

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

At the special meeting of the County Commissioners held in the Barnstable County Superior Courthouse Building on the second day of January, A.D. 2015.

Commissioner Leo Cakounes was sworn in by County Clerk Janice O'Connell.

Chairman Flynn called the meeting to order 9:34 a.m.

Board of the Barnstable County Commissioners:

Mary Pat Flynn	Present
Sheila Lyons	Present
Leo Cakounes	Present

Staff Present:

Michael Brillhart	County Administrator
Justyna Marczak	Administrative Assistant

The Commissioners recited the Pledge of Allegiance followed by a Moment of Silence.

I. Reorganization of the Board of the County Commissioners.

Motion made by Commissioner Cakounes to nominate Commissioner Lyons as the Chair of the Board of the County Commissioners, 2nd by Commissioner Flynn, approved 3-0-0.

Motion made by Commissioner Lyons to nominate Commissioner Flynn as the Vice Chair of the Board of the County Commissioners, 2nd by Commissioner Cakounes, approved 3-0-0.

Motion made by Commissioner Cakounes to approve the following as the Commissioners' appointees for 2015 until first meeting in January 2016, 2nd by Commissioner Flynn, approved 3-0-0:

1. Commissioner Lyons as the Commissioners' representative to the Cape Light Compact.
2. Commissioner Cakounes as the Commissioners' representative and Commissioner Flynn as the alternate to the AmeriCorps Advisory Council.
3. Commissioner Cakounes as the Commissioners' representative and Commissioner Lyons as the alternate to the Cape Cod Metropolitan Planning Organization (MPO).
4. Commissioner Lyons as the Commissioners' representative to the Human Services Advisory Council.
5. Commissioner Lyons as the Commissioners' representative to the Cape & Islands Workforce Investment Board (WIB).
6. Commissioner Lyons as the Commissioners' representative and Bill Clark as the alternate to the National Seashore Advisory Council.
7. Commissioner Cakounes as the Commissioners' representative and Bill Clark as the alternate to the Cape Cod Cooperative Extension Advisory Council.
8. Commissioner Flynn as the Commissioners' representative and Commissioner Cakounes as the alternate to the Cape Cod Economic Development Council.
9. Commissioner Flynn as the Commissioners' representative to the Cape Cod Commission.
10. Commissioner Flynn as the Commissioners' representative to the Children's Cove Advisory Board.

11. Commissioner Cakounes as the Commissioners' representative to the Cape Cod Arts Foundation.
12. Commissioner Cakounes as the Commissioners' representative to the Cape Cod Water Protection Collaborative.
13. Commissioner Cakounes as the Commissioners' representative to the Cape & Vineyard Electric Cooperative (CVEC).
14. Commissioner Flynn as the Commissioners' representative to the Barnstable County Retirement Association.

II. Request for support of the proposed "Lee Manillo Mother's Day 5K Run/Walk".

Elaine Davis, Chief Procurement Officer along with Kalliope Eglof from Cooperative Extension and Laura Brown from I.T. Department (and not present but actively involved Maria McCauley from Cape Cod Commission and Julie Ferguson from Resource Development Office) presented the Commissioners their proposal on "Lee Manillo Mother's Day 5K Run/Walk". The idea was a result of an effort of several county employees to honor two co-workers, Lee Manillo who passed away last year leaving behind twin baby boys and Gary Muse, whose wife passed away also leaving behind two young children.

Ms. Eglof said that both tragic events had a tremendous effect on all county employees and everyone is anxiously awaiting the next step in preparations to this event.

Ms. Davis said that in addition to obtaining a permission to use the County grounds on May 10, 2015, the committee is also seeking a permission to use the County logo as well as some financial assistance.

Commissioner Cakounes said that although he supports the idea 100% he would like the event to be established as non-profit organization. In

order to do so the committee needs to obtain insurance. The Commissioners will also need to examine their FY16 budget and will discuss the issue at the later date.

Motion made by Commissioner Cakounes to support the event, and to work towards obtaining the support for use of the facilities and the financial support, 2nd by Commissioner Flynn, approved 3-0-0.

III. No Public Comment.

IV. Status Report on the County's Capital Improvement Program for 2015 through 2019 - Michael Brillhart, County Administrator.

County Administrator Michael Brillhart presented the Commissioners Barnstable County Capital Improvement Program 2015 - 2019. This document will be available for public view as part of the minutes for this meeting.

V. Discussion on the process for hiring a New County Administrator.

Commissioner Flynn said that the Committee that will be charged with the task of hiring a New County Administrator might have to be comprised of members of the public. Each of the Commissioners could make a list of people they would suggest to this Committee.

Commissioner Cakounes suggested contacting the Assembly of Delegates since it consists of 15 members from each Cape Town. The request should be formal and the Assembly should be involved in the process. He also suggested hiring the outside firm to do recruitment for the County. The Department Managers could also be very helpful during this process.

Commissioner Lyons said that the job description for the County Administrator should be examined. Commissioner Flynn suggested asking Michael Brillhart to prepare a scope of services for the consultant that would facilitate the process.

VI. Discussion on budget planning and the budget review schedule for FY16 - Bob Lawton, Interim Director of Finance.

Mr. Lawton presented the Commissioners a budget review schedule for the FY 16 budget review.

VII. Discussion with Attorney General's Office regarding training for County Officials on the open meeting law.

Discussion regarding the open meeting law and how can the County improve in the matter. The Commissioners also entertained the idea of inviting an Attorney General's staff member and give the County employees a proper training on open meeting law. Commissioner Cakounes also suggested Chair Lyons contacting the Speaker of the Assembly of Delegates to schedule those trainings together.

VIII. Commissioners Actions

Motion made by Commissioner Flynn to approve the Minutes of December 17, 2014, 2nd by Commissioner Lyons, approved 2-0-0, Commissioner Cakounes abstained.

Motion made by Commissioner Flynn to approve the Minutes of December 17 and 10, 2014, Executive Sessions and not to release them to the public, 2nd by Commissioner Lyons, approved 2-0-0, Commissioner Cakounes abstained.

Prior to making the Second to the motion to approve the "Summary of Actions" Commissioner Cakounes made the following statement for the record:

"I understand this is the process in how the Commissioners have done business, however I am not familiar with many of these transactions, some payment requests are based on a Quarterly payment schedule, I have many questions on each of these request. I will meet with our Administrator to get acquainted with the process, and ask my questions. I will not hold take today any longer with my many questions."

Commissioner Cakounes did ask a question on New Hires and got clarification form Mr. Brillhart before making the Second to the Motion.

Motion made by Commissioner Flynn to approve the following Summary of Actions, 2nd by Commissioner Cakounes, approved 3-0-0:

- 1) Executed the Contract between Cape Light Compact (CLC), in accordance with our responsibility as fiscal agent for CLC, and Navigant Consulting, Inc. in the amount of up to \$60,000.00 for the Special and Cross Cutting Evaluation Services, for the period of January 1 - December 31, 2015.
- 2) Executed the Grant Application between Barnstable County and The Commonwealth of Massachusetts, Bureau of Substance Abuse (BSAS) in the amount of \$100,000.00 a year (for 3 years) for the Substance Abuse Services for 2015 - 2018.
- 3) Executed the Contract between Barnstable County and Mass. Department of Public Health in the amount of \$550,000.00 (for the next 5 years) for Opioid Abuse Prevention for Barnstable County, with the execution through June 30, 2020.
- 4) Executed the Discharge of HOME mortgage for Michele Lima - Sullivan.

- 5) Executed the Contract between Barnstable County and B&C Engineering for supply, delivery and installation of stationary compactors.
- 6) Executed the Contract between Barnstable County and Custom Container Solutions for supply, delivery and installation of stationary compactors.
- 7) Renewed the bid for Roadway Construction Items for Towns in Barnstable County, for the period of April 1, 2015 - March 30, 2016 to Robert Childs, Inc., TL Edwards, Inc., P.J. Keating Company, MCE Dirtworks, Inc., Lawrence Lynch Corp., Sealcoating, Inc., All States Asphalt Reclaiming, Pavement Maintenance Systems, Inc., Rafferty Fine Grading, Comer Contracting, Garrity Asphalt Reclaiming.
- 8) Approved the request from RDO to establish a new fund in the amount of \$550,000.00 for Opioid Abuse Prevention for Barnstable County.
- 9) Approved the appointment of Paul Driscoll as a Commissioner to the Human Rights Commission for a 1 year term of January 1 - December 31, 2015.
- 10) Approved the prepayment request from Human Services Department in the amount of \$121,678.00 (\$30,419.50 quarterly) to YMCA Cape Cod for the Prevention and Wellness Trust Fund grant, for the period of January 1 - December 31, 2015.
- 11) Approved the prepayment request from Human Services Department in the amount of \$241,450.00 (\$60,362.50 quarterly) to the Healthy Living Cape Cod Coalition for the Prevention and Wellness Trust Fund grant, for the period of January 1 - December 31, 2015.
- 12) Approved the prepayment request from Human Services Department in the amount of \$393,927.00 (\$98,481.75 quarterly) to the Community Health Center of Cape Cod for the Prevention and

Wellness Trust Fund grant, for the period of January 1 - December 31, 2015.

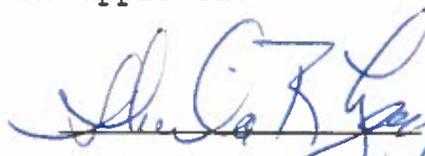
- 13) Approved the prepayment request from Human Services Department in the amount of \$298,047.00 (\$74,511.75 quarterly) to the Duffy Health Center for the Prevention and Wellness Trust Fund grant, for the period of January 1 - December 31, 2015.
- 14) Approved the prepayment request from Human Services Department in the amount of \$262,928.00 (\$65,732.00 quarterly) to the Harbor Health Services for the Prevention and Wellness Trust Fund grant, for the period of January 1 - December 31, 2015.
- 15) Approved the payment request from Finance Department in the amount of \$600,000.00 to the Massachusetts Water Pollution Abatement Trust for the loan repayment.
- 16) Approved the payment in the amount of \$332,292.34 to the Cape Cod Municipal Health Group for health, dental and vision insurance for employees and retirees for the month of January 2015.
- 17) Approved the request from National Multiple Sclerosis Society for the use of Orleans District Court House parking lot for the 2014 MS Challenge Walk event to be held on September 12, 2015, between 8:00 a.m. - 3:00 p.m.

Barnstable, ss. at 11:09 a.m. on this second day of January, A.D. 2015, Commissioner Cakounes made a motion to adjourn, 2nd by Commissioner Flynn, approved 3-0-0.

Attest:


County Clerk

The foregoing records have been read and approved.


Sheila R. Lyons
Chair

Mary Pat Flynn
Vice-Chair


Leo Takounes
Commissioner