

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

At the regular meeting of the County Commissioners held in the Superior Courthouse in Barnstable, on the thirty-first day of August, A.D. 2016.

Board of the Barnstable County Commissioners:

Mary Pat Flynn	Present
Sheila R. Lyons	Present
Leo Cakounes	Present

Staff Present:

Jack Yunits, Jr.	County Administrator
Kara Mahoney	Interim Administrative Assistant
Shannon Jarbeau	Community Rating System & Floodplain Coordinator

Commissioner Flynn called the meeting to order at 2:03 p.m.

The Commissioners recited the Pledge of Allegiance followed by a Moment of Silence.

I. Public Comment

None offered.

II. General Business

- a. Report from Shannon Jarbeau, Community Rating System & Floodplain Coordinator for Cape Cod Cooperative Extension, on her attendance at the Association of State Floodplain Managers Annual Conference in Grand Rapids, Michigan on July 11, 2016.**

Shannon Jarbeau reported that she attended the conference for professional development, networking and to earn continuing education credits. She participated in several meetings and learned about upcoming CRS manual changes that will affect Cape communities. As a result of this, Barnstable County will be featured in an upcoming publication published by ASFPM on the CRS and the Coastal States

Organization that will give the County increased positive CRS attention. She gained knowledge about best practices and National Flood Insurance Program updates.

b. Discussion on Commissioner's meeting schedule for Fall 2016.

Commissioners discussed and agreed to start meeting weekly beginning September 14th. They will hold a meeting on September 7th if needed but due to the senate race Commissioner Lyons may not be available to attend.

III. New Business – Other business not reasonable anticipated by the Chair

No new business.

IV. Commissioners' Actions

a. Appointment of Rachel Beggren as the Cape Cod Neighborhood Support Coalition's alternate member to the Health and Human Services Advisory Council for the term of June 1, 2016 through May 31, 2018.

Motion made by Commissioner Cakounes to appoint Racheal Beggren as the Cape Cod Neighborhood Support Coalitions alternate member to the Health and Human Service Advisory Council for the term of June 1, 2016 to May 31 2018, 2nd by Sheila Lyons, approved 3-0-0.

b. Appointment of Nanette Perkins as the Town of Sandwich representative to the Barnstable County HOME Consortium for the term of July 1, 2016 through June 30, 2017.

Motion made by Commissioner Cakounes to appoint Nanette Perkins as the Town of Sandwich representative to the Barnstable County HOME Consortium for the term of July 1 2016 to June 30 2017, 2nd by Sheila Lyons, approved 3-0-0.

c. In her capacity as Chair, Commissioner Flynn to approve and execute letters to the Town of Provincetown, Falmouth and Truro requesting they nominate a representative to the Barnstable County Coastal Resources Committee.

Motion made by Commissioner Cakounes to authorize the Chair to approve and execute the letters to the Towns of Provincetown, Falmouth, and Truro requesting they nominate a representative to the Barnstable County Costal Resource Committee, 2nd by Sheila Lyons, approved 3-0-0.

- d. Approval of the License Agreement between Barnstable County, NSTAR, and the Town of Orleans to access land owned by the town adjacent to the Orleans District Courthouse.**

Motion made by Commissioner Cakounes to table this item until more information is collected and a lease/license agreement has been approved by County Council. Commissioners held a discussion, no action taken.

- e. Approval of the request from the County Administrator made pursuant to County Administrative Code Section 2.3 (c) after consultation with County Counsel and at the request of the Human Resources Department to retain special counsel to assist in the legal review of the County's updated and revised Policies and Procedures Manual in an amount not to exceed \$2500. This request is made to insure that the updates and modifications proposed in the manual are in complete legal compliance with the myriad changes adopted under both Federal Code and State Personnel Law changes since the prior issuance.**

Motion made by Commissioner Cakounes in pursuant to the County Administrative Code Section 2.3 (c) to grant the County Administrator authorization to hire Special Legal Counsel for the purpose of review and assistance in drafting the County's updated and revised Policy and Procedure Manual, the amount not to exceed \$2,500.00, as requested by the Human Resource Department, 2nd by Sheila Lyons, approved 3-0-0.

- f. Approval of the Meeting Minutes of August 17, 2016.**

No action taken as the Commissioners did not have a chance to review the draft minutes before meeting.

- g. Approval of the Summary of Actions over \$35,000.00 (contracts, bid awards, prepayments, fund transfers, establishment of new funds):**

Motion made by Commissioner Cakounes to approve the following items under the Summary of Actions, under Contracts, item 1; under bid awards, items 3-7, under personnel, items 8-10, as presented, 2nd by Sheila Lyons, approved 3-0-0.

Motion made by Commissioner Cakounes to approve the following items under the Summary of Actions, under contracts, item 2 as presented, 2nd by Sheila Lyons, approved 2-1-0 with Commissioners Lyons and Flynn voting in the affirmative and Commissioner Cakounes opposed.

Contracts

1. Amendment to Sub-award between Cape Cod Commission and The Nature Conservancy to acknowledge awardee's in-kind match of \$5,000.
2. Grant Agreement between Cape Light Compact and Massachusetts Clean Energy Center to purchase renewable energy certificates (REC's) to install solar PV systems on low income housing in the amount of \$250,000.00 for the period of July 1, 2016 through June 30, 2017.

Bid Awards

3. Award the bid for the Supply and Delivery of a new dredge to Ellicott Dredges.
4. Agreement with Garrity Asphalt Reclaiming to provide road construction to the Town of Chatham (bid awarded on 8/12/16).
5. Agreement with Lawrence Lynch to provide road construction to the Town of Chatham (bid awarded on 8/3/16).
6. Agreement with Rafferty Fine Grading to provide road construction to the Town of Chatham (bid awarded on 8/3/16).
7. Agreement with MCE Dirtwoks to provide roadway construction to the Town of Chatham (bid awarded 8/3/16).

Personnel

8. Approve Jack Yunits, County Administrator, timesheet for the period of 8/9/16-8/22/16.
9. Approve Jack Yunits, County Administrator, expense reimbursement request for the period of 7/1/16-8/17/16.
10. Approval of the Massachusetts Residency Waiver request from the Resource Development Office/AmeriCorps Cape Cod Program for the two newly hired House Program Supervisors for the 2016-2017 AmeriCorps Cape Cod Year.

V. Commissioners' Reports

Leo Cakounes explained the situation on the Orleans Lease of Right of Way over the County property.

VI. County Administrator Report

1. Jack Yunits provided an update on the Information Technology (IT) audit. He explained he reached out to a company from the state bid list to come in an audit the IT services and in response the company sent a proposed scope of services. Mr. Yunits will forward scope to the Commissioners. His hope is to create a better IT Department with considerable savings going forward.

2. Mr. Yunits reported on his meeting with the State Auditor. The State Auditor has a team in place to work with the County to complete the compliance audit and help set better policies and procedures for management going forward.
3. Mr. Yunits reported that Mary McIsaac, Finance Director, has been working on defining positions in the Finance Department and where backups are going to be established. Internal review dealing with dredge issues. Awarded a bid to buy a 2nd dredge, billing back up with Eileen, while he can stay on the water.
4. He and Paul Niedzwiecki will start attending Board of Selectmen's meetings to provide County updates in September and October.

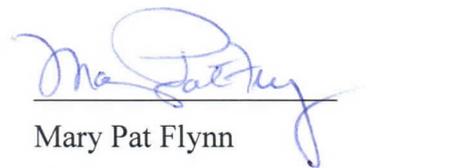
Barnstable, ss. At 2:59 pm on this thirty-first day of August, A.D. 2016, Commissioner Cakounes made a motion to adjourn, 2nd by Sheila Lyons, approved 3-0-0.

Attest:

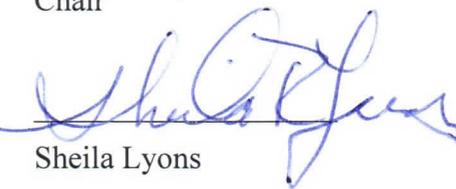


Janice O'Connell
County Clerk

The foregoing records have been read and approved.



Mary Pat Flynn
Chair



Sheila Lyons
Vice-Chair



Leo Cakounes
Commissioner

List of documents:

1. Shannon Jarbeau travel report