

*COMMONWEALTH OF MASSACHUSETTS*

Barnstable, ss.

At the regular meeting of the County Commissioners held in the Superior Courthouse Building, Chambers Conference Room, on the twenty-seventh day of April, A.D. 2016.

**Board of the Barnstable County Commissioners:**

Mary Pat Flynn, Chair	Present
Sheila Lyons, Vice-Chair	Present
Leo Cakounes	Present

**Staff Present:**

Jack Yunits, Jr.	County Administrator
Denise Bradford	Administrative Assistant
Shannon Jarbeau	Community Ratings System Coordinator, Cape Cod Cooperative Extension

**List of Documents:**

- Agenda for the April 27, 2016 meeting
- Cape Light Compact Requests
  - EFI Pre-payment Request
  - HAC Contract Request
  - Memos of Explanation for HAC and EFI
- Out-of-State Travel Report by Ms. Shannon Jarbeau, Community Ratings System Coordinator for the Cape Cod
- Lee Mannillo Race-Walk T-Shirt Sales Request

Commissioner Flynn called the meeting to order at 12:05 p.m.

The Commissioners recited the Pledge of Allegiance followed by a Moment of Silence.

**1. Public Comment**

There was no public comment.

## 2. General Business

- A vote to approve Resolution 16- (to be numbered) for the following budget transfers: a decrease of \$55,000.00 for the Salaries-Human services account 0013101-5100-017, and an increase of \$55,000.00 in the Prof. Tech Services-Human Services account 0013102-5239-0173 in accordance with Barnstable County Ordinance 15-02.

*Commissioner Cakounes moved to approve and forward to the Assembly of Delegates Resolution 16- \_\_ (to be numbered) for a Human Services Budget Transfer, which will, in effect Decrease Salaries account number 0013101-5100-017 by \$55,000.00 and increase Prof. Tech Services account number 0013102-5239-0173 by \$55,000.00, in accordance with Barnstable County Ordinance 15-02, as presented; Commissioner Lyons, second*

It was noted that this item was discussed at the previous meeting held on April 20, 2016 when it was agreed by the Board that a resolution was needed to complete the transfer. Mr. Yunits also noted that monitoring in the Human Services Program was expensive and that it was necessary and better practice to have an outside group do the monitoring.

*The motion passed unanimously, 3-0-0.*

- Travel report by Shannon Jarbeau, Community Rating System Coordinator on the Rhode Island Flood Mitigation Association/Rhode Island State Chapter of the Association of State Floodplain Managers Annual Meeting held on April 7, 2016.
- Ms. Jarbeau presented a report on the State Floodplain meeting that she attended. She said that Barnstable County was the first county to participate in FEMA's National Flood Insurance Program (NFIP) Community ratings System (CRS). Harwich, Chatham, Orleans, and Provincetown were participating. Mashpee Brewster, Eastham and Wellfleet had submitted applications, with Wellfleet being ahead of other towns in the process. Ms. Jarbeau said that there are several steps in the application process, which typically takes 18 months to two years to complete. The CRS enables towns to reduce flood risk and increase safety, ultimately lowering flood insurance costs.

Ms. Jarbeau said that there are four categories of risk-reducing activities, with hundreds of activities under each category. Examples of activities provided by Ms. Jarbeau included open space (which goes a long way to earning discounts), stronger building codes, public outreach, emergency management, hazard mitigation plans and strong water management. People in participating communities may receive to a 45% discount on flood insurance, but it's a difficult goal to attain. Ms. Jarbeau said that her goal is to achieve a 15% discount and that only one town in the US had achieved the 45% discount.

Ms. Jarbeau said that the barrier in New England and Massachusetts was that building codes are based on International Code Council (ICC) standards, which most states adopt and amend. Massachusetts and most New England towns have reduced the wind speeds in the ICC codes. She also stated that individual towns do not have the ability to amend building codes at the local level. It's a wind issue, and this is a flood program; however, Ms. Jarbeau said that she is working to decouple the two and that Cape Cod towns are doing enough work to get enough CRS points to achieve a discount higher than 15%. People in the "A" and "B" flood plains [zones defined by FEMA's per flood risk] would receive a discount. People beyond those zones could receive a preferred-risk policy, but would not get the discount because their policies are already lower. Currently, only residents in the communities of

Harwich, Chatham, Orleans, and Provincetown receive discounts. The remaining towns participating in the approval process have two years to go. Ms. Jarbeau said that the Cape Cod Commission is assisting towns with their hazard mitigation plans (HMPs). Ms. Jarbeau said that she works with Ms. Kelly Harper of the Cape Cod Commission on HMPs. It was noted that the Insurance Service Office (ISO) offers the fire insurance program, but it's separate from flood/hazard mitigation. It's contracted by FEMA to handle it as well as the flood insurance program.

Ms. Jarbeau said she was working with Sandwich on its HMP, and that Harwich has only a 10% discount. Commissioner Cakounes noted that Harwich was working on a project at the Muddy Water Creek Bridge in partnership with Chatham and Orleans. Ms. Jarbeau said that the latter project was an example of a one that could mitigate flooding of buildings and enable towns to attain credit. She noted that installing storm drains when resurfacing roads was another way to achieve CRS points. Unfortunately, the CRS was not set up for rural areas. She said that she was working on additional mapping pieces and planometric data that could be utilized to acquire points.

Ms. Jarbeau also noted that there are complexities with CRS. For example, affordable housing in flood zones is affected when a resident is mapped incorrectly. It was possible for that person to obtain the mitigation certificate if the mapping is corrected. Without it, it's possible that a homeowner could sell the home.

Commissioner Cakounes recommended that Ms. Jarbeau and Mr. Michael Maguire present to the County Assembly at least once a year in order to demonstrate the value of her role for Barnstable County and to enable the Assembly update their on her efforts

Ms. Jarbeau said that she would email and send paper invitations to the Board for the June 2, 2016 CRS meeting being hosted by U.S. Congressman Keating. It will cover the basics of flood insurance. And, it will highlight the work done by the County.

### **3. New Business – Other Business Not Reasonably Anticipated by the Chairman**

There was no new business.

### **4. Commissioners' Actions**

- Vote to approve the regular session Meeting Minutes of April 6, 2016.  
*These minutes were not ready for approval.*
- Vote to approve the regular session Meeting Minutes of April 13, 2016  
*These minutes were not ready for approval.*
- Vote to approve the Summary of Actions over \$25,000.00 (including prepayment and transfer requests, bid awards, Contracts and Contract Amendments, New Fund Establishments).
  - *Commissioner Cakounes moved to approve the following items under Summary of Actions, as presented: under Contracts, Item Numbers two (2) and three (3); under Other, Item Number five (5); under Chair Only, Item Number six (6); Commissioner Lyons, second. The motion passed unanimously 3-0-0.*

- During discussion it was confirmed by Steve Tebo, Director of Facilities, that the Lee Mannillo group was seeking a permit to sell t-shirt for charity and with their logo. The Town of Barnstable would not issue a permit and referred the group to the County.
- *Commissioner Cakounes moved to approve the following items under Summary of Actions: under Contracts, Item Number one (1); under Prepayments, Item Number 4; Commissioner Lyons. The vote passed 2-1-0 (Commissioner Cakounes voting no).*
- During discussion, Commissioner Cakounes said that Ms. McIsaac, Treasurer, answered his questions regarding Item Four.

***Summary of Actions:***

**CONTRACTS**

- 1) Executed the contract between Barnstable County, acting as the fiscal agent for the Cape Light Compact, and the Housing Assistance Corporation (HAC) in the amount of \$3,522,870.00 for the Installation Services Agreement for low income single family and low income multi-family energy efficiency services for the period of January 1, 2016 – December 31, 2018.
- 2) Executed the agreement between Barnstable County (Human Services) and the Village Green, LLC in the amount of \$125,000.00 for the Village Green Rental Development, located in Barnstable for the HOME Investments Partnerships Agreement for Project Developer.
- 3) Executed the agreement between Barnstable County (Human Services) and the Village Green, LLC in the amount of \$125,000.00 for the Village Green Rental Development, located in Barnstable, for the HOME Investment Partnerships Program Loan Agreement.

**PREPAYMENT**

- 4) Approved the request from Barnstable County, acting as the fiscal agent for the Cape Light Compact, to prepay Energy Federation, Inc. for rebate payments for home energy services and COOL SMART rebates for the life of the contract (January 1, 2016 – December 31, 2018) in an amount estimated to be \$1,200,000.00.

**OTHER**

- 5) Approved the County grounds request by Karen Costa and Steven Maibaum, of the Lee Manillo Mother's Day 5k Run-Walk to Benefit Families and Children, to sell event t-shirts during this event (the event was approved by the Board of Commissioners at the January 6, 2016 meeting).

**CHAIR ONLY**

- 6) Executed the Housing and Urban Development (HUD) certification to be submitted by Barnstable County (Human Services Department) to HUD for the FY16 Barnstable County HOME Consortium Annual Plan allocation of \$394,157.00.

**5. Commissioners' Reports**

- Commissioner Lyons discussed the Cape Light Compact (CLC) and the savings it achieved for the Town of Wellfleet, which was about one percent of what it would have cost the Town if they had not used planometrics provided by the CLC. She also noted two proposals from Eversource and National Grid [utility companies]. One plan appeared to be expensive, but long-term, the plans would be self-sustaining for the community. She asked that the public focus on these energy plans.

- Commissioner Flynn did not have a report.
- Commissioner Cakounes did not have a report.

## 6. County Administrator's Report

Mr. Yunits explained that the EFI Housing Assistance Corporation (HAC) [Summary of Action Items One and Six), approved this day by the commissioners represent nearly \$5,000,000.00 in energy rebate programs achieved by the CLC for Cape Cod residents.

Mr. Yunits next noted that he would be speaking on April 28, 2016 to the Citizens' Leadership Institute (CLI)-hosted seminar.

Mr. Yunits said that he was continuing to negotiate with the State on the Sheriffs reimbursement (retirement) money, which he felt the County had been unfairly paying since 2012

Regarding the grant for the Fire Academy, the Brownfield Program and the partnership with Massachusetts Maritime Academy, Mr. Yunits said that he was working on all of these plans to ultimately create a well-developed business plan for the Fire Academy, and to raise enough money to keep it running for years to come.

In addition, Mr. Yunits noted that he was in discussion with State lawyers and the DOT on the rest area located on Route 6 in Barnstable. He said that the DOT responses had been prompt and professional.

Mr. Yunits concluded by stating that he would send a letter to HAC to ensure that they make it clear to homeowners that contractors must be licensed. Recently, there was an issue with an unlicensed contractor for an HAC-sponsored job who did a terrible job for a Cape Cod resident and cost this person a lot of money.

## 7. Adjournment

*Barnstable, ss. at 12:53 pm. on this twenty-seventh day of April, A.D. 2016, Commissioner Cakounes made a motion to adjourn; Commissioner Lyons, second. The motion was unanimously approved 3-0-0.*

Respectfully Submitted,

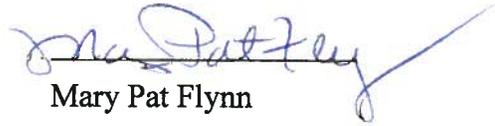
Denise Bradford, Administrative Assistant

Attest:



County Clerk

The foregoing records have been read and approved.



Mary Pat Flynn

Chair



Sheila Lyons

Vice-Chair



Leo Cakounes

Commissioner