

**MEETING NOTES**

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

At a regular meeting of the County Commissioners held at the Open Cape Building on the nineteenth day of March, A.D. 2014.

Chairman Flynn called the meeting to order at 1:02 p.m.

**Board of the Barnstable County Commissioners:**

Mary Pat Flynn	Present
Sheila Lyons	Present
William Doherty	Present

**Staff Present:**

Michael Brillhart	County Administrator
Mark Zielinski	Director of Finance/Treasurer
Justyna Marczak	Administrative Assistant

The Commissioners recited the Pledge of Allegiance followed by a Moment of Silence.

**I. No Public Comment.**

**II. Presentation of the Strategic Information Technology Plan - William Traverse, IT Director.**

William Traverse, Information Technology Director presented the Commissioners the Strategic Information Technology Plan for the

years 2014-2018. The goal of the project was to show that IT Department solely exists to support the Barnstable County and its departments.

Mark Zielinski left at 1:40 p.m. to attend the Assembly of Delegates meeting.

Leo Cakounes, Harwich Assembly Delegate asked about the IT's agreement with Microsoft costing the County around \$300,000.00. Mr. Traverse along with Tony DaSilva from Cape Net explained that Microsoft provides licensing by application and without license the County would not be able to operate.

Next Commissioner Flynn mentioned that two of the Commissioners attended the Meals on Wheels food delivery program this morning organized by Elder Services. Commissioner Flynn served in Falmouth and Commissioner Doherty in Yarmouth.

**III. Resource Development Office (RDO)/AmeriCorps Update on "All Access Brewster" Project and Mayor's Day of Recognition on April 1, 2014 - Darlene Johnson-Morris, Director.**

Darlene Johnson-Morris along with Michael Sousa talked to the Commissioners about their participation in a bus tour to two Barnstable County AmeriCorps Cape Cod service sites in the town of Harwich. The Commissioners will join more than 600 mayors and government officials across the country for the 2<sup>nd</sup> annual Mayors Day of Recognition for National Service on April 1, 2014. The day is a nationwide bipartisan effort to highlight the impact of national service in tackling local issues. At each site, Commissioners will meet hardworking AmeriCorps volunteers as well as

the partner organizations to see firsthand the positive impact of national service.

Next Mr. Sousa talked about the AmeriCorps Cape Cod's National Service Week that will take place on April 6-12, 2014. Over twelve projects will be completed during All Access Brewster, all of which are designed to increase the accessibility to conservation and recreation areas for individuals living with disabilities. AmeriCorps members will partner with the Brewster Natural Resources Department and Town of Brewster to host a week-long event named "All Access Brewster." National Volunteer Week is recognized country-wide as a time when community organizations and volunteers design and execute projects to meet the critical needs of their communities and the nation at large.

Mrs. Johnson-Morris updated the Commissioners on the 1520 AmeriCorps Anniversary. For that occasion there will be a tree planted in every town of the County representing the AmeriCorps member present in that town. The AmeriCorps 2014 Graduation will take place on July 31, 2014 at the Cape Cod Community College. More details regarding this and all other events will be presented to the Commissioners at the later date.

**IV. Vote to execute the letter of support for the Cape Cod Water Resources Restoration Project Funding - Coastal Resource Committee (CRC).**

Jo Ann Muramoto from the Association to Preserve the Cape Cod, and a staff for the Barnstable County Coastal Resources Committee requested for the Commissioners to execute the letter of support for the Cape Cod Water Resources Restoration Project Funding. The letter to the Federal Legislation - Natural Resources Conservation Service, the U.S. Department of Agriculture would request the designation of

Cape Cod as the critical conservation area under the Regional Conservation Partnership Program (RCPP). The program is a new initiative under the 2014 Farm Bill and it calls for designation of Critical Conservation Areas for geographic regions that would benefit from water quality improvement for large bodies of water of regional, national or international significance.

Leo Cakounes, Harwich Assembly Delegate raised his concern regarding designation of Cape Cod as the Critical Conservation Area for the agricultural community. Mr. Cakounes would like to know what impact that designation would have on agricultural, especially commercial applications.

*Motion made by Commissioner Lyons to sign the letter of support for the Cape Cod Water Resources Restoration Project Funding pending more information regarding the designation of Cape Cod as the Critical Conservation Area and how it would affect agricultural issues, 2<sup>nd</sup> by Commissioner Doherty, approved 3-0-0.*

**V. Update from Economic Development Council.**

Felicia Penn presented the Commissioners the latest update from Economic Development Council (EDC).

**VI. Discussion on the International World Oyster Symposium - William Clark, Director of Cape Cod Cooperative Extension.**

William Clark along with Kahren Dowcett, the Executive Producer, World Oyster Initiative and a member for the International Oyster Society gave an update on the upcoming International World Oyster Symposium on October 18-24, 2015. It's an initiative from Living Arts Institute. The event will be a Cape Cod Oyster Week that will

start with the Wellfleet Oyster Festival and will end in Falmouth. The symposium will take place on Wednesday-Friday. The Committee is in the process of seeking sponsors and will be asking the County for some funding. More detailed information will be provided at future meetings.

**VII. Approval of the Smarter Government Steering Committee Recommendations for the Regional Wide Area Network (RWAN) RFP.**

Kristy Senatori presented the Commissioner with the recommendations from the Smarter Government Committee comprised of 15 town Managers for the best way to connect all towns together in the Regional Wide Area Network (RWAN). The Request for proposal was issued and the Committee chose Cape Net as the provider offering the most advantageous proposal.

*Motion made by Commissioner Lyons to approve Cape Net as the provider for the Regional Wide Area Network (RWAN) pending successful contract negotiations, 2<sup>nd</sup> by Commissioner Doherty, approved 3-0-0.*

**VIII. Commissioners Actions.**

*Motion made by Commissioner Doherty to approve the Minutes of March 5, 2014, 2<sup>nd</sup> by Commissioner Lyons, approved 3-0-0.*

*Motion made by Commissioner Doherty to approve the Summary of Items, 2<sup>nd</sup> by Commissioner Lyons, approved 3-0-0:*

- 1) Executed the Contract Amendment between Barnstable County through Cape Cod Economic Development Council and Cape Cod Commission in the amount of \$290,000.00 to conduct the economic

Development Work Plan as outlined in Attachment A, with the completion of June 30, 2015.

- 2) Executed the No Cost Extension contract allowing Cape Cod Cooperative Extension to use WHOI SeaGrant Funds up until January 31, 2015.
- 3) Executed the 10<sup>th</sup> Contract Amendment between Cape Light Compact (CLC), in accordance with our responsibility as fiscal agent for CLC, and Tetra Tech MA, Inc. in the amount of \$49,000.00 for Special and Cross Sector Evaluation Services, for the period of July 1, 2013 - December 31, 2014.
- 4) Executed the Subordination of HOME mortgage for Harwich Ecumencial Council on Homeless, Inc.
- 5) Executed the Contract between Barnstable County on behalf of Department of Human Services and Trilogy Integrated Resources in the amount of \$44,000.00 for set-up and annual maintenance of the Network of Care website.
- 6) Approved the signing privileges to Lenny Fontes, Associate Director for signing internal documents for Children's Cove.
- 7) Approved the funding of \$290,000.00 Cape Cod Commission Economic Development Work Plan FY 2015 to be funded by the License Plate Revenue Fund for programming and administrative expenses.
- 8) Executed the Certificates of National Service for 32 AmeriCorps members for graduation on July 31, 2014.
- 9) Awarded the Bid for Roadway Construction for Towns in Barnstable County to the following vendors as the responsive, responsible bidders offering the lowest prices:

Robert Childs, Inc.

TL Edwards, Inc.

P.J. Keating Company

MCE Dirtworks, Inc.

Lawrence Lynch, Corp

Sealcoating, Inc.

All States Asphalt, Inc.

Rafferty Fine Grading

Comer Contracting, Inc.  
Pavement maintenance Systems, Inc.

Garrity Asphalt Reclaiming

- 10) Awarded the Bid for Roadway Resurfacing for the Towns of Barnstable, Chatham, Dennis and Harwich to the following vendors as the responsive, responsible bidders offering the lowest prices:

MCE Dirtworks - Town of Chatham

Lawrence Lynch - Towns of Barnstable, Dennis and Harwich

- 11) Awarded the Bid for the lease and maintenance of portable toilets for the towns of Truro, Provincetown, Eastham and Wellfleet to Matthew A. Frazier Enterprises as the responsive, responsible bidder offering the lowest price for all towns.
- 12) Awarded the Bid for Regional Wide Area Network (RWAN) to CapeNet, LLC pending successful negotiations of the contract terms.
- 13) Approved the request from Resource Development Office to establish a new fund in the amount of \$84,045.00 in anticipation of a new WHOI SeaGrant contract for the Cape Cod Cooperative Extension, with the paperwork still in the process.
- 14) Approved the request from Cape Cod Commission to establish an escrow fund in the amount of \$97,536.12 per the terms of the Commission's decision on the Cape End Care Campus project to secure completion of site work. The escrow fund will be established by Seashore Point-Deaconess, Inc.

In her capacity as Chairman Commissioner Flynn:

- 15) Executed Certificate for Dissolving Betterments for Leonard F. Morley and Mary G. Morley.

- 16) Executed Certificate for Dissolving Betterments for Paul E. Smith.
- 17) Executed Certificate for Dissolving Betterments for Lorraine A. O'Brien, Trustee, Lorraine A. O'Brien Trust u/d/t dated November 15, 2004.
- 18) Executed Certificate for Dissolving Betterments for mary J. LeClair.
- 19) Executed Certificate for Dissolving Betterments for Rocco L. Locantore and Linda J. Locantore.
- 20) Executed Certificate for Dissolving Betterments for Kevin J. Huelsman and Marjorie L. Huelsman.
- 21) Executed Certificate for Dissolving Betterments for Sheila Foley f/k/a Sheila Borges.
- 22) Executed Certificate for Dissolving Betterments for Stephen Melpignano.

Barnstable, ss. At 3:29 p.m. on this nineteenth day of March, A.D. 2014, Commissioner Lyons moved to adjourn, 2<sup>nd</sup> by Commissioner Flynn, approved 3-0-0.