

**WEEKLY ACTIONS TAKEN BY THE COUNTY ADMINISTRATOR**  
**June 5 - June 12, 2015**

**CONTRACT**

- 1) Executed contract between Barnstable County (Cape Cod Water Protection Collaborative) and The Living Arts Institute/International Oyster Symposium in the amount of \$1000.00 for the Sixth International Symposium on Cape Cod, fall 2015, execution through December 31, 2015.
- 2) Executed contract between Human Services and Christina Soltis in the amount of \$2000.00 to assist in the development of regional online public health services directory, execution through June 30, 2015.
- 3) Executed Barnstable County Home Consortium Down Payment/Closing Cost Assistance Program Written Agreement for HOME down payment and closing cost loan for Pamela Rosary in the amount of \$9,500.00.
- 4) Executed Cooperative Agreement between Barnstable County and Town of Falmouth to perform all dredge related work for Green Pond (final and complete specifications, plans and drawings shall be provided to the County by the Town in a timely manner).
- 5) Executed contract between County of Barnstable (Cape Cod Cooperative Extension) and Mary Nielsen in the amount of \$210.00 to assist with 4-H programs, execution through June 30, 2015.
- 6) Executed contract between County of Barnstable (Cape Cod Cooperative Extension) and Katharine Major in the amount of \$210.00 to assist with 4-H programs, execution through June 30, 2015.
- 7) Executed contract between County of Barnstable (Cape Cod Cooperative Extension) and Penelope Randolph in the amount of \$510.00 to assist with 4-H programs, execution through June 30, 2015.
- 8) Executed contract between Cape Cod Commission and the Town of Chatham in the amount of \$4,375.00 for technical assistance with ePermitting implementation, execution through April 30, 2016.
- 9) Executed contract between Barnstable County (Cape Cod Cooperative Extension) and Nancy McDermott in the amount of \$510.00 for assistance with 4-H programs, execution through June 30, 2015.
- 10) Executed contract between Barnstable County (Cape Cod Cooperative Extension) and Amanda Santiago in the amount of \$510.00 for assistance with 4-H programs, execution through June 30, 2015.

- 11) Executed contract between Cape Cod Commission and Heather Cormier in the amount of \$3,500.00 for assistance with data analysis project, execution through August 31, 2015.
- 12) Executed contract amendment between Town of Barnstable (CC Cooperative Extension) and County of Barnstable to extend contract completion date for Crocker Neck Conservation Area Control Burn from June, 1, 2015 to June 30, 2015.
- 13) Executed contract amendment between Town of Brewster and County of Barnstable (CC Cooperative Extension) to extend contract completion date for Basic Wildfire Training Course for Brewster Firefighters from June 1, 2015 to December 31, 2015.
- 14) Executed contract amendment between Town of Orleans and County of Barnstable (CC Cooperative Extension) to extend contract completion date for The Land Management Grant, "Kent's Point Conservation Area: Wildfire Assessment and Mitigation Work" from June 1, 2015 to December 31, 2015.
- 15) Executed contract amendment between Town of Falmouth and County of Barnstable (CC Cooperative Extension) to extend contract completion date for the Land Management Grant, "Public Access Improvements to the Breivogel Conservation Area" from June 1, 2015 to September 1, 2015.
- 16) Executed contract amendment between Town of Dennis and County of Barnstable (CC Cooperative Extension) to extend contract completion date for the Land Management Grant, "Informational Displays and Erosion Protection Measures at Dennis Conservation Lands" from June 1, 2015 to August 1, 2015.
- 17) Executed contract amendment between Town of Dennis and County of Barnstable (CC Cooperative Extension) to extend contract completion date for the Land Management Grant, "Fire Road Maintenance and Mechanical / Prescribed Fire Treatment of New England Cottontail Habitat" from June 1, 2015 to November 30, 2015.
- 18) Executed contract amendment between Town of Yarmouth and County of Barnstable (CC Cooperative Extension) to extend contract completion date for The Land Management Grant, "Invasive Species Control at Bass Hole, Phase II from June 1, 2015 to September 30, 2015.

- 19) Executed contract amendment between Town of Provincetown and County of Barnstable (CC Cooperative Extension) to extend contract completion date for the Land Management Grant, "Coastal Dune Protection and Restoration Project from June 1, 2015 to December 31, 2015.

**PREPAY REQUESTS**

- 1) Approved the prepayment request from Human Services in the amount of \$180.00 to American Public Health Association for membership dues and online access to APHA materials for Vaira, Harik for the period of June 1, 2015 - June 30, 2015.
- 2) Approved the prepayment request from Cape Cod Light Compact in the amount of \$596.00 to Park University Enterprises dba Fred Pryor Seminars for educational course and materials for the period of September 17, 2015.
- 3) Approved the prepayment request from Registry of Deeds in the amount of \$12,534.60 to Sirius Computer Solutions for the service maintenance contract on the IBM Server system, for the period of July 9, 2015 - July 8, 2016.
- 4) Approved the prepayment request from IT to CapeNet in the amount of \$12,312.00 to for County internet services for period of, July 1, 2015 - June 30, 2016.
- 5) Approved the prepayment request from IT to OpenCape in the amount of \$18,000.00 for County Data Center Rack Rental costs for period of, July 1, 2015 - June 30, 2016.
- 6) Approved the prepayment request from IT to Verizon in the amount of \$500.00 for internet for the Wellfleet AmeriCorps house for period of, July 1, 2015 - June 30, 2016.
- 7) Approved the prepayment request from IT to Verizon Wireless in the amount of \$6,100.00 for cell phone services for BCIT for period of, July 1, 2015 - June 30, 2016.
- 8) Approved the prepayment request from IT to SHI in the amount of \$1,399.00 for InterMapper software maintenance for period of, August 1, 2015 - July 31, 2016.
- 9) Approved the prepayment request from Health & Environment to KenMark Office Systems in the amount of \$1,130.00 for Copier Service Contract for period of May 20, 2015 - May 19, 2016.

## TRANSFER REQUESTS

- 10) Approved the transfer request from Children's Cove in the amount of \$220.89 for in-state travel line.

## PERSONNEL FORMS

- 11) Approved the Notice from Resource Development - AmeriCorps to extend current job posting for Member-AmeriCorps positions from June 1, 2015 - June 19, 2015.
- 12) Approved the Notice from Barnstable County IT Department for Intent to Fill vacancy for a newly established position for a part-time IT Services and Outreach Coordinator, effective July 1, 2015.
- 13) Approved the Notice from Barnstable County IT Department for Intent to Fill vacancy for a newly established position for a part-time Projects Coordinator, effective July 1, 2015.
- 14) Approved request for Skyler Brennan as a volunteer intern with Cape Cod Hoarding Task Force, effective June 4, 2015 - August 31, 2015.

## OUT-OF-STATE TRAVEL

- 15) Approved the out-of-state travel for Maggie Downey on June 28 - June 30, 2015 to attend the NEED Board meeting Washington, DC.
- 16) Approved the out-of-state travel for David Sullivan on August 23, - August 28, 2015 to attend the Accela User Conference in Los Angeles, CA.
- 17) Approved the out-of-state travel for Danielle Donahue on July 19 - July 16, 2015 to attend the Esri users Conference in San Diego, CA.

## OTHER

- 18) Approved request from Cape Cod Commission to declare surplus equipment.
- 19) Executed the request from Cape Light Compact regarding Consent to Assignment of Competitive Resources Inc. (CRI) that is being sold to CMC Energy Services Inc. (CMC). In connection with the Purchase

Agreement, CRI is assigning its right, title, benefit, and interest in and to the agreement, purchase orders and other instruments listed.