

WEEKLY ACTIONS TAKEN BY THE COUNTY ADMINISTRATOR

January 1 – 12, 2016

CONTRACTS

- 1) Executed Contract Amendment between Barnstable County (Cape Cod Commission) and Isotrope, LLC in the amount of \$15,000.00 for extension of the contract deadline until June 30, 2016.
- 2) Executed Contract between Barnstable County (Cape Cod Cooperative Extension) and Allyson B. Knox in the amount of \$500.00 for assistance with 4-H afterschool programs, execution from October 2, 2015 through December 31, 2015.
- 3) Executed Contract between Barnstable County (Cape Cod Cooperative Extension) and Taylaur Pasquale in the amount of \$900.00 for assistance with SNAP education programs, execution from December 14, 2015 through June 30, 2016.
- 4) Executed Contract between Barnstable County (Cape Cod Cooperative Extension) and Cleo Bell in the amount of \$1,440.00 for assistance with the SNAP education program to implement out of school nutrition education program in conjunction with the Family Nutrition Program, execution from December 24, 2015 to June 30, 2016.
- 5) Executed Contract Amendment between Barnstable County (Cape Cod Cooperative Extension) and Cleo Bell in the amount of \$1,512.00 to extend the contract for assistance with SNAP education programs, execution from December 31, 2015 to June 30, 2016.
- 6) Executed Contract Amendment between Barnstable County (Cape Cod Commission) and Jake Nickerson in the amount of \$1,000.00 for technical assistance with assessing risks for FEMA approved municipal hazard plans; research on natural hazard events that have impacted the County; and other tasks related to hazard planning, execution to continue until February 15, 2016.
- 7) Executed Contract between Barnstable County (Registry of Deeds) and Image TEK in the amount of \$530.00 for the microfilm reader model MS7000, carrier model UC 2 and laser printer model MSP 3000 for one (1) year.
- 8) Executed Contract between Barnstable County (Registry of Deeds) and IBM Corporation in the amount of \$1,983.41 to extend the service maintenance agreement for the back-up tape drive for a period of one year from January 1, 2016 – December 31, 2016.
- 9) Executed Contract between Barnstable County (Registry of Deeds) and Image TEK in the amount of \$900.00 to renew the Contract for the plan printer, Model 6510DP for six (6) months.

PREPAY REQUESTS

- 10) Approved the prepayment request from the Resource Development Office/AmeriCorps Cape Cod in the amount of \$1,698.00 to Management Concepts for the online course (Applying for Federal Grants and Cooperative Agreements) for Amanda Howe and Fran Weidman-Dahl (course dates 2/5/15 to 3/20/16).
- 11) Approved the prepayment request from Barnstable County (Cape Cod Commission) in the amount of \$650.00 to the New England Water Environment Association for the registration fees for Tom Cambareri, Water Resources Director; Scott Michaud and Monica Mejia, Hydrologists; for the NEWEA Annual Conference & Exhibit on January 25, 2016 in Boston.
- 12) Approved the prepayment request from Barnstable County (IT Department) in the amount of \$240.00 to Onset Computers for the HOBOLINK Wi-Fi Service for the weather station at the County Farm for the time period of January 1, 2016 to December 31, 2016.
- 13) Approved the prepayment request from Barnstable County (Cape Cod Commission) in the amount of \$230.00 to Ecological Landscape Alliance for the registration fee for Sharon Rooney, Chief Planner, to attend the 22nd Annual ELA Conference & Eco-Marketplace on March 9 and March 10, 2016 in Amherst, MA.
- 14) Approved the prepayment request from Barnstable County (Cape Cod Commission) in the amount of \$6,300.00 to General Assembly for the tuition fees for Philip Detjens, Geospatial Architect; and Shawn Goulet, GIS Analyst; for the Front-End Web Development course on Saturdays from January 16 – March 19, 2016 in Boston.

TRANSFER REQUEST

- 15) Approved the transfer request from the Cape Light Compact in the amount of \$200.00 to reimburse Barnstable County for bank fees.
- 16) Approved the transfer request in the amount of \$500.00 from the Health & Environment Department's *Misc. Equipment – Public Nursing Division* (0013035 5599) account to the *Misc. Supplies – Public Nursing Division* (0013033 5399) account in order to cover the purchase of a vision screener and printer for PHN.

OUT-OF-STATE TRAVEL

- 17) Approved the Out-of-State Travel request from the Health Department for Gongmin Lei in the amount of \$1,775.00 to attend the Pittconn Conference & Expo from March 6 – March 10, 2016.

TRAVEL REIMBURSEMENT

- 18) Approved the request for reimbursement from Barnstable County to Andrew Gottlieb in the amount of \$748.80 for travel associated with consulting and advisory services provided to the Cape Cod Water Protection Collaborative for the period of July 1, 2015 to December 31, 2015.

OTHER

- 19) Authorized payment from Barnstable County (Registry of Deeds) to Realty Publishing Center, Inc. in the amount of \$2,788.00 to renew the lease for the delivery of the tax assessor map and atlas for the Registry of Deeds for the time period of January 1, 2016 to December 31, 2017.
- 20) Authorized payment from Barnstable County to Tom Cambareri, of the Barnstable County Fire Training Academy, in the amount of \$225.00 to reimburse him for the renewal of his Licensed State Professional (LSP) license from the Commonwealth of Massachusetts, Board of Registration of Hazardous Waste Site Cleanup Professionals, for the 2016 calendar year.