

**MEETING NOTES**

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

At a regular meeting of the County Commissioners held at the Superior Court House Building on the fifth day of March, A.D. 2014.

Chairman Flynn called the meeting to order at 10:32 a.m.

Commissioner Flynn informed the public that the meeting will be delayed by 30 minutes until 11:00 a.m.

Chairman Flynn reopened the meeting at 11:07 a.m.

**Board of the Barnstable County Commissioners:**

Mary Pat Flynn	Present
William Doherty	Present

**Staff Present:**

Michael Brillhart	County Administrator
Justyna Marczak	Administrative Assistant

The Commissioners recited the Pledge of Allegiance followed by a Moment of Silence.

Commissioner Sheila Lyons was not present but joined in calling remotely.

**I. No Public Comment.**

**II. Discussion and Potential Vote on the proposed Ordinance to add to the County's Operating Budget for FY14 Supplemental Appropriations for the Dredge Department, Fire Academy.**

Lee Pareseau, Director of Fire Academy explained why his Department is requesting the supplemental appropriations in the FY 14 Budget that are mostly due to increase in classes and enrolment.

*Motion made by the Commissioner Doherty to approve the proposed Ordinance to add to the County's Operating Budget for FY14 Supplemental Appropriations for the Dredge Department and Fire Academy, 2<sup>nd</sup> by Commissioner Lyons, approved 3-0-0.*

*Roll call Lyons aye, Flynn aye, Doherty aye.*

**III. Discussion and Potential Vote on the appointment of Donald Liptack as the Second At-Large voting member of the Coastal Resources Committee (CRC), Executive Committee.**

*Motion made by the Commissioner Doherty to approve the appointment of Donald Liptack as the Second At-Large voting member of the Coastal Resources Committee (CRC), indefinitely, Executive Committee, 2<sup>nd</sup> by Commissioner Lyons, approved 3-0-0.*

*Roll call Doherty aye, Lyons aye, Flynn aye.*

**IV. Discussion on Commissioners' regular meeting schedule.**

The Commissioners had a discussion regarding the regular meetings schedule that included the proposal for the meetings to be held

every other week. It was decided that the final decision regarding the frequency of the meeting will be left to the Chairman.

**V. Discussion on the potential events during the National County Government Month in April.**

County Administrator Michael Brillhart talked about the April 1 being the National County Government Month, the 2014 theme "Ready and Resilient Counties: Prepare. Respond. Thrive." The Commissioners along with Mr. Brillhart discussed the idea of opening the county campus doors' to the public, celebrating the Mayors Day of Recognition for National Service that also falls on April 1, 2014. There would be a family emergency preparedness day where some of our services would be shown to the public. Mr. Brillhart will be meeting with the Department Directors and will have a full update at the next meeting.

**VI. Commissioners Actions.**

*Motion made by Commissioner Doherty to approve the Minutes of February 19, 2014, 2<sup>nd</sup> by Commissioner Flynn, approved 3-0-0. Commissioner Lyons abstained.*

*Roll Call Doherty aye, Flynn aye, Lyons aye.*

*Motion made by Commissioner Doherty to approve the Summary of Items, 2<sup>nd</sup> by Commissioner Lyons, approved 3-0-0.*

*Roll Call Doherty aye, Lyons aye, Flynn aye.*

- 1) Ratified the actions of Mark Zielinski, County Treasurer for approving the payment in the amount of \$323,672.71 to the Cape Cod Municipal Health Group for health, dental and vision insurance for employees and retirees for the month of March, 2014.

- 2) Executed the Cooperative Agreement between the County of Barnstable and the Town of Truro in the amount of \$95,000.00 to perform all dredge related work in accordance with the specifications for the Pamet Harbor.
- 3) Executed the Cooperative Agreement between the County of Barnstable and the Town of Harwich in the amount of \$40,000.00 to perform all dredge related work in accordance with the specifications for the Saquatucket Harbor.
- 4) Executed the Contract between the County of Barnstable and MMA Consulting Group, Inc. in the amount of \$44,350.00 to prepare a Comprehensive Classification and Compensation Study for Barnstable County with the completion no later than December 30, 2014.
- 5) Executed Discharge of HOME mortgage for the Housing Assistance Corporation.
- 6) Executed Discharge of HOME mortgage for Audrey McKeon.
- 7) Executed the 4<sup>th</sup> Contract Amendment between Cape Light Compact (CLC), in accordance with our responsibility as fiscal agent for CLC, and the Cadmus Group Inc. in the amount of \$40,000.00 for Lighting and Products Marketing for 2014 marketing services.
- 8) Ratified the actions of Michael Brillhart, County Administrator for executing the Amendment to Agreement between Barnstable County and the Town of Tisbury in the amount of \$77,629.00 (original budget was \$102,400.00) for the dredging services for Lake Tashmoo Inlet Channel.
- 9) Executed the Amendment to Agreement between Barnstable County and the Town of Chatham in the amount of \$26,705.00 (original budget was \$24,500.00) for the dredging services for Mill Creek Channel.
- 10) Executed the Agreement and the Amendment to Agreement between Barnstable County and the Town of Harwich in the amount of

- \$22,968.00 (original budget was \$17,600.00) for the dredging services for Allen Harbor Inner Harbor Channel.
- 11) Executed the Contract between Cape Light Compact (CLC), in accordance with our responsibility as fiscal agent for CLC, and Parago Services Inc. per pricing matrix for rebate processing for Lighting and Products and Cool Smart.
  - 12) Executed the Contract between County of Barnstable and Samantha Kossow in the amount not to exceed \$25,000.00 to assist the Department of Human Services in coordinating the Substance Abuse Council in Barnstable County.
  - 13) Approved the reappointment of Michelle Jarusiewicz as the Provincetown's representative to the Barnstable County HOME Consortium Advisory Council for the three year term of January 31, 2014 - January 31, 2017.
  - 14) Approved the reappointment of Bernard Kaplan as the Eastham's representative to the Barnstable County HOME Consortium Advisory Council for the three year term of January 31, 2014 - January 31, 2017.
  - 15) Approved time sheets for Michael Brillhart and Mark Zielinski.
  - 16) Approved the designation of Sharon Rooney, Cape Cod Commission Chief Planner as the Project Manager for the contract with Mass. Emergency management Agency to develop and update the Multi-Hazard Mitigation Plan.
  - 17) Approved the use of the bandstand and surrounding area of the Superior Court House Parking Lot by the Town of Barnstable, Office of Community Services, for a "Town Seal Rededication Ceremony" on May 4, 2014.
  - 18) Awarded the Bid to assist the Department of Human Services in coordinating the Substance Abuse Council in Barnstable County to Samantha Kossow as the vendor offering the most

advantageous proposal, taking into consideration the price and qualifications.

- 19) Awarded the Bid for Golf Course Materials and Services to the following responsive, responsible bidders offering the lowest prices:

Harrell's	Agrium Direct Solutions
John Deere Landscapes	Charles Hart Seed Co.
Winfield Solutions	Valley Green
Atlantic Golf & Turf	Helena Chemical Company
The Cardinals Inc.	

In her Capacity as Chairman Commissioner Flynn:

- 20) Executed Certificate for Dissolving Betterments for Louise C. Chambers.
- 21) Executed Certificate for Dissolving Betterments for Nora P. Cadieux.
- 22) Executed Certificate for Dissolving Betterments for Cliona M. Roberts.
- 23) Executed Certificate for Dissolving Betterments for James A. Reardon and Gretchen Reardon.
- 24) Executed Certificate for Dissolving Betterments for Douglas M. Hathaway.
- 25) Executed Certificate for Dissolving Betterments for Robert L. Donovan, Rita M. Donovan, Trustees, The PERL Realty Trust u/d/t dated September 4, 2009.
- 26) Executed Certificate for Dissolving Betterments for Frederick C. Mycock.
- 27) Executed Certificate for Dissolving Betterments for Downs Realty LLC.
- 28) Executed Certificate for Dissolving Betterments for Priscilla Huber.

- 29) Executed Certificate for Dissolving Betterments for Thomas M. Wilson and Mary G. Wilson.
- 30) Executed Certificate for Dissolving Betterments for Lisa J. Brenner, Robin Brenner and Jamie Brenner Gutner.
- 31) Executed Certificate for Dissolving Betterments for Thomas Kelly and Lynn A. Kelly.
- 32) Executed Certificate for Dissolving Betterments for Gregory B. Miller and Suzanne D. Miller.
- 33) Executed Certificate for Dissolving Betterments for John E. Colona and Nancy F. Colona.
- 34) Executed Certificate for Dissolving Betterments for Thomas E. Coburn and Barbara J. Coburn.
- 35) Executed Certificate for Dissolving Betterments for Adella F. Blaszczyk.
- 36) Executed Certificate for Dissolving Betterments for Janice I. Butler.
- 37) Executed Certificate for Dissolving Betterments for Kathleen L. Dorey f/k/a Kathleen L. Tuttle.
- 38) Executed Certificate for Dissolving Betterments for Elizabeth A. McKeen.
- 39) Executed Certificate for Dissolving Betterments for Paul M. Gilrein and Denise Carraher.
- 40) Executed Certificate for Dissolving Betterments for Margaret M. Richard a/k/a Marguerite M. Richard.
- 41) Executed Certificate for Dissolving Betterments for Raymond L. Shaffer and JoAnne S. Shaffer.
- 42) Executed Certificate for Dissolving Betterments for John J. Otto and Joan F. Otto.
- 43) Executed Certificate for Dissolving Betterments for Laura J. Wood.
- 44) Executed Certificate for Dissolving Betterments for Jill E. Collins.

Barnstable, ss. at 11:53 a.m. on this fifth day of March, A.D. 2014, Commissioner Flynn moved to adjourn, 2<sup>nd</sup> by Commissioner Doherty, approved 2-0-0.