

WEEKLY ACTIONS TAKEN BY THE COUNTY ADMINISTRATOR
June 26 - July 10, 2015

CONTRACT

- 1) Executed Contract Extension between Barnstable County (Human Services) and Christina Soltis in the amount of \$2,000.00 to Provide Assistance in the Development of an Online Public Health Services Directory for the Region, execution from June 30, 2015 - September 30, 2015.
- 2) Executed Contract between Barnstable County (Cape Cod Commission) and the Town of Falmouth to Provide Technical Assistance to the Town to Develop Land Use Alternatives for a 31-Acre Parcel in North Falmouth, execution through December 31, 2016.
- 3) Executed Contract between Barnstable County (Cooperative Extension) and Nancy Beless in the amount of \$540.00 for Assistance with Hazardous Waste Collections, execution from July 1, 2015 - December 31, 2015.
- 4) Executed Contract between Barnstable County (Cooperative Extension) and Clay Beless in the amount of \$540.00 for Assistance with Hazardous Waste Collections, execution from July 1, 2015 - December 31, 2015.
- 5) Executed Contract between Barnstable County (Cooperative Extension) and Michael Chtute in the amount of \$465.00 for Assistance with Hazardous Waste Collections, execution from July 1, 2015 - December 31, 2015.
- 6) Executed Contract between Barnstable County (Cooperative Extension) and Daren Eaton in the amount of \$990.00 for Assistance with Hazardous Waste Collections, execution from July 1, 2015 - December 31, 2015.
- 7) Executed Contract between Barnstable County (Cooperative Extension) and Victoria Scaltsas in the amount of \$450.00 for Assistance with Hazardous Waste Collections, execution from July 1, 2015 - December 31, 2015.
- 8) Executed Contract between Barnstable County (Cooperative Extension) and Alice Warmouth in the amount of \$180.00 for Assistance with Hazardous Waste Collections, execution from July 1, 2015 - December 31, 2015.
- 9) Executed Contract between Barnstable County (Cooperative Extension) and Donald Parent in the amount of \$300.00 for Assistance with Hazardous Waste Collections, execution from July 1, 2015 - December 31, 2015.
- 10) Executed Contract between Barnstable County (Cooperative Extension) and Linda Parent in the amount of \$1080.00 for Assistance with Hazardous Waste Collections, execution from July 1, 2015 - December 31, 2015.

- 11) Executed Contract between Barnstable County (Cooperative Extension) and Nancy McDermott in the amount of \$600.00 for Assistance with 4-H Programs, execution from July 1, 2015 - December 31, 2015.
- 12) Executed Contract between Barnstable County (Cooperative Extension) and Cindy Lowman in the amount of \$800.00 for Assistance with 4-H Programs, execution from July 1, 2015 - December 31, 2015.
- 13) Executed contract between Barnstable County (Cooperative Extension) and David Hearne in the amount of \$360.00 for Assistance with Family Nutrition Program, execution from July 1, 2015 - December 31, 2015.
- 14) Executed Contract between Barnstable County (Department of Health and Environment) and Denise Phaneuf in the amount of \$20,000.00 for FY16 CDC / Infectious Disease Control Plan Preparation, execution from July 1, 2015 - June 30, 2016.
- 15) Executed Contract between Barnstable County (Department of Health and Environment) and MA Emergency Management Agency for Costs Associated with Deployment of IMAT Team to Hanscom Staging Area for Management of Snow Removal Resources, execution for Winter Months.
- 16) Executed Grant Agreement Amendment between Barnstable County (Department of Human Services, as replacement recipient) and United States Department of Housing and Urban Development in the amount \$21,521.00 to address homelessness, execution from March 1, 2015 - February 28, 2016.
- 17) Executed Contract between Barnstable County (Cape Cod Commission) and the Town of Wellfleet in the amount of \$5,500.00 to Provide Technical Assistance through the District Local Technical Assistance (DLTA) grant to support updating zoning bylaws pertaining to housing, execution through December 31, 2015.

PREPAY REQUESTS

- 18) Approved the prepayment request from Barnstable County (Department of Human Services) in the amount of \$669.80 to IBM for SPSS Software Support and Maintenance Subscription Renewal, execution from August 1, 2015 - July 31, 2016.
- 19) Approved the prepayment request from Barnstable County (IT Department) in the amount of \$1,567.00 to SHI, for License Renewal for Barracuda

Spam and Virus Firewall Protection, execution from July 26, 2015 - July 26, 2016.

- 20) Approved the prepayment request from Barnstable County (IT Department) in the amount of \$14,543.86.00 to ePlus, for NetApp Support, execution from September 1, 2015 - August 31, 2016.
- 21) Approved the prepayment request from Barnstable County (IT Department) in the amount of \$3,960.00 to SHI, for Team License for Adobe Creative Cloud, execution from July 11, 2015 - July 11, 2016.
- 22) Approved the prepayment request from Barnstable County (IT Department) in the amount of \$10,800.00 to Rackspace, for Internet Hosting / Cloud Services for Banrstablecounty.org, execution from July 1, 2015 - June 30, 2016.
- 23) Approved the prepayment request from Barnstable County (IT Department) in the amount of \$288.00 to SHI for Symantec SSL Subscription for barnstablecountyhealth.org, execution from August 2015 - August 2016.
- 24) Approved the prepayment request from Barnstable County (IT Department) in the amount of \$387.00 to KenMark for Copier Maintenance, execution from July 1, 2015 - June 30, 2016.
- 25) Approved the payment authorization request from Barnstable County (Registry of Deeds) in the amount of \$8,286.44 to Iron Mountain for Archival Records Storage, execution from July 1, 2015 - June 30, 2016.

PERSONNEL MATTERS

- 26) Approved Notice from Barnstable County (IT Department) to modify job description and title change from Technical Support Specialist to IT Services Specialist effective July 1, 2015.
- 27) Approved Notice from Barnstable County (IT Department) to establish a new position for Systems Administrator effective July 1, 2015.
- 28) Approved Notice from Barnstable County (Department of Health and Environment) to terminate employment for Anna McEntee, effective July 10, 2015.

TRANSFER REQUESTS

- 29) Approved the transfer request from Barnstable County (County Commissioners Office) in the amount of \$34.00 to Increase the Postage Line.

OUT-OF-STATE TRAVEL

- 30) Approved the Out-of-State Travel request for Bill Traverse, BCIT Director, for July 9, 2015 - July 12, 2015 to attend the 2015 NACo Conference and to Accept the Barnstable County 2015 Digital Counties Survey Award in North Carolina.

NEW FUND ESTABLISHMENT

- 31) Executed the Request from RDO to Establish a New Fund for a HUD-funded FY13 Continuum of Care Grant (CoC) in the amount of \$21,521.00 that was transferred to Barnstable County Health and Human Services Department from the Community Action Committee of the Cape and Islands.

OTHER

- 32) Signed the Title for 1999 Dodge Caravan sold on GovDeals Auction Site to Chuckran Auto Parts in the amount of \$200.00.
- 33) Approved request from Barnstable County (IT Department) to declare surplus equipment.
- 34) Approved request from Barnstable County (Department of Health and Environment) to declare surplus equipment.