

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

At the regular meeting of the County Commissioners held in the Superior Courthouse Building on the fifteenth day of July, A.D. 2015.

Board of the Barnstable County Commissioners:

Mary Pat Flynn Present

Sheila Lyons Present

Leo Cakounes Present

*Commissioner Lyons joined the meeting at 2:12.

Staff Present:

Michael Brillhart County Administrator

Bob Lawton Interim Finance Director

Bill Travers IT Director

Alisa Lucas-McLaughlin Administrative Assistant

List of Documents:

- Reserve Fund Balance Transfer document. This document is available on Barnstable County Meeting Center Web Page.
- Weekly Actions taken by the County Administrator dated June 26th – July 10th, 2015. This document is available on Barnstable County Meeting Center Web Page.

Commissioner Flynn called the meeting to order at 2:02 p.m.

The Commissioners recited the Pledge of Allegiance followed by a Moment of Silence.

I. Public Comment

No public comment.

II. Recognition of the County's IT Department for the IT Digital Counties Award – Bill Traverse, IT Director.

Bill Traverse briefed the Commissioners' on his recent travel to accept the IT Digital Counties Survey Award, as well as attend the NACo Conference and CIO Summit, all of which Mr. Traverse felt were very valuable. The award, Mr. Traverse stated, is indicative of the organization, the County as a whole and gives a high level overview of what IT is doing. The IT Department moved from 9th place the previous year to 8th place for the 2015 National Award. Mr. Traverse further stated that Barnstable County IT was given another award for Technology Solutions from the Public Technology Institute, specifically for IT and Telecommunications Category for the Regional IT Services that IT has been proposing and working on.

III. Discussion and Motion to Approve a Fund Balance Transfer from the Workers' Compensation Reserve Fund (Fund 8005) in the amount of \$535,000.00 and the Unemployment Compensation Reserve Fund (Fund 8006) in the Amount of \$410,000.00 to the County General Fund – Bob Lawton, Interim Finance Director.

Bob Lawton led the discussion regarding the purpose for the fund balance transfers. Mr. Lawton stated that in getting ready to close out FY15 and to prepare for the bond rating, Joanne Nelson, County Accountant, reviewed all the accounts. She found stated funds have had money placed into them over the years, mostly from grants and they have gone unused for over five years. It has been determined that it would be beneficial to have the majority of the surplus to be moved into the General Fund to help improve the County's balance sheet and give funds the County needs for various purposes including some FY16 items, as well as show the Bond Rating Service that the County is being judicious in how we used our funds. Commissioner Flynn feels the review of the accounts and the proposals put forth to the Commissioners is very beneficial.

Motion made by Commissioner Cakounes to Appropriate a Fund Balance Transfer from Workers' Compensation Reserve Fund (Fund 8005) in the amount of \$535,000.00 and the Unemployment Compensation Reserve Fund (Fund 8006) in the amount of \$410,000.00 to the County General Fund, 2nd by Commissioner Flynn, approved vote 3-0-0.

IV. Discussion and Motion to Approve a Memorandum of Agreement (MOA) and Contract for Services between Barnstable County and the Mercy Otis Warren (MOW) Committee.

Michael Brillhart gave a synopsis of the draft form of the MOA and stated that it spells out the relationship between the County and the Committee by highlighting what the County is responsible for and for what the Committee is responsible. He further stated that the final Agreement will be available for ratification at the July 29, 2015 meeting.

Commissioner Cakounes proposed of Mr. Brillhart to see if the committee would change the yearly renewal of the contract to the fiscal calendar year rather than the regular calendar year.

V. Commissioners' Actions

Vote to Approve Minutes of July 1, 2015 Regular Session.

Motion made by Commissioner Cakounes to Approve the Minutes from July 1, 2015 Regular Session, 2nd by Commissioner Flynn, approved vote 3-0-0.

Vote to Approve the Summary of Actions over \$25,000.00 (including prepayment and transfer requests, bid awards, contract and contract amendments, new fund establishments).

Motion made by Commissioner Cakounes to approve the following Summary of Actions as presented, 2nd by Commissioner Flynn, approved vote 3-0-0:

- 1) Executed Tenth Contract Amendment between Barnstable County (Cape Light Compact) and Rise Engineering in the amount of \$14,102,780.14 for Lead Vendor Residential Energy Conservation Services Program, execution from January 1, 2015 – December 31, 2015.
- 2) Executed Fifth Contract Amendment between Barnstable County (Cape Light Compact) and Rise Engineering in the amount of \$908,070.00 for Multi-family Energy Efficiency Services, execution January 1, 2015 – December 31, 2015.

- 3) Executed Contract Renewal between Barnstable County (Registry of Deeds) and ACS Enterprise Solutions in the amount of \$0.029 per page to provide Scanned Image Conversion to Microfilm for the Registry of Deeds, execution from July 1, 2015 – June 30, 2016.
- 4) Executed the Contract between Barnstable County (Towns of Eastham, Truro, Sandwich, and Sandwich Public Schools) and B&B Electric in the amount of \$50.00 per hour with 15% Material Cost to provide On-call Electric to Barnstable County locations and AmeriCorps Houses, as awarded at June 17, 2015 meeting, execution from July 1, 2015 – June 30, 2016.
- 5) Executed the Contract between Barnstable County (Cape Cod Commission) and United States Department of the Interior, US Geological Study to conduct several Field Studies to Address Key Science Questions about Groundwater Flow and Quality in the Cape Cod Aquifer near the Coast, execution from July 1, 2015 – December 31, 2016.
- 6) Executed the Employment Agreement between Barnstable County and E. Mark Zielinski in the amount of \$13,000.00 to Provide Professional Assistance to the Department of Finance for the period of July 1, 2015 – August 31, 2015.
- 7) Executed the Certificate of Recognition for Diane Murphy, member of the Barnstable County AmeriCorps Cape Cod Advisory Board, from 2006-2015.
- 8) Executed the Proclamation for Diane Murphy, member of the Barnstable County AmeriCorps Cape Cod Advisory Board, from 2006-2015.
- 9) Executed the Subordination of HOME DPCC Mortgage for Jean Marie O'Clair in the amount of \$10,000.00 (New Mortgage Amount of \$170,100.00).
- 10) Executed Rejection of all Proposals Submitted in response to the RFP for Update / Integration of the Cape Cod Commissions Websites due to determination by Commission for Clarification of Work Needed for Integrating Existing Technologies and Development of a New Scope of Work.

Review of County Administrator Actions under \$25,000.00 (including personnel actions, out-of-state travel, prepayment and transfer requests).

Commissioner Cakounes posed a question to Billy Traverse, IT Director, regarding two items on the County Administrators Actions. Commissioner Cakounes wanted to know if the IT Department was working closely with the Registry of Deeds as far as providing them archival

storage and is it in conjunction with the funds paid to RackSpace for internet hosting / cloud services or are the two mutually exclusive?

Mr. Traverse said the two services provided do not overlap.

VI. Commissioners Reports

- Commissioner Lyons attended the Bob Murray Walk of Love on July 13, 2015 in Provincetown.
- Commissioner Lyons, being on the Cape Light Compact Board relayed the future conservation initiatives relating to low-income, businesses and multi-family units.
- Commissioner Lyons reported on the Workforce Investment Board's annual report and their future initiatives.
- Commissioner Flynn commented on the Barnstable County Retirement Association and Doug Cohen, the Retirement Administrator's retirement in September.
- Commissioner Flynn discussed Town of Falmouth's Board of Selectmen vote on July 13, 2015 on the betterment for the sewer project for people who live in Little Pond. Betterment to be 70/30 (Little Pond Community/Town of Falmouth) and any loans will be at 0%.
- Commissioner Cakounes attended Hyannis Civic Association Presentation on the Illegal Use of Smoking Spice on July 14, 2015 and requested of the County Administrator to contact Barnstable Chief of Police, Paul MacDonald and have him make the same presentation at the next Commissioners' Meeting.
- Commissioner Cakounes requested the Fire Rescue Training Academy' Burn Building Maintenance improvements issue be added to the next meeting agenda.
- Commissioner Cakounes requested an item be added to the agenda for the next Commissioners' meeting regarding the Budget for ongoing operation and maintenance in respect to the clean-up efforts at the Fire Academy.

- Commissioner Cakounes requested that the letter requesting the Commissioners' to proclaim the month of September "Child Cancer Awareness Month" be added to the Agenda for the first Commissioners' meeting in August.

XI: County Administrator Reports

No Reports

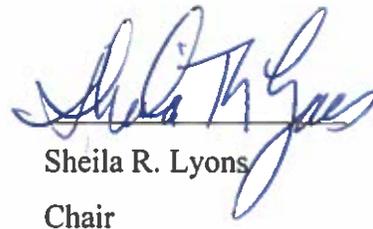
Barnstable, ss. At 2:35 p.m. on this fifteenth day of July, A.D. 2015, Commissioner Flynn made a motion to adjourn, 2nd by Commissioner Cakounes, approved 3-0-0.

Attest:

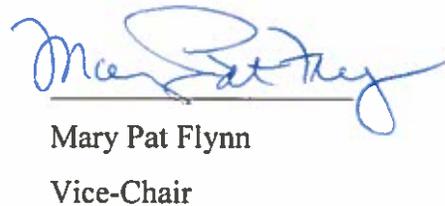


Jasice O'Connell
County Clerk

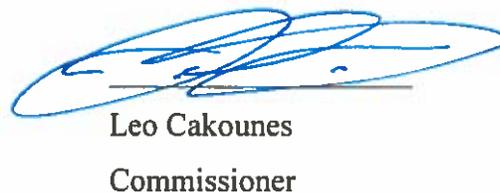
The foregoing records have been read and approved.



Sheila R. Lyons
Chair



Mary Pat Flynn
Vice-Chair



Leo Cakounes
Commissioner