

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

At the regular meeting of the County Commissioners held in the Superior Courthouse Building on the fifth day of August, A.D. 2015.

**Board of the Barnstable County Commissioners:**

Mary Pat Flynn	Present
Sheila Lyons	Present (entered meeting in progress at 10:05)
Leo Cakounes	Present

**Staff Present:**

Michael Brillhart	County Administrator
Bill Travers	IT Director
Alisa Lucas-McLaughlin	Administrative Assistant
Paul Niedzwiecki	Building Needs Assessment Committee Chairman
Tom Cambareri	Watershed Management Director
Michael O’Keefe	District Attorney Cape & Islands District
Ann Canedy	Barnstable Town Councilor, Precinct 1
Scott Nickerson	Barnstable County Clerk of Courts
Anastasia Welsh-Perrino	Barnstable County Register of Probate
Steve Tebo	Barnstable County Director of Facilities
Janice O’Connell	County Clerk / Assembly of Delegates Clerk
Billy Traverse	Director of Information Technology

**List of Documents:**

- Proclamation recognizing September 2015 as Childhood Cancer Awareness Month in Barnstable County. This document is available on Barnstable County Meeting Center Web Page.

- Monitoring Remediation Revenue Source Memorandum. This document is available on Barnstable County Meeting Center Web Page.
- Reserves Worksheet FY10 – FY14. This document is available on Barnstable County Meeting Center Web Page.
- Barnstable County Complex Building Needs Assessment Committee Report. This document is available on Barnstable County Meeting Center Web Page.
- Barnstable County Complex Building Needs Assessment Committee Draft Scope and Recommendations. This document is available on Barnstable County Meeting Center Web Page.
- County Administrator Actions July 25, 2015 – July 31, 2015. This document is available on Barnstable County Meeting Center Web Page.

**Commissioner Flynn called the meeting to order at 10:03 p.m.**

The Commissioners recited the Pledge of Allegiance followed by a Moment of Silence.

**I. Public Comment**

No public comment.

**II. Proclamation Recognizing September 2015 as Childhood Cancer Awareness Month in Barnstable County.**

Commissioner Flynn read a brief portion of the Proclamation adopted by the Commissioners.

*Motion made by Commissioner Cakounes to approve the Proclamation as presented September, 2<sup>nd</sup> by Commissioner Flynn, approved vote 3-0-0.*

**III. Presentation on the Building Needs Assessment Committee Report for the Barnstable County Complex – Paul Niedzwiecki, Committee Chairman.**

Paul Niedzwiecki, as Committee Chairman, presented the Commissioners with the findings and recommendations of the County Complex Building Needs Assessment Committee. Mr. Niedzwiecki handed out the report to the Commissioners then reiterated the purpose of the committee, read the committee members names and gave the list of dates the committee met stating the minutes for each meeting were present in the report.

Mr. Niedzwiecki highlighted the report's most pertinent findings to include: Committee Consensus, Committee Findings, Suggested Committee Actions, and Committee Recommendations. He stressed two actions he felt the Commissioners needed to address immediately, the first being the procurement of the services of a consultant or organization to evaluate the structural status and code compliance of County Buildings; the second being the appointment of an individual to act as liaison between the County and all other entities involved. Documents showing the Committee's Consensus, Findings, Suggest Actions and Recommendations, as well as the report in its entirety are available on Barnstable County Meeting Center Web Page.

Several of the Committee members and a member of the public spoke and urged the Commissioners to act expeditiously on the report to procure the recommended consultant and liaison so that the needs of the County Complex buildings and grounds are fulfilled.

The Commissioners agreed that the two items strongly recommended by the Committee should be addressed on the Agenda for the next meeting, which had been scheduled for Wednesday, August 19<sup>th</sup>, 2015. The Commissioners felt the needs to be addressed were of an urgent nature and requested that they meet next Wednesday, August 12<sup>th</sup>, 2015 in addition to the next regularly scheduled meeting. Commissioner Lyons requested the County Administrator review the draft scope of services and recommendations; make any changes or updates he deemed necessary and add the items to the agenda for the next meeting for the Commissioners to vote. Additionally Commissioner Lyons stated she thought the Commissions should be prepared to discuss who they feel should act as the liaison.

Commission Cakounes asked Mr. Niedzwiecki to provide the report and the recommendations for the public and asked him to make it available on the Commissioners' Website.

**IV. Discussion on Potential County Revenue Sources during FY2016 for Continuing Water Quality Monitoring and Remediation Efforts at the Fire Rescue Training Academy.**

Michael Brillhart stated that per discussion with Bob Lawton, Interim Finance Director and Joanne Nelson, County Accountant, the best revenue source to fund the water quality monitoring and remediation efforts would be the County's Project Stabilization Reserve Account. He continued to say that this account was adopted in August 2013 for particular and capital improvement projects and is a non-restricted reserve account with a current balance of \$500,000.00.

Commissioner Flynn asked about a bonding option to which Mr. Brillhart responded that if there are long-term efforts needed at the facility then it is recommended that the remediation efforts should fall under a capital bonding long-term payment. Commissioner Flynn went on to ask if Mr. Brillhart knew the bonding capacity for Barnstable County and where the county is in terms of current binding. Mr. Brillhart stated that Bob Lawton prepared a schedule through 2016 and the County has the long-term revenue to support current and approved binding obligations, but additional bond issuance would be tenuous for the County to find the revenue.

Commissioner Cakounes asked to have the prepared Ordinance regarding the funds for the Continuing Water Quality and Remediation Effort at the Fire Training Academy put on the Agenda and proposed for next week's Commissioners' Meeting.

Commissioner Flynn suggested a master plan be developed for the Fire Training Academy addressing the structural issues, the training, and the issues of the wells and how they should be handled. Commissioner Flynn volunteered to take the lead for the Commissioners to help move the process along. Commissioner Cakounes reminded his fellow commissioners that there is a Fire Academy Building Needs Assessment Committee and he suggested that Commissioner Flynn guide them in their charge.

Commissioner Lyons stated she would like a Cost and Needs assessment – a report detailing how the Fire Academy is used by the departments and the overall cost for running the academy. Commissioner Cakounes read the charge for the Fire Academy Building Needs Assessment Committee which included all the information Commissioners Lyons and Flynn were requesting.

**V. Commissioners' Actions**

**Vote to Approve Minutes of July 29, 2015 Regular Session.**

*Motion made by Commissioner Cakounes to Approve the Minutes of July 29, 2015 Regular Session, 2<sup>nd</sup> by Commissioner Flynn, approved vote 3-0-0.*

**Vote to Approve the Summary of Actions over \$25,000.00 (including prepayment and transfer requests, bid awards, contract and contract amendments, new fund establishments).**

*Motion made by Commissioner Flynn to approve the following Summary of Actions as presented, 2<sup>nd</sup> by Commissioner Cakounes, approved vote 3-0-0:*

- 1) Execute second Contract Amendment between Barnstable County (IT Department) and the Town of Truro in the amount of \$40,000.00 for IT Services provided by the County, execution from July 1, 2015 - June 30, 2016.
- 2) Execute Intermunicipal Agreement between Barnstable County (IT Department) and the Town of Truro in the amount of \$45,900.00 for IT Implementation and Migration of Unified Communications and Email Hosting, execution from June 17, 2015 - January 1, 2016.
- 3) Execute Grant Agreement between Barnstable County (Resource Development Office & AmeriCorps Cape Cod) and Massachusetts Service Alliance and the Corporation for National and Community Service (CNCS) in the amount of \$425,120.00 for the FY16 Grant, execution from August 15, 2015 – August 14, 2016.
- 4) Execute the Request from Barnstable County (Research Development Office) to establish a New Fund in the amount of \$425,120.00 from the Corporation for National and Community Service (CNCS) and the Massachusetts Service Alliance for the FY16 Grant for the Cape Cod AmeriCorps Program.

- 5) Approve the request from Barnstable County (Cape Cod Commission) to Reappoint Jillian Douglass to the HOME Consortium Advisory Council by the Town of Brewster with the expiration term of June 30, 2018.
- 6) Approve the request from Barnstable County (Department of Human Services) to execute a contract for a term of more than three years for a Consultant to be hired through a RFP Process for the Massachusetts Department of Public Health – Substance Abuse Prevention Collaborative Grant (SAPC), a multi-year grant award with the possibility of annual funding of \$100,000.00/year through 2022. The contract will have an original term of one year with options to renew through 2022 with the contract stating: Renewals based on appropriation.

**CHAIR ONLY**

- 7) Execute Certificate for Dissolving Betterments for Hilda M. Rosario, Trustee, Hilda M. Rosario Family Trust u/d/t dated March 5, 2007.
- 8) Execute Certificate for Dissolving Betterments for Jeff Weber and Donna Weber.
- 9) Execute Certificate for Dissolving Betterments for Richard S. Haskell a/k/a R. Scott Haskell and Emily J. Haskell.
- 10) Execute Certificate for Dissolving Betterments for Margaret DeMartino.
- 11) Execute Certificate for Dissolving Betterments for Thomas L. Urbon and Nancy E. Urbon.
- 12) Execute Certificate for Dissolving Betterments for Wanderson Luiz Pereira.
- 13) Execute Certificate for Dissolving Betterments for Stafford A. Short, Jr. and Paul A. Short.
- 14) Execute Certificate for Dissolving Betterments for Carl J. Schoener and Deborah A. Schoener.
- 15) Execute Certificate for Dissolving Betterments for John W. Zavrid, Janet P. Zavrid, Steven M. Zavrid and Claire L. Coleman.
- 16) Execute Certificate for Dissolving Betterments for Shirley D. Montgomery, Trustee, Shirley D. Montgomery Nominee Trust dated January 22, 1999.
- 17) Execute Certificate for Dissolving Betterments for John J. Cloherty, Jr. and Dorothy D. Cloherty.
- 18) Execute Certificate for Dissolving Betterments for John J. Rosario, Jr., Trustee, John J. Rosario, Jr. Family Trust u/d/t dated May 14, 2007.

**Review of County Administrator Actions under \$25,000.00 (including personnel actions, out-of-state travel, prepayment and transfer requests).**

Commissioner Cakounes questioned whether or not a transfer (item number 34) in the amount of \$4,099.44 would leave the account being transferred from short to cover other budget items. Mr. Brillhart explained that it would not leave any accounts requiring additional monies, as the account being transferred from has enough revenue to cover the budget needs allocated to said account.

**VI. Commissioners Reports**

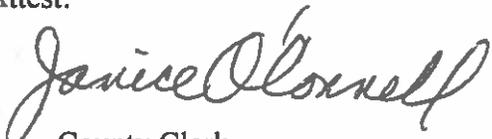
- Commissioner Lyons attended an event for the Herring River Restoration in Wellfleet.
- Commissioner Flynn attended National Night Out for the Police Department in Falmouth.

**XI: County Administrator Reports**

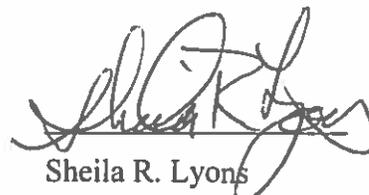
- No County Administrator's Report

*Barnstable, ss. At 11:11 p.m. on this fifth day of August, A.D. 2015, Commissioner Lyons made a motion to adjourn, 2<sup>nd</sup> by Commissioner Flynn, approved 3-0-0.*

Attest:

  
County Clerk

The foregoing records have been read and approved.

  
Sheila R. Lyons  
Chair



Mary Pat Flynn

Vice-Chair



Leo Cakounes

Commissioner