

*COMMONWEALTH OF MASSACHUSETTS*

Barnstable, ss.

At the regular meeting of the County Commissioners held in the Superior Courthouse Building, Chambers Conference Room, on the fourth day of May, A.D. 2016.

**Board of the Barnstable County Commissioners:**

Mary Pat Flynn, Chair	Present
Sheila Lyons, Vice-Chair	Absent
Leo Cakounes	Present

**Staff Present:**

Jack Yunits, Jr.	County Administrator
Denise Bradford	Administrative Assistant

Commissioner Flynn called the meeting to order at 12:04 pm.

The Commissioners recited the Pledge of Allegiance followed by a Moment of Silence.

**List of Documents Presented:**

- The May 4, 2016 Meeting Agenda
- The Transfer Requests by the Cape Light Compact for the close-out of energy funds.

**1. Public Comment**

**2. General Business**

**3. New Business – Other Business Not Reasonably Anticipated by the Chairman**

**4. Commissioners' Actions**

- Vote to approve the regular session Meeting Minutes of April 6, 2016.

*Commissioner Cakounes made the motion to approve the Meeting Minutes of April 6 2016 as presented; Commissioner Flynn, second. The motion passed, 2-0-1 (Commissioner Lyons, absent).*

- Vote to approve the regular session Meeting Minutes of April 13, 2016.

*Commissioner Flynn moved to approve the Meeting Minutes of April 13, 2016 as presented; Commissioner Cakounes, second. The motion passed, 2-0-1 (Commissioner Lyons, absent).*

Commissioner Cakounes noted that he had not been present for the April 13, 2016 meeting.

- Vote to approve the regular session Meeting Minutes of April 20, 2016.

The minutes for this meeting were not ready.

- Vote to approve the Summary of Actions over \$25,000.00 (including prepayment and transfer requests, bid awards, Contracts and Contract Amendments, New Fund Establishments).

Mr. Yunits noted that he was given the authority per a vote by the Commissioners on March 30, 2016 to execute and expedite all bid and contract documents related to the Mass. Department of Environmental Protection (DEP) Grant in the amount of \$950,000.00 for the Section 208 Water Plan Update through June 30, 2016. Therefore, the Board of Commissioners was being asked to ratify his actions for Summary of Actions Item 1, 2, 3 and 4.

*Commissioner Cakounes moved the following Items under Summary of Actions: under Contracts, Items 1 through 4, ratify the actions of the County Administrator; under Bid Awards, approve Item 5; under Transfer Requests, approve Items 1 through 5 (subject to approval of Cape light Compact Board); and under Chair Only, approve Items 6 through 16; Commissioner Flynn, second. The motion passed 2-0-1 (Commissioner Lyons, absent).*

Under discussion he wanted to point that he specified items under category because the numbering was not consistent.

### ***Summary of Actions:***

#### **CONTRACTS**

1. Ratify the action taken by John T. Yunits, County Administrator on April 25, 2016 to approve the contract between Barnstable County (Cape Cod Commission) and Bergmann Associates, in the amount of \$95,700.00, to conduct 3D mapping for water quality and development impacts on Cape Cod, for execution through June, 30, 2016.
2. Ratify the action taken by John T. Yunits, County Administrator on April 25, 2016 to approve the contract between Barnstable County (Cape Cod Commission) and JD Software in the amount \$31,600.00 to provide technical assistance in developing a water quality database and ETL (extract, transform, load) methodology, for execution through June 30, 2016.
3. Ratify the action taken by John T. Yunits, County Administrator on April 25, 2016 to approve the contract between Barnstable County (Cape Cod Commission) and Science Wares, Inc. in the amount of \$27,000 for the identification and collection of water quality data for the creation of a regional water quality database for execution through June 30, 2016

- Ratify the action taken by John T. Yunits, County Administrator on April 25, 2016 to approve the Grant Agreement between Barnstable County (Cape Cod Commission) and the Provincetown Center for Coastal Studies, in the amount of \$124,921.00, to conduct a water quality monitoring program in Nantucket Sound, Cape Cod Bay and Buzzards Bay, for execution through June 30, 2016.

**BID AWARDS**

- Award the bid for the development of a marketing campaign for the Regional Substance Abuse Council to Grouper Design as the responsive, responsible, bidder offering the most advantageous proposal.

**TRANSFER REQUEST**

- Ratify the approval by the County Administrator, per the request from the Finance Department, to transfer ACH payments, totaling \$351,160.11 to the Cape Cod Municipal Group for the month of April 2016.
- Approve, as the fiscal agent for the Cape Light Compact, the request by the Cape Light Compact to transfer \$172,679.76 as specified, for the close out of 2015 energy funds:

<b>Decrease Org/Obj</b>	<b>Amount</b>	<b>Increase Org/Obj</b>	<b>Amount</b>
026124-5701-0114	\$4,511.78	026125-5705-0115	\$172,679.76
026125-5239	\$7,478.15		
026125-5703-0114	\$13,199.19		
026125-5705-0114	\$14,867.35		
026125-5705-0116	\$39,933.58		
026125-5706-0115	\$59,965.27		
026125-5706-0116	\$32,724.44		
<b>Total Decrease</b>	<b>\$172,679.76</b>	<b>Total Increase</b>	<b>\$172,679.76</b>

- Approve, as the fiscal agent for the Cape Light Compact, the request by the Cape Light Compact to transfer \$164,189.32 as specified, for the close out of 2015 energy funds:

<b>Decrease Org/Obj</b>	<b>Amount</b>	<b>Increase Org/Ob</b>	<b>Amount</b>
0261204-5437	\$27,769.94	0261202-5238	\$8098.98
0261202-5246	\$49,686.14	0261202-5270	\$9226.00
0261202-5299	\$39,731.25	0261202-5290	\$236.63
0261202-5298	\$8,319.53	0261204-5462	\$10,208.33
0261204-5421	\$1,415.47	0261202-5235	\$97,736.92
026123-5320	\$490.15	0261208-5806	\$1,415.47

026125-5489	\$37,776.84	026123-5204	\$490.15
		026125-5703-0115	\$37,776.84
<b>Total Decrease</b>	<b>\$165,189.32</b>	<b>Total Increase</b>	<b>\$161,189.32</b>

4. Approve, as the fiscal agent for the Cape Light Compact, the request by the Cape Light Compact to transfer \$161,841.08 for the close out of 2015 energy funds.

<b>Decrease Org/Obj</b>	<b>Amount</b>	<b>Increase Org/Obj</b>	<b>Amount</b>
026125-5708-0116	\$4,483.51	026125-5708-0118	\$4,483.51
026125-5703-0116	\$10,228.53	026125-5716-0118	\$10,228.53
026125-5723-0116	\$14,997.03	026125-5705-0118	\$16,389.31
026125-5723-0115	\$1,392.28	026125-5717-0116	\$9,666.67
026126-5703-0114	\$9,666.67	026125-5720-0114	\$4,102.57
026125-5716-0114	\$4,102.57	026125-5720-0118	\$35,881.39
026125-5720-0116	\$35,881.39	026126-5711-0118	\$51,974.55
026125-5720-0116	\$51,974.55	026126-5703-0118	\$29,114.56
026126-5288-0111	\$18,655.20		
026126-5703-0116	\$10,459.35		
<b>Total Decrease</b>	<b>\$161,841.08</b>	<b>Total Increase</b>	<b>\$161,841.08</b>

5. Approve, as the fiscal agent for the Cape Light Compact, the request by the Cape Light Compact to transfer \$1,982,132.40 for the close out of 2015 energy funds.

<b>Decrease Org/Obj</b>	<b>Amount</b>	<b>Increase Org/Ob</b>	<b>Amount</b>
026126-5741-0115	\$47,437.36	026126-5712-0118	\$47,437.36
026126-5711-0116	\$141,628.92	026125-5721	\$141,628.92
026126-5712-0115	\$808,015.03	026125-5720-0115	\$1,075,042.19
026125-5716-0115	\$144,762.36	026126-5711-0115	\$528,438.36
026126-5703-0115	\$122,264.80	026125-5708-0115	\$189,585.57
026126-5703-0115	\$528,438.36		
026126-5703-0115	\$189,585.57		
<b>Total Decrease</b>	<b>\$1,982,132.40</b>	<b>Total Increase</b>	<b>\$1,982,132.40</b>

## CHAIR ONLY

6. Execute Certificate for Dissolving Betterments for Peter J. Amaral, Jr. and Nancy J. Amaral.
7. Execute Certificate for Dissolving Betterments for Marlene T. Andre.
8. Execute Certificate for Dissolving Betterments for Girard A. Gaouette and Carol A. Gaouette.
9. Execute Certificate for Dissolving Betterments for Andrew Kanalos and Jane E. Kanalos.
10. Execute Certificate for Dissolving Betterments for Dennis E. Ladino and Susan M. Ladino.
11. Execute Certificate for Dissolving Betterments for Carl R. Leppo and Marianne Leppo.
12. Execute Certificate for Dissolving Betterments for Michael L. Long and Mary E. Long.
13. Execute Certificate for Dissolving Betterments for Phyllis A. MacDonald.
14. Execute Certificate for Dissolving Betterments for Maryann Mazzone a/k/a Mary Ann Mazzone.
15. Execute Certificate for Dissolving Betterments for James O'Keefe and Evelyn O'Keefe.
16. Execute Certificate for Dissolving Betterments for Daniel R. Serafini, Jr. and Kathleen F. Serafini.

### **5. Commissioners' Reports**

- Commissioner Cakounes noted that CVEC was in the process of moving out from under the guidance of the County. The process would be complete by the beginning of Fiscal Year 2017.
- Commissioner Flynn said that she was running for reelection. In the process of collecting signatures to run, she said that many people asked about what the County does for the Cape. She said that her answer was that it provides regional services that the Towns cannot do on their own such as fuel bids.

### **6. County Administrator's Report**

- Mr. Yunits said it was important that the County give the Towns the leverage to finance projects that they cannot do on their own. He reminded all that on Saturday, May 7, 2016 at 9:00 am the State and emergency specialists for local communities would be conducting disaster simulation on County grounds.

Mr. Yunits also noted that on June 2, 2016, from 11:00 am – 3:00 pm in Woods Hole at the Clark Lab building, Congressman Keating would be hosting an event on the FEMA Community Ratings System and the flood plain work that Ms. Shannon Jarbeau had been doing for the County.

The Commissioners, the County Administrator and the Treasurer planned to attend today's Assembly meeting.

Regarding cost savings for the County, Mr. Yunits said that the audit was ongoing, with the infrastructure project being headed by Mr. Tebo of Facilities. He noted that he had also received interest from energy conservation companies who wanted to take a walk-

through before the County puts out an RFQ for campus energy conservation. Mr. Yunits said that the Orleans courthouse, the Superior Courthouse and the Registry were the targets. The District Court energy project was completed previously by the Cape Light Compact.

Mr. Tebo noted that windows, lighting and HVAC updates were part of the plan.

Mr. Yunits said that he was still working on the County leases with the attorneys. Letters were going out to the State occupants.

- Commissioner Cakounes asked that the topic of disaster relief be put on a future agenda as a topic. He also said that the County should commend itself for its coastline efforts, and hoped that the Congressman would give the County credit for this during the May 7, 2016 event. He noted that the Congressman's office was in frequent contact with Ms. Jarbeau.
- Commissioner Flynn said that Falmouth was working on its hazard mitigation plan which is an essential component of Ms. Jarbeau's effort with the towns. The Town's planning board was responsible for the plan, and needed more funding to complete it.

## 7. Adjournment

*Barnstable, ss. at 12:22 pm on this fourth day of May, A.D. 2016, Commissioner Flynn made a motion to adjourn, 2<sup>nd</sup> by Commissioner Cakounes. Motion approved 2-0-1 (Sheila absent).*

Respectfully Submitted,

Denise Bradford, Administrative Assistant

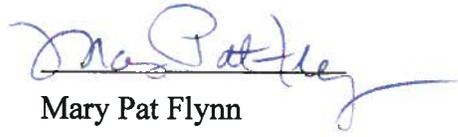
Attest:



Janice O'Connell

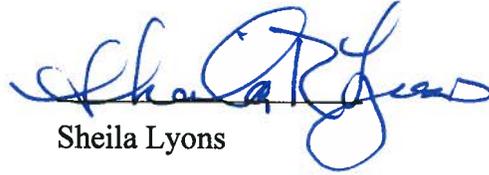
County Clerk

The foregoing records have been read and approved.



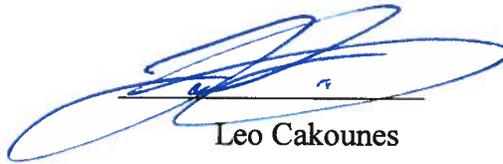
Mary Pat Flynn

Chair



Sheila Lyons

Vice-Chair



Leo Cakounes

Commissioner