

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

At the regular meeting of the County Commissioners held in the Superior Courthouse Building on the fifteenth day of April, A.D. 2015.

Chairman Lyons called the meeting to order 10:35 a.m.

Board of the Barnstable County Commissioners:

Mary Pat Flynn	Not Present
Sheila Lyons	Present
Leo Cakounes	Present

Staff Present:

Michael Brillhart	County Administrator
Justyna Marczak	Administrative Assistant
Bob Lawton	Interim Finance Director

The Commissioners recited the Pledge of Allegiance followed by a Moment of Silence.

I. No Public Comment

II. Motion to Create a Barnstable County Fire and Rescue Training Academy Building Needs Assessment Committee to Evaluate the Buildings and Land at the Academy - Commissioner Cakounes.

Motion made by Commissioner Cakounes that the county creates a Fire Academy Building Needs Assessment Committee to evaluate the buildings and land presently being used. The evaluation shall

include, yet not limited to, the evaluation of existing site and explore the possibility of relocating the entire facility. The report shall include basic estimated costs related to all recommendations, and address the services provided to Towns, including costs and benefits, and possible new revenue stream to support the facility in the future. After said evaluation, the committee shall submit recommendations to the County Commissioners as to immediate needs for maintenance, improvements to existing structures and any major construction of new buildings or remodeling of existing as to meet current and future needs.

The committee shall consist of no less than 5 members, consisting of, but not limited to, the following:

1. 4 members recommended by the Fire Chief Association.
2. 3 members to be determined by the Commissioners.

Term to expire upon completion of report. Representation from the County Facilities Department shall be available for consulting, as well as staff from Cape Cod Commission for planning and zoning aide and County Council to address any legal needs. The committee shall complete its recommendations and submit to the County Commissioners on or before the first Wednesday in July 2015, 2nd by Commissioner Lyons, approved 2-0-0.

III. Discussion and Motion to Approve the Establishment of a Fund Account for Reimbursement of OSHA Related Certification Card Fees and Safety Training Supplies for the Department of Health and Environment - George Heufelder, Director.

George Heufelder, Director of the Department of Health and Environment spoke regarding the services his department provides for the towns in Barnstable County in the areas of safety, air quality,

and safety in the work place as well as the County employees getting certification in OSHA trainings. The county employees have to use their credit cards to pay for the certification. Mr. Heufelder asked the Commissioners for the approval of the establishment of a fund that would help with employee reimbursements as well as collect monies received from the towns.

The Commissioners also spoke of the possibility of having county credit cards for the employees for the use of county related expenses.

Motion made by Commissioner Cakounes to establish a Fund Account for Reimbursement of OSHA Related Certification Card Fees and Safety Training Supplies for the Department of Health and Environment and reimbursement to the county for billing services as well as training, 2nd by Commissioner Lyons, approved 2-0-0.

IV. Presentation and Motion to Approve a Proposal for County Administrator Executive Search Recruitment Services as Submitted by the Collins Center for Public Management at UMASS-Boston - Mr. Richard Kobayashi, Executive Recruitment Director, the Collins Center.

Richard Kobayashi from Collins Center made a brief presentation regarding the services the Collins Center could provide to the County in regards to the search of the new County Administrator. The Center was created in 2008 and although it is located on the UMass Amherst campus it does not use the students but only professional and experienced staff. Mr. Kobayashi explained how what would be the process of hiring the new County Administrator if the County decided to hire the Collins Institute. He also said that it would be extremely helpful if the Commissioners could specify what were the

biggest challenges that the County is facing in the next 5 years that absolutely need to be addressed. The potential candidates would apply and the Collins Center would manage the resumes and provide the Search Committee with their final recommendations. They could also provide training and additional help to the Committee if the Commissioners decided to do so. Mr. Kobayashi is going to provide a final scope of services by the end of the week and the Commissioners will make their decision at their next meeting.

V. Commissioners' Actions.

Motion made by Commissioner Cakounes to approve the Minutes of April 8, 2015, 2nd by Commissioner Lyons, approved 2-0-0.

Motion made by Commissioner Cakounes to approve the following Summary of Actions, 2nd by Commissioner Lyons, approved 2-0-0:

- 1) Executed the Contract between Cape Light Compact (CLC), in accordance with our responsibility as fiscal agent for CLC, and Synapse Energy Economics, Inc. in the amount of \$63,800.00 for the technical assistance and related services as part of the energy efficiency program and participation in the ISO New England Forward Capacity Market, for the period of March 30 - December 31, 2015.
- 2) Executed the Contract between Cape Light Compact (CLC), in accordance with our responsibility as fiscal agent for CLC, and Synapse Energy Economics, Inc. in the amount of \$328,160.00 for the technical assistance and related services as part of the energy efficiency program, for the period of March 30 - December 31, 2015.
- 3) Executed the Contract between Barnstable County and Sealcoating, Inc. for Crack Fill Items for the Towns of Barnstable County, as awarded on March 11, 2015.

- 4) Executed the Contract between Barnstable County and Premier Fence for Miscellaneous Roadworks for the Towns of Barnstable County, as awarded on March 11, 2015.
- 5) Executed the Contract Amendment between Barnstable County (Cooperative Extension) and Woods Hole Oceanographic Institute (WHOI) in the amount of \$32,705.00 for the WHOI SeaGrant. (Original amount was \$162,032.00 for year 1, 3 year grant in the amount of \$679,582.00).
- 6) Executed the Contract between Barnstable County (Cape Cod Commission) and the Town of Barnstable in the amount of \$45,300.00 for the town to utilize DRI mitigation funds for a parking management implementation strategy, with the execution through June 30, 2016.
- 7) Approved the request from Cape Light Compact to execute the Toyota Financial Services "Certified Resolution and Incumbency Certificate to Lease or Finance" authorizing Michael Brillhart, County Administrator to execute lease agreement in the amount of \$7,323.60 (annually) and \$23,130.80 (3 years) for two vehicles.

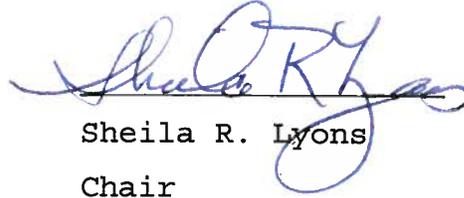
Barnstable, ss. at 11:57 a.m. on this fifteenth day of April, A.D. 2015, Commissioner Cakounes made a motion to adjourn, 2nd by Commissioner Lyons, approved 2-0-0.

Attest:



County Clerk

The foregoing records have been read and approved.



Sheila R. Lyons
Chair

Mary Pat Flynn
Vice-Chair



Leo Cakounes
Commissioner