

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

At the regular meeting of the County Commissioners held in the Superior Courthouse Building on the twenty-eighth day of October, A.D. 2015.

Board of the Barnstable County Commissioners:

Mary Pat Flynn	Present
Sheila Lyons	Present
Leo Cakounes	Present

Staff Present:

Michael Brillhart	County Administrator
Bob Lawton	Finance Department
Mary McIsaac	Barnstable County Finance Director / Treasurer
Alisa Lucas-McLaughlin	Administrative Assistant
Justyna Marczak	Barnstable County Human Resources Coordinator
Maggie Downey	Cape Light Compact Executive Director
Charles Sumner	Chairman County Administrator Screening Committee
Roger Putnam	County Administrator Screening Committee Member
Mary Lou Pettit	County Administrator Screening Committee Member
Mary LeClair	County Administrator Screening Committee Member
Donald Howell	County Administrator Screening Committee Member
Janice O'Connell	County Clerk
Elaine Davis	Barnstable County Chief Procurement Officer

List of Documents:

- Cape Light Compact Update: The Next Energy Efficiency Plan and Smart Grid. This document is available on Barnstable County Meeting Center Web Page.
- Proposed Ordinance 15-08, Supplemental Appropriation for the purchase of a copy machine in the amount \$6,000.00 for the Assembly of Delegates. This document is available on Barnstable County Meeting Center Web Page.

- Proposed Resolution 15-06, Budget Transfer in the amount of \$29,000.00 for Children's Cove. This document is available on Barnstable County Meeting Center Web Page.
- Proposed Written Procedure for Disposal of Surplus Supplies with a value of less than \$10,000.00. This document is available on Barnstable County Meeting Center Web Page.

Commissioner Lyons called the meeting to order at 1:03 p.m.

The Commissioners recited the Pledge of Allegiance followed by a Moment of Silence.

Public Comment:

No public Comment.

I. Discussion of County Administrator Candidates as Recommended by the County Administrator Screening Committee – Charles Sumner, Screening Committee Chair.

Charles Sumner, Chairman of the County Administrator Screening Committee, introduced the other committee members present who were Roger Putnam, Donald Howell, Mary LeClair and Mary Lou Petitt and mentioned Julia Taylor and Eric Turkington, committee members not present.

Mr. Sumner informed the Commissioners that the committee received twenty-two applicants from the Collins Center and from those candidates they chose eight to interview. They interviewed the applicants over the course of two days and unanimously decided on four finalists. He went on to say that the entire committee knew the value of County Government across Cape Cod and really wanted to do Barnstable County a service and that is how they came to choose their four finalists. The finalists, Mr. Sumner continued, were very diverse in their scopes of practice and the committee felt they could all bring something unique to the position, but no two finalists were the same in their breadth of background and experience and that is why the committee felt comfortable in their choice of finalists to present to the Commissioners.

Mr. Sumner then stated that of the four finalists one withdrew early on in the process and then another within the last few days. Mr. Sumner then asked the Commissioners if giving two finalists, in their opinion, was adequate. He inquired of the Commissioners if they wanted the two finalists that remained in the running, both of whom the committee felt were great and viable options; however, felt they lacked the diversity the committee wanted to present to the Commissioners.

Mr. Sumner asked the Commissioners if with the information they now have, would they like the two finalists presented today or do they want the committee to fulfill their charge of bringing 3-5 finalists before the Commissioners.

Donald Howell stated he would not be able to support a motion to present the two finalists and would feel more comfortable reopening the search to give the Commissioners a sundry pool to choose from, as well as allowing the committee to meet their charge.

Mary LeClair felt the two remaining finalists were more than adequate and felt comfortable offering the candidates to the Commissioners. Ms. LeClair went on to say that she was not at ease going back to square one and beginning again, but would like to know how the Commissioners feel about having two candidates.

Mary Lou Petitt felt the unanimity of the committee on the four finalists was due to the fact that their diversity and breadth was a huge selling point, as well as a key component of the task given to the committee.

Roger Putnam was happy with the two candidates left to present to the Commissioners, but felt it didn't offer them any choice. Mr. Putnam went on to say he is not sure exactly what should happen, but that he feels it a disservice to the Commissioners and the County to bring forth only two finalists.

Commissioner Flynn had experienced this situation on a screening committee she was a member of and agreed that it was difficult to choose from only two candidates, knowing the importance of hiring the right person with the right mix of experience, expertise, capabilities and aspirations to do the job.

Commissioner Cakounes stated if the screening committee is willing to present the two candidates to the Commissioners, he would be willing to accept them, but if the committee feels it in the best interest of the County to request the Commissioners go for a second round of applicants, he would oblige the committee in that request as well. He felt it needed to be the decision of the committee as to what they were comfortable and happy with as an end result.

Commissioner Lyons saw the benefit to having the diversity of multiple candidates. She stated that the Commissioners, the screening committee and the process has come this far and she would hate to have come this far and get it wrong. She went on to say she is inclined to take the recommendation of the committee and begin another search, as due diligence now will save time, effort and money in the long run.

It was recommended by the committee that the two remaining finalists be urged to remain in the running because they are quality applicants and solid contenders, but just do not represent the breadth of diversity the committee felt was needed to present the Commissioners with choices and options.

The Commissioners appealed to the screening committee to remain on the committee, but if they chose not to, please let that be known so the Commissioners could determine whether to fill the spot or not.

Donald Howell moved that the screening committee recommend to the County Commissioners that we (the committee) add an additional round of interviews prior to referring the finalists. The motion was seconded by Roger Putnam and voted on unanimously to move forward with additional interviews and the process by which the applicants are procured.

Motion made by Commissioner Cakounes to accept the recommendations presented by the Administrator Screening Committee, and furthermore thank the committee for their service to Barnstable County, and to renegotiate a second round advertisement for the position of County Administrator, 2nd by Commissioner Flynn, approved vote 3-0-0.

II. Motion to appoint Justyna Marczak, Human Resources Coordinator, to coordinate the County Administrator Candidate Interview Schedule – Commissioner Cakounes.

Motion made by Commissioner Cakounes to appoint Justyna Marczak, Barnstable County Human Resources Coordinator, to coordinate the County Administrator Candidate Hiring Process, 2nd by Commissioner Flynn, approved vote 3-0-0.

III. Presentation on the Cape Light Compact's Updated 3-Year Energy Efficiency Plan and Smart Grid – Maggie Downey, Executive Director, Cape Light Compact.

Maggie Downey presented to the Commissioners Cape Light Compact's Updated 3-Year Energy Efficiency Plan and Smart Grid. She gave a PowerPoint Presentation that highlighted the 2016-2018 Energy Efficiency Plan that included enhanced offerings and new opportunities as well as grid modernization.

Ms. Downey gave an overview of the areas Cape Light Compact services and the programs they offer to include several rebate programs, free service features, incentive programs and enhanced offerings for single and multifamily residential clients, as well as highlighting low-income residential offerings through Cape Light Compact.

Ms. Downey then detailed small, medium, and large business programs Cape Light Compact offers and the benefits associated with these programs and the scale to which they apply.

The presentation was continued with Ms. Downey's explanation of how private sectors are driving change in regulated electric utilities which is through Grid Modernization. Grid Modernization she explained, is the use of increased remote data collection and automation to increase efficiency, that it allows for two-way power flow and it increases reliability. Ms. Downey highlighted the grid modification goals for distribution companies which included reducing the effect of power outages and optimizing demand which would include reducing system and customer costs, as well as other goals.

Ms. Downey completed her presentation with what Grid Modernization could mean for the Cape followed by the next steps for Cape Light Compact:

- Communicate Compact's position on Grid Mod to Eversource.
- Participate in Eversource's Grid Mod plan at the DPU – which was filed in August 2015.
- Explore ways the Compact can integrate Grid Mod components into its energy efficiency programs.
- Collaborate with other Caped and Vineyard Stakeholders on Grid Modernization.

The PowerPoint presentation can be found on the website in the meeting center.

IV. Adopt Proposed Ordinance 15-08 A Supplemental Appropriation for the Purchase of a Copy Machine in the Amount of \$6,000.00 for the Assembly of Delegates.

Cape Light Compact Update:

The Next Energy Efficiency Plan and Smart Grid

**Cape Light
Compact**



Working Together Toward A Smarter Energy Future

Agenda for Presentation



- 2016-2018 Energy Efficiency Plan – Enhanced offerings and new opportunities
- Grid Modernization

Cape Light Compact



- 21 towns and 2 counties on Cape Cod and Martha's Vineyard working together to serve customers through delivery of:
 - proven energy efficiency programs
 - effective consumer advocacy
 - competitive electricity supply and green power options
- Model for other community choice aggregation programs in MA and nationally
- DPU approved the updated Aggregation Plan in May 2015



Background on 3-Year Energy Efficiency Plan



- 2008 Massachusetts Green Communities Act (GCA) mandates *“electric and natural resource needs shall first be met through all available energy efficiency and demand reduction resources that are cost effective or less expensive than supply.”*
- The Compact works collaboratively with seven other statewide Program Administrators (PAs) to provide cost-effective energy efficiency programs. These programs are most commonly known as Mass Save®.
- As a result of the GCA, the seven statewide PAs have very aggressive savings goals that need to be met.
- 2016-2018 is the third 3-year Energy Efficiency Plan filed by the Compact.
- The Compact has held several Community Outreach Forums since May to seek customer input

Overview of Compact Programs



Residential	Low-Income	Commercial & Industrial
Non Low-Income - (61% or greater of state median income)	Up to 60% state median income	Businesses –including non-profits, churches, etc.
Multi-Family – 5+ units on property	Fuel Assistance recipients	Industrial
	Customers who receive other low-income benefits	Municipal



CONTACT US AT 800-797-6699 OR
WWW.CAPELIGHTCOMPACT.ORG

Current Compact Residential Programs



1. Chimney Balloon
\$35 rebate A removable, reusable, and durable device that helps to stop airflow, odor, and debris from flowing through your chimney.

2. Heating Systems, Controls, & Water Heaters
\$100-1200 rebate* for oil & propane heating systems.

3. Central Air Conditioning
\$250-500 rebate for central cooling and minisplit heat pump systems.

4. Efficient Thermostats*
 limit 2 per customer (oil & propane)
\$25 rebate for 7-day programmable thermostat.
Up to \$100 rebate for Wi-Fi thermostat with Wi-Fi Connection enabled.

5. Heat Pump Water Heaters
\$750 rebate for qualified electric hot water replacements.

Cape Light Compact's Home Energy Assessment
 includes **Free** energy efficient light bulbs, **Free** air sealing, and will cover 75% of the cost up to **\$4,000** to install recommended insulation for eligible homes. Please call **(800) 797-6699** to schedule your free home energy assessment today!
 Additional benefits for income qualified customers.

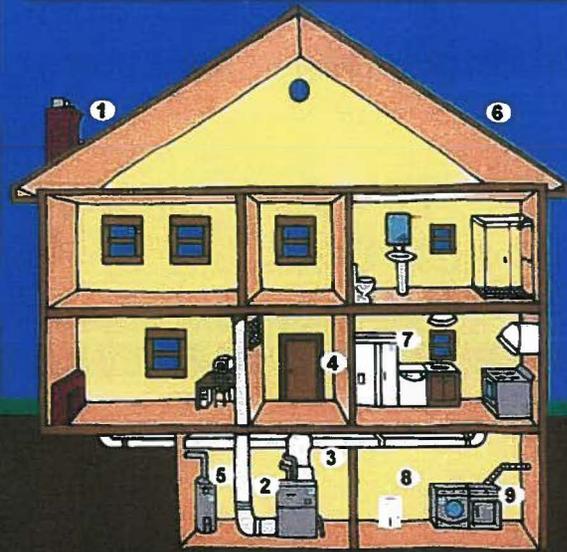
Mass Save® HEAT Loan Program
 The HEAT Loan Program provides loans up to **\$25,000** with **0%** interest and terms up to **7 years** for approved measures.** To apply for the loan you must own a one to four-family home and have a home energy assessment. To view eligibility requirements, please visit www.capelightcompact.org/heat.

6. Solar Domestic Hot Water
\$500-1500 rebate
 for solar domestic hot water heating systems. Rebate amount depends on number of household members. Pre-approval required and must replace electric hot water heater.

7. Appliances
\$50 rebate for recycling your second refrigerator or freezer.
\$50 rebate for a new ENERGY STAR® Most Efficient qualified refrigerator.
\$20 rebate for a new ENERGY STAR® qualified freezer.
\$40 rebate for an ENERGY STAR® Room Air Cleaner.

8. Dehumidifier **\$30 rebate**
 on ENERGY STAR® certified dehumidifiers.

9. Clothes Dryer
\$50 rebate for ENERGY STAR® certified electric clothes dryers.



*Natural gas equipment related rebates are available through GasNetworks at www.gasnetworks.com.

**Subject to lender approval.



www.capelightcompact.org/ResRebates

- Additional Programs:**
- New Construction
 - Multi-Family
 - Lighting & Products

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WWW.CAPELIGHTCOMPACT.ORG

Enhanced Residential Home Energy Services Offerings



Home Energy Services provides energy audits for existing 1-4 family homes that provides recommendations for insulation (also called weatherization) and air sealing as well as installations for efficient lighting to replace inefficient ones.

	CLC Enhancement	Statewide Proposal
Statewide insulation incentives	75% up to \$4,000	75% up to \$2,000
Year-round renters	100% up to \$2,000	75% up to \$2,000
Customers between 61-80% of SMI	100% up to \$4,000	90% up to \$3,000
Municipal/government owned and operated homes	100% up to \$4,000	75% up to \$2,000

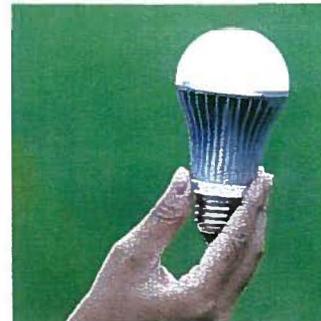
- Serve customers with natural gas heated homes who prefer to be served by the Compact, in addition to homes that heat with other fuels (electricity, oil, propane, wood, etc.)

Enhanced Residential Offerings



Cape Light Compact buys down the interest on loans for efficiency improvements in existing residential dwellings that participate in the home energy assessment and have qualifying measures. The loan is 0%, 2-7 years, and between \$500-\$25,000. Banks do the qualification. No work can be done until approval has been completed.

- HEAT Loan – maintain zero percent interest loan for eligible energy efficient measures
- Demonstration program offering incentives to reduce usage during peak days in the summer to decrease costs



Enhanced Residential Multi-Family (5+ units on a property) Offerings



- Currently the Compact weatherizes:

Condo/apartments	<u>Heating Fuel Type</u>
✓ 	✓ Electric (Gas through NGRID)
	✗ Oil/Propane

- Propose to weatherize oil/propane heated facilities
- Enhanced benefits for increased participation at multi-family sites

Low-Income Residential Offerings



Statewide, low-income qualification is done through the gas and electric discount rates and fuel assistance. Cape Light Compact found that some people qualified for these services but were not on the rate; therefore, we offered our own verification to access energy efficiency services.

- Continue Compact-specific income verification for low-income customers

Household Members	60% State Median Income (SMI)
1	\$32,618
2	\$42,654
3	\$52,691
4	\$62,727

Commercial & Industrial Programs



	Small (<100,000 kWh)	Medium (100,000 – 1M kWh)	Large (>1M kWh)
# of Customers	>17,000	>1,100	<90
% of Customers	~94%	~5%	<1%
% of C&I Load	~32%	~38%	~30%



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Small Business Programs



Using Compact Installer	Current Small Commercial Program	Proposed Small Business Program
Eligible Customers	<300 kW per year	<100,000 kWh per year
Incentive*	Up to 80%	Up to 80%-90%
Assessment	<ul style="list-style-type: none"> • Site specific screening • No instant savings measures • Proposal sent to customer 1-2 weeks following assessment • Installations completed 	<ul style="list-style-type: none"> • Instant savings measures available at time of assessment (i.e. lighting & smart strips) • Proposal given at time of assessment • Installations completed

**Custom & prescriptive incentives available for using your own installer*

Medium Business Programs



Current Medium Commercial Program

> 300 kW annual demand

Use your own installer

Custom applications – up to 50% incentive

Prescriptive applications – 70% average incentive

Proposed Medium Business Program

100,000 kWh – 1 million kWh annually

Use Compact installer? Own installer?

Incentive?

Roll-out phasing of programs designed for specific industries (lodging, grocery, healthcare, etc.)

Access to industry experts for segment specific measures



Large Business Programs



- New and Enhanced Benefits:
 - Dedicated Compact staff liaison
 - Site-specific energy needs better served
 - Develop short/long term efficiency plans
 - Minimum 50% incentive for eligible measures



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WWW.CAPELIGHTCOMPACT.ORG

Enhanced C&I Programs



- Municipalities – 7% of total C&I customers
 - Incentives (up to 100%) for equipment maintenance training to ensure savings
- Non-profits*
 - Up to 100% coverage for recommended improvements
 - For 501 (c)(3) on Cape or Vineyard
 - Operating ≥ 5 years with unrestricted annual op. rev. $< \$15M$ for non-profit organization serving low income customers and $< \$2M$ for all other non-profit organization
 - Estimated 100 projects per year (first come, first serve)

* Parameters are still evolving

Calendar of Events



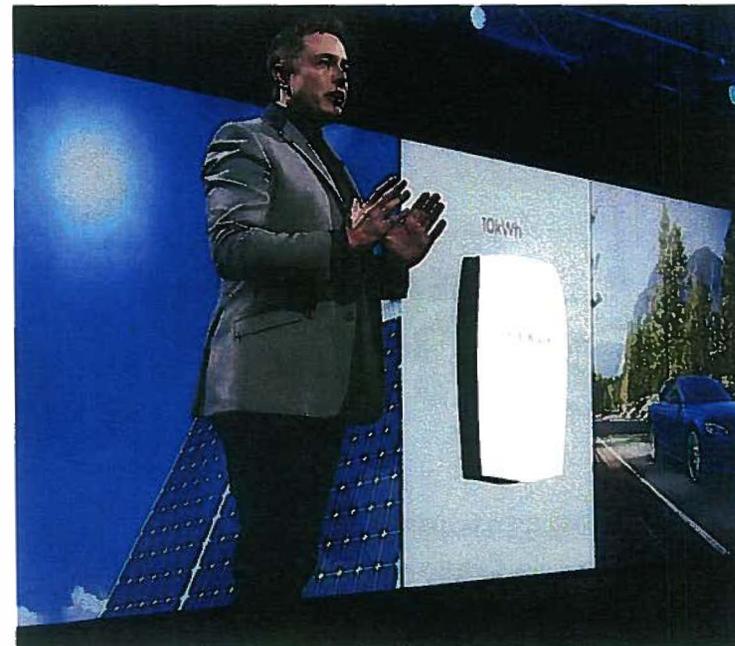
Date (all 2015)	Action
April 30	Compact & all PAs submitted draft 2016-2018 Statewide EE Plan
May – September	Meetings/outreach to community on Compact specific proposed offerings
September 25	Second draft of Plan due
September-November	Presentations to Boards of Selectmen/Town Council/County Commissioners
October 30	Compact & all PAs file final 2016-2018 Statewide EE Plan with Department of Public Utilities

Grid Modernization



What are we talking about?

- The “smart grid” or grid modernization = use of increased remote data collection and automation to increase efficiency of grid, allow for two-way power flows (not just generator->user), and increase reliability



Grid Modernization

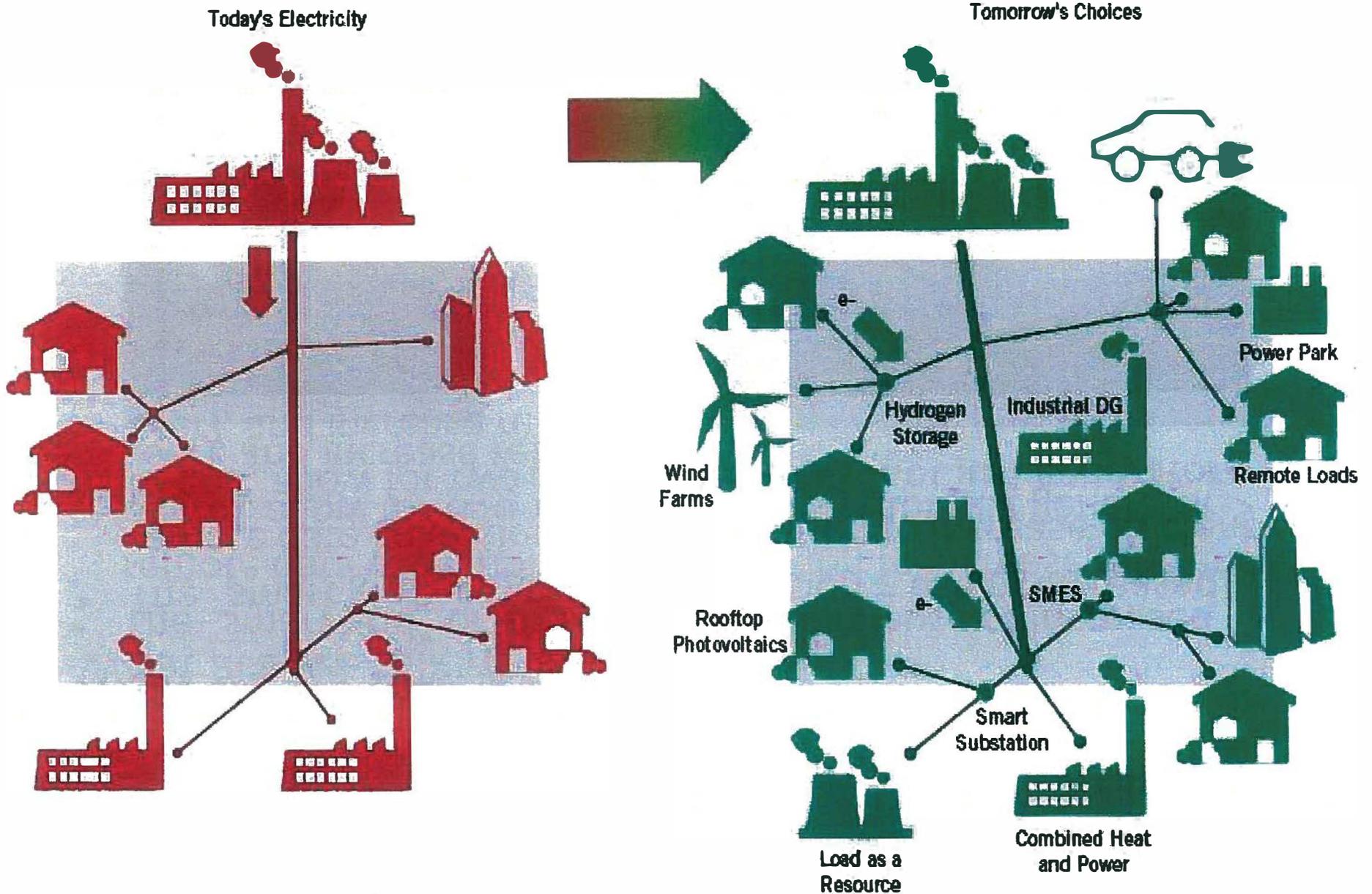


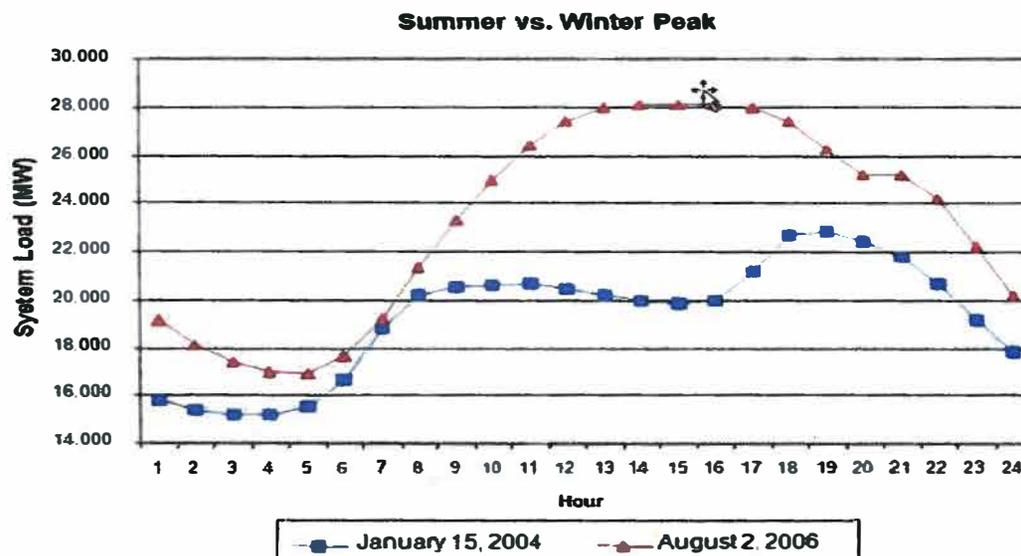
Fig. 1. The IEEE's version of the Smart Grid involves distributed generation, information networks, and system coordination, a drastic change from the existing utility configurations.

DPU – Grid Mod Objectives



1. Reduce the effect of outages
2. Optimize demand, which includes reducing system and customer costs
3. Integrate distributed energy resources
4. Improve mobile workforce and asset management

New England
all-time peak
demands –
average 2014
load ~ 14,500
MW



Utility Approaches

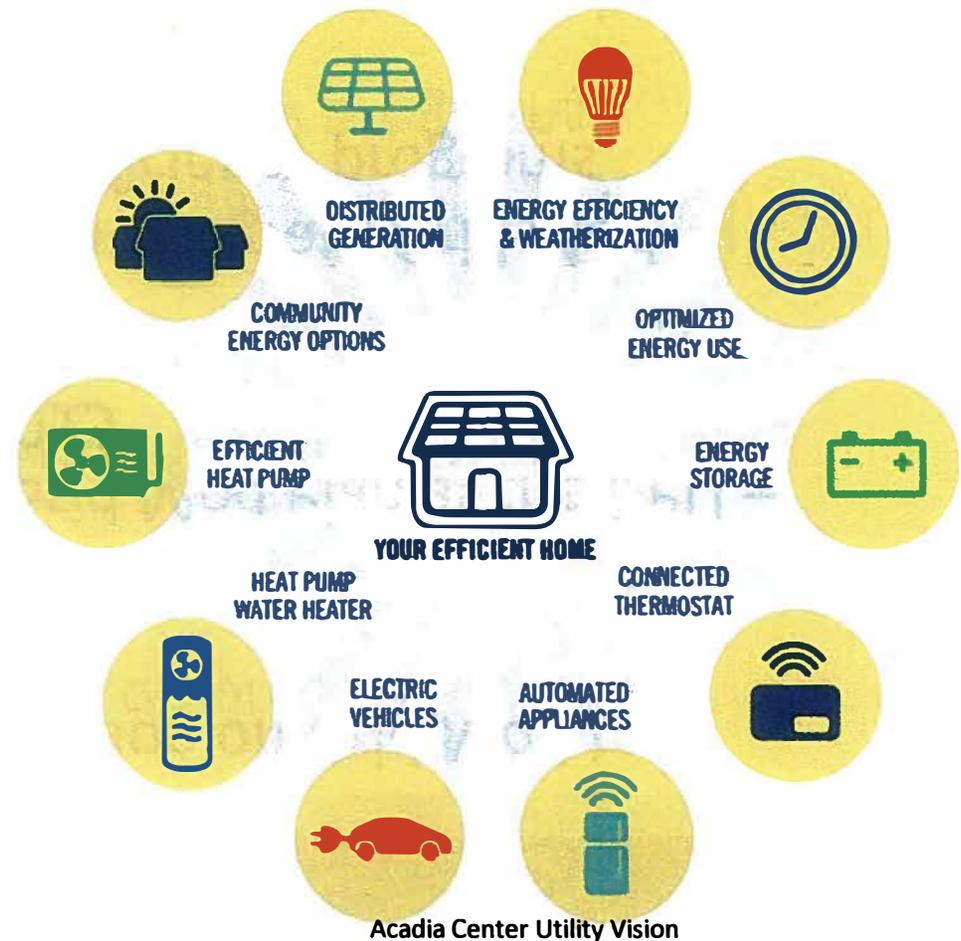


- Eversource
 - Focus on grid-facing technologies
 - Strong emphasis on reliability
 - Not convinced residential/small business customers will benefit from TOU/advanced metering
 - Point out that – 2% of their customers = 80% of C&I usage, and 80% of their customers = 6% of C&I usage
- National Grid
 - Calls their plan “utility of the future”
 - Want to be “platform provider” – like iPhone analogy
 - More of an all of the above approach
 - AMI for ~ 15,000 in Worcester
 - Exploring batteries as well

What Could This Mean for the Cape?



- Power supply – TOU?
- Greater focus on kW vs. kWh
- Geo-targeting
- Integration of renewables
- Energy storage (batteries)
- EVs?
- **Crucial question – metering/data availability?**



Next Steps for the Compact



- Communicate Compact's position on Grid Mod to Eversource
- Participate in Eversource's Grid Mod Plan at the DPU – which was filed in August 2015
- Explore ways the Compact can integrate Grid Mod components into its energy efficiency programs
- Collaborate with other Cape and Vineyard Stakeholders on Grid Modernization

Motion made by Commissioner Cakounes to approve Proposed Ordinance 15-08, a supplemental appropriation of \$6,000.00 for the purchase of a copy machine for the Assembly of Delegates as adopted by the Assembly of Delegates and presented, 2nd by Commissioner Flynn, approved vote 3-0-0.

V. Adopt Proposed Resolution 15-06 Representing a Budget Transfer in the Amount of \$29,500.00 for the Children's Cove – Finance Department.

Motion made by Commissioner Cakounes to approve Ordinance 15-06 representing a budget transfer in the amount of \$29,500.00 for Children's Cove as adopted by the Assembly of Delegates and presented, 2nd by Commissioner Flynn, approved vote 3-0-0.

VI. Review and Discuss a Proposed Written Procedure for Disposal of Surplus Supplies with a Value of Less Than \$10,000.00 – Chief Procurement Officer.

Chief Procurement Officer, Elaine Davis explained to the Commissioners that she has been working on this policy for a while by researching other towns' policies as well as collaborating with the County's IT and Facilities Departments. The policy before you today, continued Ms. Davis, closely mirrors current procedures, but as Mass General Law 30B requires a written policy to be approved by the awarding authority it needs to be voted into county procurement policy.

Motion made by Commissioner Cakounes that in accordance with the Commonwealth of Massachusetts General Laws (MGL) Chapter 30B Sections 15 & 15(f) the County Commissioners approve and execute the "Barnstable County Written Procedure for Disposal of Surplus Supplies with a Value of Less Than \$10,000.00" as presented, 2nd by Commissioner Flynn, approved vote 3-0-0.

IX. New Business

- Discussion on Budget Process that resulted in the scheduling of a workshop slated to be held before the next Commissioners Meeting.
- Request from the Town of Marshfield to use Barnstable County Dredge. It was decided that the contract would be executed at the next meeting once the Town of Marshfield signed their portion of the contract.

X. Commissioners' Actions

- **Vote to Approve Minutes of September 16, 2015 Executive Session.**

Motion made by Commissioner Cakounes to Approve and Release to the Public the Minutes of September 16, 2015 Executive Session, 2nd by Commissioner Flynn, approved vote 3-0-0.

- **Vote to Approve the Summary of Actions over \$25,000.00 (including prepayment and transfer requests, bid awards, contract and contract amendments, new fund establishments).**

Motion made by Commissioner Cakounes to approve the Summary of Action as presented, 2nd by Commissioner Flynn, approved vote 3-0-0.

- 1) Executed Contract between Barnstable County (Cape Cod Cooperative Extension) and the Commonwealth of Massachusetts, Department of Agricultural Resources in the amount of \$50,000.00 for Research and Educational Program conducted by Southeastern Massachusetts Aquaculture Center (SEMAC), execution from October 14, 2015 – June 30, 2016.
- 2) Executed Sublease Contract between the County of Barnstable and the Open Cape Corporation's identified space at the Open Cape Building located at 3195 Main St., Barnstable, MA 02630.
- 3) Executed Contract between Barnstable County (Cape Cod Commission) and the Commonwealth of Massachusetts's Department of Housing and Community Development in the amount of \$186,965.00 (District Local Technical Assistance Grant) to provide Technical Assistance to Member Towns for Planning for Housing and Planning for Growth Supporting the Community Compact, execution through December 31, 2016.
- 4) Executed contract between Barnstable County (Cape Light Compact) and EFI 20911 in the amount to exceed \$25,000.00 to Reimburse EFI for Customer Incentive and Rebate Processing costs paid on Cape Light Compact's behalf, execution from July 1, 2015 – December 31, 2017.
- 5) Ratified the actions taken by Michael Brillhart, County Administrator on October 22, 2015 for approving a Statement of Work between Barnstable County (I.T. Department) and e-Plus in the amount of \$56,812.50 for the implementation and migration of Town of Chatham's phone system.
- 6) Approved the request from Barnstable County Administrator's Office for the following Proposed 2015 Thanksgiving, Christmas, and New Year's Holiday Work Schedule for County Employees.
 - **Wednesday, November 25, 2015** will be treated as a normal working day, with standard working schedules, up until 12:00 PM. All County Offices **will close at 12:00 PM**. Employees required by their department manager to work beyond 12:00 PM will be compensated at a holiday rate.
 - **Thursday, November 26, 2015.** All County offices **will be closed** for the entire day.
 - **Friday, November 27, 2015** is to be treated as a "Skeleton Day." Both union and non-union employees, with department head approval, may elect to take this day off without penalty and the various County offices are to be open in accordance

with normal working hours. *Those employees who work on this date are to take this "skeleton day" off on or before January 31, 2016.*

- **Thursday, December 24, 2015** will be treated as a normal working day, with standard working schedules, up until 12:00 PM. All County Offices **will close at 12:00 PM**. Employees required by their department manager to work beyond 12:00 PM will be compensated at a holiday rate.
 - **Friday, December 25, 2015**. All County offices **will be closed** for the entire day.
 - **Thursday, December 31, 2015**. All County offices **will be open** for the entire day.
 - **Friday, January 1, 2015**. All County offices **will be closed** for the entire day.
- 7) Approved the 2016 Legal Holidays for County Employees.
 - 8) Executed the Settlement Agreement for Beth Christensen.
 - 9) Executed the Request from Barnstable County (Cape Cod Commission) to establish a New Fund in the amount of \$186,965.00 for the District Local Technical Assistance Grant from the Commonwealth of Massachusetts Department of Housing and Community Development for Technical Assistance to Member Towns for Planning for Housing and Planning for Growth Supporting the Community Compact including Regionalization, execution through December 31, 2016.
 - 10) Approved the request from Barnstable County (Department of Human Services) to appoint Jean Calvert to the Barnstable County Health and Human Services Advisory Council as the Alternate representing the Cape and Islands Suicide Prevention Coalition, effective October 16, 2015 – May 31, 2016.
 - 11) Approved the request from Barnstable County (Department of Health & Environment) to appoint Chief Philip Simonian of the Yarmouth Fire Department as the Co-Chairman of the Barnstable Regional Emergency Planning Committee.
 - 12) Ratified the action taken by County Administrator, Michael Brillhart on October 14, 2015 for authorizing the Transfer Request from Barnstable County (Finance Department) in the amount of \$5,773,445.00 from FY13 Energy Efficiency Fund (Fund 0026) to FY14 Energy Efficiency Budget (Fund 0027) as prior transfer request, nor carryforward was ever initiated.
 - 13) Ratified the action taken by County Administrator, Michael Brillhart on October 14, 2015 for authorizing the Transfer Request from Barnstable County (Finance Department) in the amount of \$357,136.22 from FY14 Energy Efficiency Fund (Fund 0027) to FY15 Energy Efficiency Budget (Fund 0026) as prior transfer request, nor carryforward was ever initiated.
 - 14) Approved the request from Barnstable County (Department of Human Services Home Program) for the Subordination of HOME DPCC Mortgage in the amount of \$7,225.00 for Thomas Osowski with the new mortgage amount of \$141,000.00.
 - 15) Approved the request from Barnstable County (Department of Human Services) for the Discharge of HOME Mortgage in the amount of \$5,520.00 for Arthur and Katherine Hillier.

CHAIR ONLY

- 16) Executed Certificate for Dissolving Betterments for Judith Harrison f/k/a Judith Fuchs.
- 17) Executed Certificate for Dissolving Betterments for The Mariner Motor Lodge LLC.
- 18) Executed Certificate for Dissolving Betterments for David C. Chapman and Jacklyn R. Chapman.

- 19) Executed Certificate for Dissolving Betterments for Rudolph V. Giannetti, Lucy A. Giannetti and Nancy Giannetti.
 - 20) Executed Certificate for Dissolving Betterments for Elizabeth T. Walsh.
 - 21) Executed Certificate for Dissolving Betterments for Nancy L. Hartigan Trustee, The 1 Jeannes Way Realty Trust.
 - 22) Executed Certificate for Dissolving Betterments for Christopher N. McPherson and Hannah R. McPherson.
 - 23) Executed Certificate for Dissolving Betterments for John J. Kelleher and Constance L. Kelleher.
 - 24) Executed Certificate for Dissolving Betterments for Helen M. Borman.
 - 25) Executed Certificate for Dissolving Betterments for Philip A. Buttafuoco and Janet S. Buttafuoco.
 - 26) Executed Certificate for Dissolving Betterments for James E. Hanf and Deborah A. Hanf.
 - 27) Executed Certificate for Dissolving Betterments for Mark L. Kampersal and Heide L. Kampersal.
- **Review of County Administrator Actions under \$25,000.00 (including personnel actions, out-of-state travel, prepayment and transfer requests).**

No review needed, as there were no inquiries for explanation on the County Administrator Actions.

XI. Commissioners Reports

- Commissioner Lyons attended affordable housing meetings in both Eastham and Truro.
- Commissioner Flynn paid her respects to Jim Clark, a prominent member of the Falmouth Community and very generous patron of Cape Cod, who passed away on October 24, 2015.
- Commissioner Cakounes requested the item of extending the contracts for the Interim County Administrator and Finance Department's Bob Lawton be added to the agenda for the November 4, 2015 meeting.

IX. County Administrator Reports

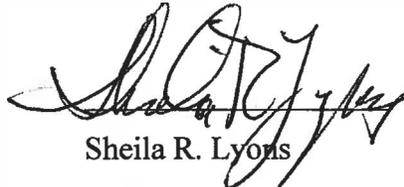
- Budget Workshop will be scheduled for next meeting.

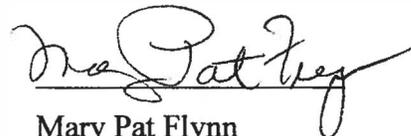
Barnstable, ss. At 3:00 p.m. on this twenty-eighth day of October, A.D. 2015, Commissioner Flynn made a motion to adjourn, 2nd by Commissioner Cakounes, approved 3-0-0.

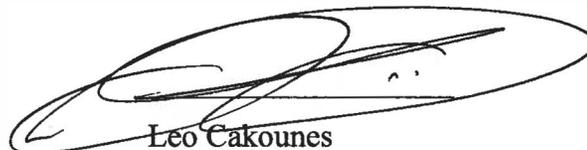
Attest:


County Clerk

The foregoing records have been read and approved.


Sheila R. Lyons
Chair


Mary Pat Flynn
Vice-Chair


Leo Cakounes
Commissioner