

WEEKLY ACTIONS TAKEN BY THE COUNTY ADMINISTRATOR
June 12 - June 19, 2015

CONTRACT

- 1) Executed contract between Barnstable County (Cape Cod Water Protection Collaborative) and The Living Arts Institute/International Oyster Symposium in the amount of \$1000.00 for the Sixth International Symposium on Cape Cod, fall 2015, execution through December 31, 2015.
- 2) Executed contract between Barnstable County (Cape Cod Commission) and the Town of Dennis in the amount of \$10,560.00 as a grant, for Mass DOT for the Dennis Police Department's Pedestrian and Bicycle Traffic Safety Program, execution through December 31, 2015. CCC will act as Fiscal Agent for the project.
- 3) Executed contract between Barnstable County (Registry of Deeds) and Eaton Powerware #23803 in the amount of \$1,853.00 for the battery backup UPS in Registry of Deeds, execution from July 14, 2015 - July 13, 2016.
- 4) Executed Contract Extension between Barnstable County and Elenita Muniz, Coordinator of the Human Rights Commission from June 30, 2015 to August 31, 2015.
- 5) Executed Contract Continuation between Barnstable County (Cape Cod Commission) and Nancy Hossfeld in the amount of \$9,999.00 for Website Content Maintenance Assistance, execution from July 1, 2015 - June 30, 2016.
- 6) Executed Contract between Barnstable County (Cape Cod Commission) and Evelyn Mayo in the amount of \$1,500.00 for Assistance with Water Quality Plan Update Related Tasks, execution through August 18, 2015.
- 7) Executed Contract Amendment between Barnstable County (Cape Cod Commission) and Bethany Holliday Increasing Contract amount by \$6,000.00 to new total of \$15,900.00 (Statscapecod.orgtech.assistance contract) and Extending the Contract Deadline to June 30, 2016.
- 8) Executed Contract between Barnstable County (Cape Cod Commission) and Brooke Paulsen in the amount of \$1500.00 for Assistance with Water Quality Management Plan Update Related Tasks, execution through August 31, 2015.

- 9) Executed Contract between Barnstable County (Cape Cod Commission) and Livia Donicova in the amount of \$1500.00 for Assistance with Water Quality Management Plan Project, execution through August 31, 2015.
- 10) Executed Grant Agreement between Barnstable County on Behalf of the Town of Harwich and the Aids Support Group of Cape Cod in the amount of \$4,420.00 to Address Town-identified Human Service Needs to Town Residents, execution from July 1, 2015 - June 30, 2016.
- 11) Executed Grant Agreement between Barnstable County on Behalf of the Town of Harwich and CapeAilities, Inc. in the amount of \$6,250.00 to Address Town-identified Human Service Needs to Town Residents, execution from July 1, 2015 - June 30, 2016.
- 12) Executed Grant Agreement between Barnstable County on Behalf of the Town of Harwich and Cape Cod Child Development in the amount of \$2,000.00 to Address Town-identified Human Service Needs to Town Residents, execution from July 1, 2015 - June 30, 2016.
- 13) Executed Grant Agreement between Barnstable County on Behalf of the Town of Harwich and Duffy Health Center, Inc. in the amount of \$4,000.00 to Address Town-identified Human Service Needs to Town Residents, execution from July 1, 2015 - June 30, 2016.
- 14) Executed Grant Agreement between Barnstable County on Behalf of the Town of Harwich and Duffy Health Center, Inc. "In From the Street" in the amount of \$1,000.00 to Address Town-identified Human Service Needs to Town Residents, execution from July 1, 2015 - June 30, 2016.
- 15) Executed Grant Agreement between Barnstable County on behalf of the Town of Harwich and The Family Pantry of Cape Cod in the amount of \$10,500.00 to Address Town-identified Human Service Needs to Town Residents, execution from July 1, 2015 - June 30, 2016.
- 16) Executed Grant Agreement between Barnstable County on behalf of the Town of Harwich and Harwich Ecumenical Council for Housing, Inc. in the amount of \$12,000.00 to Address Town-identified Human Service Needs to Town Residents, execution from July 1, 2015 - June 30, 2016.
- 17) Executed Grant Agreement between Barnstable County on behalf of the Town of Harwich and the Homeless Prevention Council (dba for the Interfaith Council for the Homeless) in the amount of \$8,150.00 to

Address Town-identified Human Service Needs to Town Residents, execution from July 1, 2015 - June 30, 2016.

- 18) Executed Grant Agreement between Barnstable County on behalf of the Town of Harwich and Independence House, Inc. in the amount of \$3,000.00 to Address Town-identified Human Service Needs to Town Residents, execution from July 1, 2015 - June 30, 2016.
- 19) Executed Grant Agreement between Barnstable County on behalf of the Town of Harwich and Lower Cape Outreach Council in the amount of \$8,100.00 to Address Town-identified Human Service Needs to Town Residents, execution from July 1, 2015 - June 30, 2016.
- 20) Executed Grant Agreement between Barnstable County on behalf of the Town of Harwich and Outer Cape Health Services, Inc. in the amount of \$6,100.00 to Address Town-identified Human Service Needs to Town Residents, execution from July 1, 2015 - June 30, 2016.
- 21) Executed Grant Agreement between Barnstable County on behalf of the Town of Harwich and Sight Loss Services, Inc. in the amount of \$4,000.00 to Address Town-identified Human Service Needs to Town Residents, execution from July 1, 2015 - June 30, 2016.
- 22) Executed Grant Agreement between Barnstable County on behalf of the Town of Harwich and South Coastal Counties Legal Services, Inc. in the amount of \$4,000.00 to Address Town-identified Human Service Needs to Town Residents, execution from July 1, 2015 - June 30, 2016.
- 23) Executed Grant Agreement between Barnstable County on behalf of the Town of Harwich and WE CAN in the amount of \$4,500.00 to Address Town-identified Human Service Needs to Town Residents, execution from July 1, 2015 - June 30, 2016.

PREPAY REQUESTS

- 24) Approved the prepayment request from Cape Light Compact in the amount of \$200.00 to HopeHealth for ad sponsorship for their Annual Benefit Auction being held July 24, 2015.
- 25) Approved the prepayment request from Registry of Deeds in the amount of \$5,084.51 to Iron Mountain for regular storage of records for the period of June 1, 2015 - May 31, 2016.

- 26) Approved the prepayment request from Cape Cod Commission in the amount of \$702.00 to the Board of Bar Overseers for the attorney annual association dues for Kristy Senatori and Jon Idman, for the period of June 1, 2015 - May 31, 2016.
- 27) Approved the prepayment request from Barnstable County (Department of Finance) in the amount of \$4,600.00 to the Massachusetts Municipal Association for tuition for Elaine Davis and Justyna Marczak to attend classes for Local Government Leadership and Management Program to be held September 2015 - June 2016.
- 28) Approved the prepayment request from Barnstable County (Cape Cod Commission) in the amount of \$425.00 to the National Academy of Sciences for the registration fee for Cally Harper, Planner II for the First International Conference on Surface Transportation System Resilience to Climate Change and Extreme Weather Events held September 16-18, 2015 in Washington, DC.
- 29) Approved the prepayment request from Barnstable County (RDO/AmeriCorps Cape Cod) in the amount of \$500.00 to Nauset Disposal for trash receptacle for the period of July 22, 2015 - August 5, 2015.
- 30) Approved the prepayment request from Barnstable County (IT Department) in the amount of \$10,000.00 to OpenCape for FY16 for the County's Data Center Cooling/Heating system costs, for the period of July 1, 2015 - June 30, 2016.
- 31) Approved the prepayment from RDO in the amount of \$286.00 for office subscription to Cape Cod Times, for the period of June 15, 2015 - June 14, 2016.
- 32) Approved the prepayment and payment authorization to Massachusetts Municipal Association in the amount of \$2,300.00 for tuition for Beth Albert, Department of Human Services Department Manager to attend class for a Certificate in Local Government Leadership and Management to be held September 2015 through June 2016.

TRANSFER REQUESTS

- 33) Approved the transfer request from Resource Development Office in the amount of \$259.97 for advertising costs.

- 34) Approved the transfer request from Resource Development Office in the amount of \$2,089.89 for computer equipment.
- 35) Approved the transfer request from Cape Light Compact in the amount of \$2,558.00 for SNL Subscription.
- 36) Approved the transfer request from RDO in the amount of \$5634.00 for Hoarding Grant Fund.
- 37) Approved the transfer request from Fire Training Academy in the amount of \$1050.00 to purchase equipment.
- 38) Approved the transfer request from RDO in the amount of \$5.47 for AC week food line.
- 39) Approved the transfer request from Human Services / Human Rights Commission in the amount of \$5,000.00 for HOME Program relocation.
- 40) Approved the transfer request from Human Services / Human Rights Commission in the amount of \$188.64 for FY15 expenses.
- 41) Approved the transfer request from RDO in the amount of \$200.00 for advertising costs and background check from California for compliance.
- 42) Approved the transfer request from RDO in the amount of \$958.14 for Moving funds and phone to misc. supplies for assembly frames.
- 43) Approved the transfer request from BCCO in the amount of \$50.00 for HR training for the HR Coordinator.
- 44) Approved the transfer request from RDO in the amount of \$800.00 for AmeriCorps Plastic Breeze Match Fund Project.

PERSONNEL FORMS

- 45) Approved the Notice from Resource Development - AmeriCorps to extend current job posting for Member-AmeriCorps positions from June 1, 2015 - June 19, 2015.
- 46) Approved the Notice from Health & Environment to terminate position of Tobacco Health Educator currently held by Patricia Lindauer due to lack of funding (grant), effective June 19, 2015.

OUT-OF-STATE TRAVEL

- 47) Approved the out-of-state travel for Diane Murphy on June 14 - June 16, 2015 to attend 21st International Symposium on Society and Resource Management in Charleston, SC.

- 48) Approved the out-of-state travel for Caroline Harper on September 15 - September 19, 2015 to attend the First International Conference on Surface Transportation System Resilience to Climate Change in Washington, DC.

OTHER

- 49) Executed titles of vehicles sold on GovDeals Auction site. Declared surplus on August 8, 2014.