

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

At the regular meeting of the County Commissioners held in the Superior Courthouse Building, Chambers Conference Room, on the sixth day of April, A.D. 2016.

Board of the Barnstable County Commissioners:

Mary Pat Flynn, Chair	Present
Sheila Lyons, Vice-Chair	Present
Leo Cakounes	Present

Staff Present:

Jack Yunits, Jr.	County Administrator
Denise Bradford	Administrative Assistant

List of Documents:

- Agenda for the April 6, 2016 meeting
- Travel Report by William Travers, IT
- American Cancer Society, New England Division Letter of Request for the Annual Breast Cancer Walk at the Superior Courthouse
- Regular Session Meeting Minutes for March 2, 2016
- Emergency Executive Session Minutes for March 2, 2016
- Regular Meeting Minutes for March 16, 2016

Commissioner Flynn called the meeting to order at 12:01 p.m.

The Commissioners recited the Pledge of Allegiance followed by a Moment of Silence.

1. Public Comment

There was no public comment.

2. General Business

- IT Update & Travel Report: William Travers
 - Mr. Travers presented a handout called IT Milestones and Achievements. Document's content dated back to 2013, and it framed the department's technical and contractual directions. Mr. Travers highlighted several achievement items on the sheet such as the MUNIS 2013 update; server and storage scale out completed; NACO 2014 and 2015 Digital Counties Survey Award top 10; 100% critical systems

virtualization (consolidation of all servers) and Cisco unified communications (deployment ongoing). The latter meant they could now give new employees a \$40 headset instead of a console. Mr. Traverse said that the County IT Department acts as a broker to migrate vendors' systems over to county services. A multi-tenancy platform for phones was contentious in terms of security but for government it was a benefit and saved costs. The Town of Falmouth signed an IT support contract; the Towns of Truro and Chatham migrated their email to the County System, unifying communication in the County, and allowing the Towns to see the County in their directories. This increased the time spent by IT in the Towns by 50%. Mr. Traverse tentatively projected an increase of revenue of 289%, and said that current revenue had increased by 122%.

- Mr. Traverse then presented his travel report on the Gartner IT conference that he attended for the second year in a row. Mr. Traverse said the trip was important because it enabled him to stay on top of IT strategy, especially in regard to security & the costs of falling behind. Gartner has helped IT to consolidate services and save money with technical requests-for-proposal (RFP) services and have been able to provide analysts to answer technical questions within 36 hours. One of the conference topics was called Disruptive Innovation and the subject matter was about how organizations can cope with technological changes. Finally, Mr. Travers said he was working on filling a department role recently vacated.
- Request by Nicole Dowd, of the American Cancer Society, to use County Grounds on Saturday, October 22, 2016 and Sunday, October 23, 2016 for the annual Making Strides Against Breast Cancer walk.
 - *Commissioner Cakounes moved to approve the request from the American Cancer Society for the use of the Barnstable County Complex Grounds for the annual "Making Strides Against Breast Cancer Walk" event on Saturday, Oct. 22, 2016, and Sunday Oct. 23, 2016, subject to the requirements set forth in County's use policy including, yet not limited to, Liability Insurance requirements and post event cleanup of grounds; Commissioner Lyons, second. The motion passed unanimously, 3-0-0.*
- Vote: to approve engagement of special counsel to advise on the next steps regarding real estate issue revealed in audit.
 - Mr. Yunits said that he had never seen situations with long-term leases where they could be broken. He recommended to mitigate; resolve as expeditiously as possible and not to litigate. He said that there was a two-volume set, codified, on leases dating back to the [County building's foundation].
 - *Commissioner Cakounes moved in accordance with the "Administrative Code of Barnstable County" Section 2.3 to authorize the County Administrator to obtain Special Legal Counsel for the purpose of advising the County on matters pertaining to Real Estate Leases; Commissioner Lyons, second.*
 - Discussion followed with the request by the Board that the leases be presented to the Board of County Commissioners and that caution should be taken in hiring new Special Legal Counsel. It was agreed that it was important to limit the expenditure of

funds. Commissioner Cakounes noted that since a majority of this work had been completed, in that County Counsel had been performing Codification of Records and identified the agreements voted by the Assembly, that the Commissioners should not duplicate work performed. He also suggested that, since the County was not disputing that any lease or agreement signed by the Commissioners and not voted/approved by the Assembly were deemed null and voidable, County Staff identify all such agreements and present to the Commissioners a Plan of Action. It was generally agreed that Special Legal Counsel should only be used for a question necessary to an existing conflict and where General County Counsel lacked expertise.

- *The motion passed unanimously, 3-0-0.*

- Motion to reconsider the vote on Ordinance 16-03.

- Discussion followed on this topic. It was noted that it was a moot matter because the Commissioners could not take action. It had passed the 10-day waiting period, but could be amended by future action by the Assembly or Board. Mr. Yunits recommended that the Board of Commissioners consider 16-03 during June 2016 strategic planning.

3. New Business – Other Business Not Reasonably Anticipated by the Chairman

- Commissioner Lyons said that she received a letter from the National Seashore/Park Service. She said she was on the National Seashore Advisory Committee, and the Park Service was facing cut budgets with many annual, expensive repairs to be done. Americorps helped, but there is much more to do with erosion, stairs, and the Herring Cove Parking lot which needs more repair. They were doing a fund raiser, and Ms. Lyons asked Mr. Yunits to put a request for support on next week's meeting agenda.
- Commissioner Cakounes noted that it was time to release Paul Niedzwiecki from duties as the facilities manager. It was noted that Mr. Niedzwiecki was supposed to present a report on facilities.

4. Commissioners' Actions

- a. Vote to approve the regular session Meeting Minutes of March 2, 2016.

- *Commissioner Cakounes moved to approve the regular session meeting minutes of March 2, 2016; Commissioner Lyons, second. The motion passed unanimously, 3-0-0.*

- b. Vote to approve the special session Meeting Minutes of March 2, 2016.

- *Commissioner Cakounes moved to send to the Special Emergency Executive Session meeting minutes to the attorney for review. Commissioner Lyons, second. The motion passed unanimously, 3-0-0.*

- c. Vote to approve the regular session Meeting Minutes of March 16, 2016.

- *Commissioner Cakounes moved to approve the regular session meeting minutes of March 16, 2016; Commissioner Lyons, second. The motion passed unanimously, 3-0-0.*

- d. Vote to approve the regular session Meeting Minutes of March 30, 2016.

- These minutes were not ready for approval by the Board of Commissioners.

- e. Vote to approve the Summary of Actions over \$25,000.00 (including prepayment and transfer requests, bid awards, Contracts and Contract Amendments, New Fund Establishments).
- *Commissioner Cakounes moved to approve the following Items under “Summary of Actions” on the agenda dated April 6 2016:*
 - *Under Contracts, Items 1-5, as presented*
 - *Under Bid Awards, Item number 6, as presented*
 - *Under Other Items, Items 7 and 8, as presented*
- Commissioner Lyons, second; the motion passed unanimously, 3-0-0.*

Summary of Actions:

CONTRACTS

1. Execute the Amendment to the Contract between Barnstable County (Human Services) and the Housing Assistance Corporation (HAC) in the amount of \$228,382.62 for an additional allocation to the HOME down payment and closing cost program for the period of September 11, 2013 – September 30, 2016.
2. Execute the Amendment to the Contract between Barnstable County (Resource Development Office) and the Town of Harwich in the amount of \$79,980.00 for providing fiscal oversight and monitoring of grants for execution through June 30, 2017 (amendments are to Article 1- Scope; date changed from FY16 to FY17; the County Administrator as the new County contact).
3. Execute the Grant Agreement between Barnstable County (Cape Cod Commission) and the Association to Preserve Cape Cod in the amount of \$32,400.00 for provision of services as a partner on the National Oceanic and Atmospheric Administration (NOAA) Coastal Resiliency Grant for execution through February 28, 2019.
4. Execute the Contract between Barnstable County (Purchasing Department) and PJ Keating to provide Roadway Construction to towns in Barnstable County for the period of April 1, 2016 – March 30, 2017, as awarded at the March 16, 2016 meeting, with the option to renew for one additional year.
5. Execute the Contract between Barnstable County (Purchasing Department) and PJ Keating to provide Road Resurfacing to towns in Barnstable County for the period of April 1, 2016 – March 30, 2017, as awarded at the March 16, 2016 meeting, with the option to renew for one additional year.

BID AWARDS

6. Award the bid for the bulk delivery of copy paper to W.B. Mason as the responsive, responsible bidder offering the lowest price, with the work to be completed by the beginning of the school year.

OTHER

7. Execute the discharge of HOME mortgage for Mary L. Canavan and Caron E. Potts in the amount of \$4,868.00.
8. Approve the application for a grant by Barnstable County (Health and Environment Department – Regional Emergency Planning Committee [REPC]) to the Southeast Regional Planning and Economic Development District (SPREDD) in the amount of \$49,460.00 for homeland security funding.

5. Commissioners’ Reports

- Commissioner Lyons said that she attended on April 5, 2016 a conference in Cambridge about the opioid crisis with the theme of “thinking out of the box.” It was at the invitation of Dr. James Herzog of Harvard psychiatric. A researcher/professor with the Centers for Disease Control (CDC) presented a history of drugs in America. Specific topics included drug use in previous eras and recent decades; socio-economic history; the people primarily affected now and how physicians were affected by drug-company marketing.
- Commissioner Cakounes did not have a report.
- Commissioner Flynn attended the RDO bus tour of National Seashore service sites on the outer cape. Sites included Marconi Harbor, Wellfleet House and Wellfleet Harbor. It started at 8:30 AM and concluded at 2:00 PM. It was a worthwhile, enjoyable tour.

6. County Administrator’s Report

- Mr. Yunits reported that he attended his first County Managers’ meeting that week with great feedback. The County SharePoint site would be an important tool in that it would include conversations between department heads, especially grants. It would also include the anonymous employee suggestion box and information on the MUNIS system.
- Mr. Yunits also stated the following:
 - That he was working on engaging, quickly, special counsel.
 - He was looking for ways to generate revenue. The County revenue stream and our healthcare pressures are not co-existing. The County will be faced with a crunch every season unless significant new areas of revenue are produced. He was, therefore, looking at leases, technical savings, and generating more revenue by outreaching services to local communities.
 - He met with the Open Cape Director, Steve Johnson, to see how the County could partner with them. The Cape could become a valuable asset in terms of helping the medical community technology wise.
 - He was still working to engage the assembly members regularly.
 - He planned to meet next week with the DOT and local Chamber of Commerce members on rest area site.
 - He thanked Mr. Niedzwiecki and Mr. Tebo for assembling a grant team that was applying for grants for the facility for new equipment with new technology. He would report on it in two weeks.
 - Discussion followed on the auditors, special counsel for the real estate matters and potential special legislation. He said the auditors would be working with the County going forward. There was other discussion on the Cape Light Compact and its role of connecting the County, especially schools and hospitals with County IT.
 - Discussion concluded with the Hoarding documentary filmed by FOX news. The State Fire Marshall was concerned due to three fire-deaths on the Cape as result of hoarding; therefore, the Cape was selected for filming. Mr. Tebo accompanied them. It was noted too that the Dredge Department was behind schedule due to wind issues.

6. Adjournment

Barnstable, ss. at 12:55 pm. on this sixth day of April, A.D. 2016, Commissioner Lyons made a motion to adjourn; Commissioner Lyons, second. The motion passed unanimously, 3-0-0.

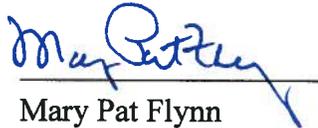
Respectfully Submitted,
Denise Bradford, Administrative Assistant

Attest:



County Clerk

The foregoing records have been read and approved.

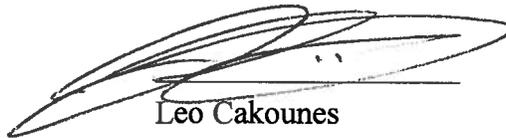


Mary Pat Flynn

Chair

Sheila Lyons

Vice-Chair



Leo Cakounes

Commissioner