod Cooperative Extension in the amount of \$16,667.00 for the printing of the 2017 Local Food Guide, Video Marketing of locally caught fish species, and branded market bags, as presented, 2nd by Commissioner Cakounes, approved 2-0-0

- f. **Authorizing the Execution of a Contract with Hi-Way Safety Systems on behalf of Towns in Barnstable County to provide miscellaneous public works**

Motion by Commissioner Beaty to authorize and execute a Contract with Hi-Way Safety Systems on behalf of Towns in Barnstable County to provide miscellaneous public works, as presented, 2nd by Commissioner Cakounes, approved 2-0-0

- g. **Authorizing the Execution of a Contract with Markings, Inc. on behalf of Towns in Barnstable County to provide miscellaneous public works**

Motion by Commissioner Beaty to authorize and execute a Contract with Markings Inc. on behalf of Towns in Barnstable County to provide miscellaneous public works, as presented, 2nd by Commissioner Cakounes, approved 2-0-0

- h. **Authorizing the Execution of a Contract with P.A. Landers, Inc. on behalf of Towns in Barnstable County to provide roadway materials**

Motion by Commissioner Beaty to authorize and execute a Contract with P.A. Landers Inc. on behalf of Towns in Barnstable County to provide roadway materials, as presented, 2nd by Commissioner Cakounes, approved 2-0-0

- i. **Authorizing the Finance Director to prepay the cost of Barnstable County Fire Rescue Training Academy props, reimbursement to be made from earmarked State funds appropriated for such purpose.**

Motion by Commissioner Beaty to prepay the costs of Barnstable County Fire Rescue Training Academy props, reimbursement to be made from earmarked State funds and appropriated for such purpose, 2nd by Commissioner Cakounes, approved 2-0-0

The Commissioners noted possible earmark funding sought by State Representative Tim Whelan.

- j. Authorizing the Renewal of a Contract with ACS Enterprise Solutions, LLC (Xerox) to provide index verification, online correction, microfilm, book printing, and binding for the Registry of Deeds for the period of July 1, 2017 through June 30, 2018**

Motion by Commissioner Beaty to authorize and execute the Renewal of a Contract with ACS Enterprise Solutions LLC. (Xerox) to provide index verification, online correction, microfilm, book printing, and binding for the Registry of Deeds for the period of July 1, 2017 through June 30, 2018, as presented, 2nd by Commissioner Cakounes, approved 2-0-0

- k. Authorizing the Renewal of a Contract with Browntech, Inc. to provide: computer programming and maintenance services; eFiling support; and online streaming backup/disaster recovery to the Registry of Deeds for the period of July 1, 2017 through June 30, 2018**

Motion by Commissioner Beaty to authorize and execute the Renewal of a Contract with Browntech Inc. to provide computer programming, maintenance service, e-filing support, and online streaming backup/disaster recovery for the Registry of Deeds for the period of July 1, 2017 through June 30, 2018, as presented, 2nd by Commissioner Cakounes, approved 2-0-0

- l. Authorizing the Execution of Certificates for Dissolving Septic Betterments**

Motion by Commissioner Beaty to authorize the Chair to execute Certificates for Dissolving Septic Betterments as presented, 2nd by Commissioner Cakounes, approved 2-0-0

9. Commissioners' Reports

Commissioner Cakounes spoke regarding having a meeting, in the near future, inviting all Towns Selectmen, Administrators, as well as County and town Department heads to discuss the future of Barnstable County Government and what it should provide the Towns. Commissioner Beaty spoke regarding: touring the County Lab; receiving an update and explanation by the Department of Health & Environment on the Septic Betterment Program; and attending the most recent CCWC meeting.

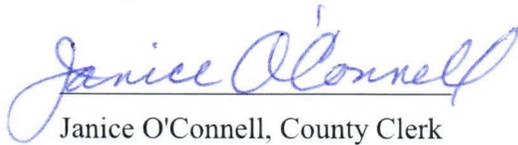
10. County Administrator's Report

Mr. Yunits spoke regarding drafting a pamphlet on County services including updates and outreach. He also spoke regarding an upcoming meeting with other County Administrators, and setting up a forthcoming meeting with Commissioners in other Counties.

11. Adjournment

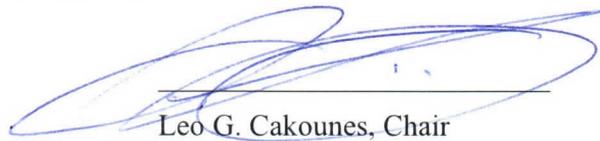
Barnstable, ss. at 12:15 p.m. on this twelfth day of April, A.D. 2017, Commissioner Beaty made a motion to adjourn, 2nd by Commissioner Flynn, approved 2-0-0

Attest:

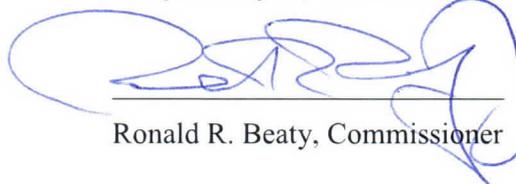

Janice O'Connell, County Clerk

5-1-17
Date

The foregoing records have been read and approved.


Leo G. Cakounes, Chair

Mary Pat Flynn, Vice-Chair


Ronald R. Beaty, Commissioner

04/26/17
Date